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## What's Happening?

[More Events...](#)

TODAY	TOMORROW	FRIDAY
5:00 <a href="#">Culinary Tour of America</a>	11:20 <a href="#">School of Engineering Undergraduate &amp; Graduate Seminar</a>	8:00 <a href="#">'Zack and Miri Make a Porno'</a>
7:00 <a href="#">Women's Basketball Game (H)</a>		11:00 <a href="#">'Zack and Miri Make a Porno'</a>

### Reminder Pertaining to Emergency Closings

This is a reminder that, beyond scheduled pay for a closing, Alfred University cannot accommodate work schedules carried out after the time announced for an emergency closing of the University [except for those who have been designated "essential personnel" by the Physical Plant Director(s)]. If the University closes for a partial day, you are asked to leave at the announced closing time (and no sooner than the announced closing time if you stagger your departures).

If you report to work to find the University has closed you are asked to return home as soon as it is reasonably possible to do so, given whatever conditions may exist.

The University is not in a position to both recognize a closing as well as a continuing work schedule.

Please recognize that President Edmondson, as our official designee, authorizes all closings or partial closings that take place. Any questions you may have should be directed to the Human Resources Office for clarification.

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### 2008 W-2 Forms are Ready

Employee W2 forms will be ready to be picked up Wednesday, Jan. 28 in the Business Office in Carnegie Hall after 10 a.m. They will be available for pick up through Friday, Jan.y 30, until 1 p.m.

All W2 forms not picked up by that time will be mailed to the home address on file.

Please bring photo ID with you. If you would like a third party to pick up your form, you must send written permission with them. Please note there will be a \$5 fee for repetitive requests for duplicate copies of your W2 form.

W2 information will also be available on the Banner Web site in the Employee,Tax Forms area.

Employees should note that the mandatory base retirement contributions are listed in the informational Box 14 with the code of 403b or 414H. If you participate in a SRA or TDA, your elective contributions are in Box 12 with the code of E. If you have any questions, contact the Payroll Office by e-mail [PAYROLL@alfred.edu](mailto:PAYROLL@alfred.edu).

Thank you!

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### Be Considerate: Winter Parking on Campus

Once again winter has found Alfred and with that the parking problems that go along with it. I would like to ask everyone parking a vehicle on campus to park in an orderly fashion. A number of vehicles have been taking more than one space causing a bad situation. Please, when you're parking your vehicle think of the others that need to park with you. Thank you for your cooperation.

John M. Dougherty  
Chief, Office of Public Safety  
Alfred University  
One Saxon Drive  
Alfred, New York 14802  
(607) 871-2108  
(607) 871-2616 fax

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### Dancers for Alfred to Asia

Pacific Rim is doing Alfred to Asia (A2A) on 11 April in Holmes Auditorium. A2A is a show that brings Asian culture to Alfred. We are recruiting dancers for the show Everyone is welcome to join. Please e-mail us at [pacificrim@alfred.edu](mailto:pacificrim@alfred.edu) if your are interested.

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### Intramural Saturday Sessions - Last Chance!

Intramural Sports is hosting an all new Winter Saturday Session. We will have indoor teams of Men's and Coed Soccer (6v6), Basketball (3v3), and Volleyball. Games will take place between the hours of Noon and 4 p.m. in McLane, working around other varsity sports.

Please e-mail your roster and team name to [millerst@alfred.edu](mailto:millerst@alfred.edu), or put it in the drop box on the first floor of McLane. Rosters are due by Wednesday, Jan. 28 with a hopeful start date of Saturday, Jan. 31.

This will keep you active through the winter. SIGN UP NOW!

Link: [millerst@alfred.edu](mailto:millerst@alfred.edu)

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### Art Job and Internship Search Workshop

Harder Hall, Room 434, Wednesday, Feb. 4, 5:30 p.m.

Contact Kevin Jacobs at [jacobsj@alfred.edu](mailto:jacobsj@alfred.edu).

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### Student Club EXPO at Herrick Library

Please mark your calendars for the first-ever Student Club EXPO in Herrick Library on Sunday, Feb. 8, from 3-6 pm.

The EXPO is an opportunity for student clubs to use the library to promote their club's activities. And it's an opportunity for all Alfred students to learn more about how to get involved in student clubs.

Food and drinks will be provided. Prizes will go by raffle to students who complete a scavenger hunt that involves visiting different clubs. An award will also go to the club voted to have the best display.

An invitation (also attached here) has gone out to club presidents who must reserve space for their club by Friday, Jan. 30. No reservation is required for other participants.

For more information, contact Ellen Bahr at [bahr@alfred.edu](mailto:bahr@alfred.edu) or 607-871-2976.

Attachment: [Club EXPO invitation and reservation form](#)

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### MWBE Vendor Show - Alfred State College - Jan. 29

MWBE Vendor Show - Thursday, Ja. 29 from 10 a.m. to 2 p.m. in the Pioneer Lounge. This is a great opportunity to become familiar with a few local MWBE (minority) suppliers. These suppliers provide office products, graphic design services, marketing and web services, janitorial and equipment. Hope to see you there!

