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What's Happening?

[More Events...](#)

TODAY

- 5:15 [Yoga Classes](#)
- [Auditions for Spring Theater Production](#)

TOMORROW

- [Auditions for Spring Theater Production](#)

FRIDAY

- [Auditions for Spring Theater Production](#)

Private/Personal Information and Email Communication

All employees should understand that certain forms of information such as social security numbers and credit card information should never be communicated through email. It is important that all employees follow the "Private Information and Email" policy in the link below...

Link: [Private Information and Email Policy](#)

Submitted by: Gary Roberts

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Safe Zone Training

"The Gay Alliance's SafeZone program was created to develop, enhance and maintain environments in workplaces, schools and other social settings that are culturally competent and supportive to LGBTQ (lesbian, gay, bisexual, transgender and queer) individuals, as well as straight, cisgender people who care about diversity, equality and inclusion."

Upcoming Training:
Wednesday, March 8th from 1:00-4:00pm

Please contact Eliza Ordway ordway@alfred.edu to register for this session.

Submitted by: Eliza Ordway

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Post Your Positions on Saxon Job Link!!

Do you have a position on campus that you would like filled? Use the Career Development Center's Saxon Job Link, this online system allows you to list a position for it to appear immediately to students. Sign in , or sign up and create an account at:

<https://alfred-csm.sympli...>

You may contact the CDC with any questions at x2164.

Submitted by: Valerie Daciw

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Yoga is back!

Yoga classes taught by a Kripalu-certified Yoga Instructor. All levels welcome. Mondays and Wednesdays 5:15-6:45 pm in the Multipurpose Room, McLane extension starting Monday Jan 16. For more information, contact Cecilia at fbeach@alfred.edu.

Submitted by: Cecilia Beach

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Careers by Symplicity

If you have a smart phone, you can have Saxon Joblink at your finger tips! Download Careers by Symplicity from your App store, it is free! You will be able to make appointments, search for jobs, review companies that are attending career fairs and more! If you would like more information please contact the CDC.

Submitted by: Valerie Daciw

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Eforms link has changed - please update links

Eforms was moved from <http://our.alfred.edu/efo...> to <http://www.alfred.edu/efo...>. If you have links going to our.alfred.edu/eforms, please update them. If you need assistance or have questions, please contact me at webmaster@alfred.edu.

Link: [Eforms Link](#)

Submitted by: Judy Linza

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AU Bookstore Spring Semester Hours

The AU Bookstore is open 7 days a week! Hours are Mon-Thurs 8:30-5, Friday 8:30-4, Saturday 12-4, Sunday 12-3.

Submitted by: Marcy Bradley

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Online Web Request Form and Web Standards

In order to ensure that requests for new web pages or changes to existing pages are directed to the appropriate individuals and handled in a timely manner, please use our online request form.

Please refer to our Web Standards, at <http://our.alfred.edu/web...>, for any questions.

This is the only request format that will be accepted. If you have questions regarding the form or its use please contact Webmaster, Judy Linza, at x2727 or e-mail webmaster@alfred.edu.

Link: [Online Web Request Form](#)

Submitted by: Judy Linza

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U.S. Postal stamps and Priority Rate changes as of 1/22/17

The price of stamps and Priority Mail will change as of January 22, 2017. Please review rates before mailing to ensure you are using the most cost effective method available.

All metered mail should be delivered to Procurement Services before 2:30p.m. to ensure it will be sent the same day. If you have questions call ext. 2698 or email: procurement@alfred.edu

Attachment: [USPS_Increase_Summary.pdf](#)

Submitted by: Donna Sturdevant

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Flute Choir

Alfred University Flute Choir will be meeting on Tuesdays from noon-12:45 PM. If you would like to join, contact Mrs. Decker deckerr@alfred.edu and/or register for Chamber Music: Flute Ensemble - MUSC 279 03 Prior flute experience required.

