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TODAY	TOMORROW	WEDNESDAY
6:30 Local History Presentation	8:00 Massage Night at Herrick Library	

Timesheet Submission Deadline is Today!

Today is the early deadline for submitting your timesheets for the pay-period 11/27 - 12/10. Remember, due to the Holiday break, we are processing the payroll checks two days early; the paycheck scheduled for Friday, Dec. 23 will be processed on Wednesday Dec. 21 instead.

Approvals of Web timesheets must be done tomorrow, Tuesday the 13, in order to be included in this payroll.

Submitted by: Kathy Costello

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AU Payroll Information

If you have received a notice from the IRS concerning your tax return for calendar year 2010, specific to earnings, please contact Mark Guinan or Kathy Costello for information on how to respond. Mark can be reached in the Office of Human Resources at 607-871-2909 or by e-mail Guinan@alfred.edu. Kathy can be reached at 607-871-2276 or by e-mail at Costello@alfred.edu .

Attached is an instruction sheet for protesting the tax issue.

Attachment: [IRS_Protest_Instructions.pdf](#)

Submitted by: Deborah Clark

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Last Check Run on Dec. 20

The last check run for the calendar year will be processed on Tuesday, Dec. 20. Please submit your invoices to the Business Office no later than Friday, Dec. 16 to ensure that they are included in the last check run before the holiday break.

If you have any questions, please contact Sheila Decker at 2107. Thank you.

Submitted by: Tammy Raub

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Mailroom Closing During Lunch

The PCC Mailroom will be closing from noon until 1 p.m. beginning Monday, Dec. 12, 2011 and ending Tuesday, Jan. 17, 2012.

Submitted by: Sue Peck

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Undergraduate Students - Financial Aid Application Procedure for 2012-13

The AU Financial Aid Application and filing instructions for the 2012-13 academic year have been placed in your Powell Campus mailbox. Please be sure to stop by your mailbox to pick up these documents before you leave campus.

If you had an expected graduation date for December 2011 or May 2012 in the system, a financial aid application was not placed in your mailbox.

If you plan to return to AU for the 2012-13 academic year and did not receive an application packet, please pick one up at the Financial Aid Office in Alumni Hall. The Financial Aid Office is open 8:30 a.m. to 4:30 p.m. Monday through Friday.

Submitted by: Elena Wallace

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2011 AU Holiday Luncheon- Sign-Up

President Charley Edmondson and Professor Laura Greyson would like to extend an invitation to all faculty and staff, including part-time and temporary employees, to attend the AU Holiday Luncheon. It

will be held on Friday, Dec. 16 from Noon to 1:30 p.m. in the Ade Hall dining room.

Our AVI Chef Gretchen Lohnes and her talented staff will prepare a delicious buffet for us. There will be music provided by the Alfred Volunteer Choir Company and a chance to mingle with friends and co-workers.

Please respond to Mary McAllister at mcallister@alfred.edu by Monday, Dec. 12, if you plan to attend.

MENU

Carved Roasted Herb Eye of Round with Au Jus
Grilled Mediterranean Chicken
Provencal Israeli Cous Cous (vegan)
Mixed Greens with Red Pepper Vinaigrette and Pesto Ranch
Sugar Snap Peas with Cranberries
Sauteed Butternut Squash
Roasted Garlic & Shallot Whipped Red Potatoes
Assorted Fresh Artisan Rolls

Apple Walnut Crumb
Triple Chocolate Crunch Cake
Almond Chocolate Cake
Bread Pudding

Submitted by: Laura Crain

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Seniors: Yearbook Needs Your Photos!

The Yearbook is looking for photos of the senior class when we were in our Freshmen, Sophomore, and Junior Years. Submit a couple of photos of you and your friends from these past years!

E-mail photos to: kanakadea@alfred.edu and indicate if the photos are from freshman, sophomore, or junior year!

Submitted by: Kanakadea Yearbook

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Student Senate Revised Constitution

Student Senate revised constitution attached

Attachment: [Constitution.doc](#)

Submitted by: Danica Ostrander

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Student Senate Meeting Minutes 12/7/2011

Student Senate meeting minutes 12/7/2011 and attendance attached. Constitution in separate announcement.

Attachment: [Attendance_2011-201212.xls](#)

Attachment: [Student_Senate_Meeting_Minutes_12.7.2011.doc](#)

Submitted by: Danica Ostrander

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Faculty/Staff Appreciation Sale

Faculty/Staff Appreciation sale days at the AU Bookstore will be Fridays Dec. 9 & 16. Take advantage of 20% off storewide.

There will be additional holiday specials. 30% off holiday ornaments. Store hours 8:30 a.m. -4 p.m. Stop by to see us!

Submitted by: Marcy Bradley

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Clothing Sale - All Sweatshirts, Pants, Fleece Blankets 25% Off

Take advantage of this clothing sale. All hoodies, crews, sweatpants, and fleece blankets 25% OFF. Visit the AU Bookstore; sales runs through Saturday, Dec. 17.

Submitted by: Marcy Bradley

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CASH for Textbooks- Sell Before You Leave

Sell your textbooks for CASH at the AU Bookstore BEFORE you leave- NOW through 12/16/11.

** Remember to return your RENTALS prior to leaving. ALL RENTALS need to be returned by 12/16/11.**

Submitted by: Marcy Bradley

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Curating Campus Call for Art

Campus Life Council is looking for donations of artwork. We are working to permanently install work in the residence halls. Please send a photograph with medium and dimensions to CLC@alfred.edu

The first two halls up for Curating Campus are Brick and Canon. If you are interested in helping pick art work, please also contact Sarah at CLC@alfred.edu Thank You in advance for your generous donations.