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### Student Senate Agenda for Wednesday, Jan. 28, 2009

Student Senate will be meeting in Nevins Theatre at 8 p.m.

Attached is the agenda.

Any questions, comments, or concerns contact senate through e-mail [senate@alfred.edu](mailto:senate@alfred.edu)

Attachment: [Student\\_Senate\\_Agenda\\_for\\_January\\_28.doc](#)

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## Art Union First meeting of the semester Tonight

The first meeting of the semester will be held tonight on the second floor of Harder Hall in the Moka Joka at 9:30pm.

We will be accepting ideas for local and national charities for this semester's silent auction for charity.

Last year we made nearly \$7000 for a local charity, and last semester we made over \$2000 for a charity school in Orchha, India. We'd like to make the auction bi-annual so that every year our combined efforts will aid those both within and outside of our local communities.

Also, Ryan Arroyo will be coming to the meeting to speak about Service Learning.

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## SACI Representative

Unfortunately, the SACI rep that was scheduled to be on campus Wednesday, January 28, 2009, has had to postpone her trip. She will be here on Wednesday, February 11, 2009. Please watch for signs.

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## Campus Recycling Coordinator: On-Campus Paid Internship

The Career Development Center is conducting a resume collection for GreenAlfred for the following opportunity:

Campus Recycling Coordinator Internship (Paid, Workstudy)

Deadline to attach your resume via Saxon JobLink is midnight, Sunday, Feb. 1, 2009.

Complete job description available on the Web site.

Any interested candidates in the must attach their resume via Saxon JobLink. <https://alfred-csm.sympli...> = Click on "Campus Interviews I Qualify For."

If you have any questions regarding On-Campus Recruiting please review the On-Campus Interview Guidelines <http://www.alfred.edu/cdc...>

and/or contact Nancy Williams, Recruiting Coordinator at 607.871.2164.

Link: [Saxon JobLink](#)

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## New from ITS! Topics in Information Technology and Digital Media

AU ITS is pleased to offer a series of technology-themed workshops to the AU community. Topics in Information Technology and Digital Media will be presented Tuesdays this semester from 12:20 to 1:10 p.m. in the Banner Training Center. The series will cover a wide range of topics and will be open to all AU faculty, staff, and students.

Microsoft Word & the AU Campus  
Tuesday 2/3, 12:20 - 1:10  
Banner Training Center, Howell Hall

This workshop is for anyone who would like to learn more about the new Word format: students using computer labs, or staff who have recently acquired Office 2007. It will cover basic navigation and usage, the new Office layout, shortcuts for working in Word, document compatibility, and backup advice.

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## Shifts Still Available @ Midnight Express

THE FOLLOWING SHIFTS ARE STILL AVAILABLE.

FRIDAY (2 SHIFTS)

11 p.m.---CLOSE (2:30a.m.)

SATURDAY (3 SHIFTS)

11 p.m.---CLOSE (2:30a.m.)

8:30---11 p.m.(1 SHIFT)

CLOSING SHIFTS PAY SHIFT DIFFERENTIAL.

BECOME PART OF THE TEAM AND SIGN UP TODAY.

SEE ANNETTE IN MIDKNIGHT OR E-MAIL HER AT [FREELAND@ALFRED.EDU](mailto:FREELAND@ALFRED.EDU)

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## AU-Florence

Please see the attached flyer regarding a wonderful opportunity to study in Florence this summer.

Attachment: [Florence\\_Poster\\_2.pdf](#)

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## Time Management Tutorial Workshop

It's time to manage your time. There are only 168 hours in a week. Learn how to better organize and manage your time. This workshop is available for all AU students.

When: Thursday, Jan. 29 from 10:30-11:30 a.m.

Where: Scholes Library, Room 221

How do I register? E-mail [Academicsupport@alfred.edu](mailto:Academicsupport@alfred.edu) with your name.

If you have any questions, please contact Dr. Elmore @ 607.871.2153.

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## Buy Your Official Class Ring!

On Monday and Tuesday, Feb. 16 & 17, 2009, from 10 a.m. - 3 p.m. the Balfour representative will be available in the Powell Campus Center Lobby for purchase of official class rings.

Eligibility includes second semester sophomores through graduate students and alumni. Rings will be delivered at the April 26 Official Class Ring Ceremony at 3 p.m., location to be announced.

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## Free Medicare Basics Trainings

The Allegany County Office for the Aging will offer free trainings to help people understand the Medicare program and their choices for additional health and drug plan coverage. These trainings will give you basic information on what is and isn't covered by Medicare, what premiums, deductibles, and co-pays you can expect in 2009, and how you can supplement your coverage with additional health and drug plans.

See attachment for all the times and places for the upcoming trainings.

Attachment: [Free Medicare Basics Training Dates](#)

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