Submitted by: Rachel Decker

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New York Times Newspaper subscription (Educational pricing)

The AU Bookstore is offering the NY Times newspaper subscription (Monday-Friday delivery) for spring semester for \$55.30. This averages out to be \$.70/day! Papers start 1/17/16 and go through 5/12/17. No papers during spring break. Stop in or email to sign up for the NY Times! You can pick up newspaper (same day delivery) at the bookstore daily after 1:30pm.

Submitted by: Marcy Bradley

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TIAA Consultant on Campus

A TIAA consultant will be conducting one-on-one, 45-minute, individual retirement counseling sessions on February 2, March 28, April 25, and May 16 in the Human Resources Conference Room in Greene Hall. Let her help you make financial decisions that are right for you. To schedule an appointment, employees should call TIAA-CREF at 1.800.732.8353; remain on the line for assistance.

Submitted by: Kim Wyant

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Change in Hillel Policy for Friday Night Dinners

For two years now, Hillel at Alfred has been providing free Shabbat dinners every Friday night that school is in session. These dinners have been popular, but they have placed a strain on our budget. In order to continue to provide a service you have come to know and love, Hillel at Alfred will now be charging \$5 per Shabbat dinner. Shabbat dinners will continue to be free to Hillel members. Please note that this is a clever ploy to encourage people who come to Shabbat dinner and who enjoy other Hillel events, but who have not become members, to pay their membership fees. A mere \$25 will get you a semester worth of delicious dinners. Joining Hillel at Alfred will allow us to keep this popular program going. Membership is open to everyone. Dues may be sent to Dr. Greil at 209A Olin on the Alfred University Campus.

Submitted by: Arthur Greil

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ICU looking for presenters on cultural awareness workshops

Alfred University's Institute for Cultural Unity is looking for professionals interested in presenting twenty-minute talks on relevant topics as part of our "Wednesday Talk & Response" series. The institute is a source of diversity education and multicultural programming. The institute is a resource center that develops self-awareness and respect for others through the sharing of experiences and cultures. Through this, we hope to create a stronger community here at Alfred and expand our educational philosophy even further.

We would like to invite anyone who would be interested, to hold a short talk of no more than twenty minutes followed by small group discussion based on three questions of your choosing. Our focus areas include diversity, inclusion, tolerance, social justice or any topic that helps unites a community rather than divide. Topics will range from the timely "What is a Sanctuary Campus?" to the lighter "Why Beyonce's Lemonade Matters?" (right before the GRAMMY Awards).

If you are interested in presenting a topic, or have any questions, you can contact me by e-mail at ic3@alfred.edu.

Thank you for your consideration.

Link: [ICU AUconnect Website](#)

Submitted by: Itan Chait Clemente

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Walking In Snow and Ice

Remember, when walking in snow and ice, waddle on!
Please print and hang the attached poster in your work and classroom areas.

Thank you,
Environmental Health and Safety Co-coordinators
Travis Reed x2190
Dean Perry x 2196
Myers Hall 117

Link: [Waddle On Poster](#)

Attachment: [Waddle On!](#)

Submitted by: Dean Perry

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Video of the Managing Potentially Dangerous Students Presentation

After Monday's program by the FBI, we had several requests from faculty/staff to post the video and handouts about the "Run, Hide and Fight" presentation.

Please use the link below for the YouTube video. The audio is faint and is easier to hear with headphones.

This program helps faculty and staff differentiate and manage disruptive behavior. It also help participated understand how to identify potentially problematic behaviors, as well as how to address crisis behaviors and refer possibly dangerous students to the appropriate staff.

The workshop listed disruptive and dangerous behavioral examples and specific suggestions and intervention techniques to help faculty/staff better assess, intervene and manage the problematic behavior.

Link: [video of presentation](#)

Attachment: [Dangerous_student_10_2015.pdf](#)

Submitted by: Norm Pollard

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