Link: [Capus Life Council on Facebook](#)

Submitted by: Sarah Shafer

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Are You Dreaming of the Cookie Exchange?

Greetings Fellow Bakers! On Tuesday, Dec. 20, the CSI Office will be organizing the easiest cookie exchange there is! The rules? Bake a dozen cookies....take a dozen cookies. Bake 5 dozen cookies....take 5 dozen cookies! You get the idea!

If you would like to participate, please bring your cookies to the CSI office in Powell that morning.

Then, anytime from noon - 1 p.m., come to the Powell Board Room to choose the cookies you would like (please bring something with you to hold your cookies).

This advance notice is so that you can start planning what delicious, creative, memory-making cookies to bake. Here's hoping for a great variety!

For more information or if you know you want to participate, please contact Nancy Banker at bankern@alfred.edu.

Submitted by: Nancy Banker

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Do You Want to Be an Overnight Host?

The Admissions Office is looking for reliable freshmen and sophomore students who are willing to host accepted students through our Overnight Program during the 2012 spring semester. Overnight hosts are encouraged to share their experiences with prospective students, involve them with campus activities, and show them why you love Alfred!

You do not need extensive experience with Admissions, just a welcoming attitude and a sincere desire to represent Alfred University.

Overnights begin Feb. 6 and conclude April 14. We are willing to work with your schedule and you will be rewarded for hosting!

If you are interested, please fill out the Overnight Host application and send it to Anne Geoppner at Geoppner@alfred.edu or drop it off in Alumni Hall ASAP.

Attachment: [Overnight_Host_Application_2012.doc](#)

Submitted by: Anne Geoppner

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Saxon Inn Gift Certificates

Looking for a great gift idea this holiday season? Give a gift that is simple to arrange yet will be long remembered. Saxon Inn gift certificates are redeemable all year and available in any denomination.

Call 607-871-2600 or e-mail saxoninn@alfred.edu

Attachment: [Gift_Certificate_Advertisement1.doc](#)

Submitted by: Saxon Inn

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The Holidays are Coming and So is an Amazing Vendor!

Did you see the vendor that was on the second floor of the Powell Campus Center last week? She had amazing items for gifts or you! There were animal hats, wool gloves, silver jewelry, African art, beautiful scarves and a lot more!

The good news is that she is returning this week! Stop by the second floor of Powell on Tuesday, Wednesday, or Thursday to see for yourself!

She should be here between 10 a.m.-3 p.m.

Submitted by: Nancy Banker

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New York Foundation for the Arts Fellowships

New York Foundation for the Arts (NYFA) Artists' Fellowships are \$7,000 unrestricted cash awards made to individual artists living and working in the state of New York.

Grants are awarded in 15 artistic disciplines, with applications accepted in five categories each year. Peer review panels select up to 100 Fellows each year based on artistic vision, the goal being to buy recipients creative time to continue making work.

The Fellowship award is free for artists to apply!

Reminder: NYFA's online application is open. Please go to nyfa.org/afp to apply and to review application guidelines.

The following categories will be reviewed during the 2011-12 cycle:

Painting

Painting applicants also have the option to apply for the Basil H. Alkazzi Award for Excellence in Painting, awarding two painters with an award of \$20,000 each.

Fiction

Interdisciplinary Work

Folk/Traditional Arts

Video/Film

DEADLINES

Dec. 15, 2011 at 11:59 p.m.

Painting

Fiction

Dec. 16, 2011 at 11:59 p.m.

Interdisciplinary Work

Folk/Traditional Arts

Video/Film

Submitted by: Deborah Clark

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New York Foundation for the Arts Painting Award

The New York Foundation for the Arts (NYFA) is proud to announce that applications are now being accepted for The Basil H. Alkazzi Award for Excellence in Painting.

The Award provides a total of \$40,000 to two painters with an award of \$20,000 each. The application deadline is Thursday, Dec. 15 and the application can be found at www.nyfa.org.

The Award is open to painters of all nationalities, provided they are residents of New York State.

Submitted by: Deborah Clark

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Local History Talk - Learn about the Seventh Day Baptists in Alfred

Everyone is invited to join the Baker's Bridge Historical Society of Alfred Station for its next regular program on Monday, Dec. 12. This month the meeting will be held at the Alfred Station Seventh Day Baptist Church's community rooms (basement of the church).

For the holiday season, the society always hosts a dish-to-pass dinner and that will precede the meeting, beginning at 6:30 p.m. Please bring your own place settings; beverages and dessert will be provided.

The program will begin at 7:30 p.m. and will be presented by G. Douglas Clarke. He will use documents from his own family history, as well as other sources, to tell the story of how a "peculiar" people known as Seventh Day Baptists settled Alfred and founded Alfred University.

He will discuss how they came to found churches in many states and in 20 nations. This story stretches back to the origins of the denomination in England in the 17th century, and weaves in and out of the lives of such famous Americans as Roger Williams, Frederick Douglass, Ellen G. White, Susan B. Anthony, and President Jimmy Carter. Not that those named WERE Seventh Day Baptists, but they KNEW Seventh Day Baptists.

The dinner and meeting are open to all; no charge - just come enjoy a delicious meal and learn some interesting local history!

Link: [Baker's Bridge Historical Society](#)

Submitted by: Laurie McFadden

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