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What's Happening?

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Important Payroll Information

If you have received a notice from the IRS concerning your tax return for calendar year 2010, specific to earnings, please contact Mark Guinan or Kathy Costello for information on how to respond.

Mark can be reached in the Office of Human Resources at 607-871-2909 or by e-mail Guinan@alfred.edu. Kathy can be reached at 607-871-2276 or by e-mail at Costello@alfred.edu.

Attached is an instruction sheet for protesting the tax issue.

Attachment: [Response Documents](#)

Submitted by: Deborah Clark

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Mailroom and OSPS Closing

The Powell Campus Center Mailroom and Office and Procurement Services will be closing on Friday, Dec. 16 from Noon-2p.m. for the Holiday Luncheon.

Submitted by: Sue Peck

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Undergraduate Students - Financial Aid Application Procedure for 2012-13

The AU Financial Aid Application and filing instructions for the 2012-13 academic year have been placed in your Powell Campus mailbox. Please be sure to stop by your mailbox to pick up these documents before you leave campus.

If you had an expected graduation date for December 2011 or May 2012 in the system, a financial aid application was not placed in your mailbox.

If you plan to return to AU for the 2012-13 academic year and did not receive an application packet, please pick one up at the Financial Aid Office in Alumni Hall. The Financial Aid Office is open 8:30 a.m. to 4:30 p.m. Monday through Friday.

Submitted by: Elena Wallace

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Student Address

Effective immediately please do not abbreviate the PCC in the address line. It must be spelled out as follows:

XXXX Powell Campus Center
Alfred, New York 14802

Should you have any questions please contact the Mailroom at x2666.

Submitted by: Sue Peck

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PCC Mailroom Hours Over December Break

The Powell Campus Center Mailroom will be open one day over the December break on Dec. 31, 2011 from 10 a.m. - 2 p.m. You can enter the side door through the loading dock area to get to the Mailroom.

Submitted by: Sue Peck

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AU Wellness Closed Thursday from 3-4:30 p.m.

AU Wellness Center Counseling Services and Health Services will be closed Thursday afternoon (12/15) from 3 to 4:30 p.m.

Sorry for any inconvenience this may cause.

Submitted by: Kimberly O'Rourke

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Congratulations to December Graduating Students!

Please take a minute to fill out the Career Development Center's graduate survey found at the link

below. Whether you have your plans settled or not (e.g., employment or graduate school), we'd like to hear about it.

The information is not reported in a personally identifiable way. If you have questions about the survey or need career assistance of any kind, please contact us at 871.2164 or cdc@alfred.edu

Link: <http://www.alfred.edu/cdc/forms/gradsurvey/>

Submitted by: Susan Meacham

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Do You Want to Go Abroad with Alfred Faculty This Summer?

Earn academic credit and see the world! There are still spaces in the Spain program (May 14-24) and the Turkey program (June 30-July 28), but time is running out. Check out these great opportunities on www.alfred.edu/studyabroad... or contact Dr. Kautzman (Spain) or Dr. Greyson (Turkey) for more information today. Community members welcome.

Link: <http://www.alfred.edu/studyabroad/>

Submitted by: Susan Wellington

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*****Walk-In Hours*** @ The Career Development Center**

The Career Development Center will have walk-in hours from 1-4:30 p.m., Tuesdays - Thursdays, during the semester when school is in session. Stop in to see a counselor to talk about any career concerns/issues/questions that you may have.

Submitted by: Peggy Broderick

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It's Time to Bake for the Cookie Exchange!

You know you need a variety of cookies for your holiday parties! Now you can!

Next Tuesday, Dec. 20, the CSI Office has organized the easiest cookie exchange there is! The rules? Bake a dozen cookies....take a dozen cookies. Bake 5 dozen cookies....take 5 dozen cookies! You get the idea!

Now is the time to get baking!! The exchange is next Tuesday!

If you know you would like to participate, please reply to bankern@alfred.edu with the types of cookies you plan to bake. Bring your cookies to the CSI office in Powell that morning. Then, anytime from noon - 1 p.m., come to the Powell Board Room to choose the cookies you would like (please bring something with you to hold your cookies).

Dig out Grandma's favorite recipe and share your memories with us!

Submitted by: Nancy Banker

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Submit to CSI: AU Get Involved Guide

Do you have an event or activity coming up during the first half of the Spring Semester that you would like advertised in the CSI: AU Get Involved Guide?

The Center for Student Involvement (CSI) is beginning to organize events for the dates of Jan. 16 - March 2, 2012.

If you would like to submit your event, please send your announcement and any attachments of photos to napolitano@alfred.edu by WEDNESDAY, Dec. 21. Thank you.

Submitted by: Nancy Banker

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Winter Bike Storage is Now Available

The Bike Hub offers winter break storage for your bike for a nominal fee. Please contact Alex, the Bike Hub manager, at ajc22@alfred.edu to inquire.

Submitted by: Kathy Woughter

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Discounted rates at Swain for AU faculty, staff and students

Swain is extending discounted rates for Alfred University Faculty, Staff and their families plus AU Students. University employees and their families and AU students may ski at Swain Resort any day after 3 pm at reduced rates. New packages added this year include an 8 pack for tubing or skiing.

In order to participate in the program please register with Judith Green. Special incentive rates are available through Dec 9th. Discounted rates available through the ski season.

Questions may be addressed to Judith Green at jgreen@alfred.edu or 607.871.2966

Attachment: [Swain Ski Resort announcement](#)

Attachment: [Details of Twilight Ski rates](#)

Submitted by: Susan Goetschius

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Job Posting - Bus Driver

Employment Opportunity:
Temporary, Part-Time Bus Driver

Link: [Bus Driver Posting](#)

Submitted by: Kim Wyant

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