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TODAY

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TOMORROW

WEDNESDAY

Cashiering Transactions During Summer Hours

Beginning Monday, May 19 until Friday, Aug. 8 all cashiering transactions (deposits, reimbursements and payments) must be completed by 3 p.m. M - Th and 11:30 a.m. on Friday for the Business Office in Carnegie Hall and the Student Service Center in Seidlin Hall.

On Friday, June 13 and Friday, Aug. 15, cashiering transactions are available until 3 p.m.

Any questions please call x2128

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Herrick Library - Summer Hours

See attachment for Herrick Library's Summer Schedule
Attachment: [Summer_Hours_2008.doc](#)

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Office of International Programs

The Office of International Programs will be running on summer hours. Starting today, our hours will be M-Th: 8 a.m.-3:30 p.m.; Fridays, 8 a.m.-noon.

Thank you and have a wonderful summer.

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One Card Web Page

You are now able to have quick access to the AU One Card information online. At this location you can print off various forms such as missing receipt, tax exemption, and application. The user guide is also available.

Brush up on the steps to reconcile your paperwork. Miscellaneous instructions on how to log onto payment, print your statement, what to do if you lose your credit card. and much more.

Please take a look.

To access the Web site go to Windows Explorer, our.alfred.edu, or click on the link below and Go To ... Business Office, click on AU One Card at the top of the list.

Link: <http://www.our.alfred.edu>

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Faculty and Staff Volunteers Needed

CALLING ON THE CAMPUS COMMUNITY - FACULTY AND STAFF VOLUNTEERS NEEDED - FRIDAY MAY 23 and SATURDAY MAY 24 (9 a.m.-3 p.m.) to assist the Support Staff Council with a "DUMP & RUN" yard sale. (We can also use help sorting the items!)

Local charitable organizations that volunteer assistance with this coordinated effort will receive a percentage of the proceeds.

If willing to help (and we hope there's a lot of people that will help!) OR/AND for further information contact Audrea A. Sirianni @ siriana@alfred.edu or Phone: 871-2144

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Weight Watchers at Work

Interested in participating in Weight Watchers over the summer?

We need 15 paying members to renew the next 12-week series, which would run from noon-12:45 p.m. May 22 thru Aug. 14 (with July 3 being a blackout date). Location will be Alfred State Orvis conference room (next to the campus radio station).

If you are interested in joining/renewing for the next series, you must contact Martha Colella, Weight Watchers leader at (814) 598-4275 (cell) or colella93@atlanticbb.net to set up pre-payment arrangements that must be received before attending the meeting on May 22. (Money would actually be sent to Weight Watchers the following week.) Weight Watchers accepts cash, checks and credit cards. If desired, checks could be as follows: (3) checks in the amount of \$48/each all dated May 22nd . Their deposit dates would be May 22, June 22 and July 22.

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Notice of Internal Posting

Senior Associate 1
Secretary to the Dean of Students/Judicial Secretary
Student Affairs
Carnegie Hall
Posting Date 5/19/08 - 5/23/08

Link: [Secretary, Dean of Students](#)

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VISTA Member Sought for Wellsville

The American Red Cross- New York State Emergency Preparedness VISTA project (NYSEPP) is currently recruiting individuals to serve as VISTA Members in local Chapters of the American Red Cross and Office of Emergency Management.

Open position located at:
Allegany County Chapter
American Red Cross
Wellsville, New York

Madeleine Gasdik
Executive Director
Allegany County Chapter of the American Red Cross
112 North Main Street
Wellsville, NY 14895
Phone: 585-593-1531
Cell: 585-610-5732
Fax: 585-593-6451
Website: redcross-acc.org

If you would like more information about our project, please contact the program manager at 518-292-2436 or diane.eschbacher@semo.state.ny.us, inquire at the specific chapter or search on the AmeriCorps Web site: www.americorps.org under "NY" and "community outreach" "public safety" or "children/youth".

For more detail, go to the attachment below:
Attachment: [Vista_Volunteer.doc](#)

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