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What's Happening?

[More Events...](#)

TODAY	TOMORROW	THURSDAY
8:00 Movie Night	12:15 Art and Design All-School Meeting	5:15 Thursdays at the Newman Club
8:30 International Folk Dancing	5:15 Yoga Classes	6:00 Women's Basketball @ home
		8:00 Men's Basketball @ home

W-2 Forms are now available on line. Beat the rush and retrieve today

The 2016 W2 forms are now available on-line and may be retrieved by following the directions in the attachment below. If you elected to receive your W2 electronically in 2015 you will not receive a printed copy. If you did not elect to receive your W2 electronically in 2015 or if you are new to the University you may elect to help us go green by following the directions and making that choice this year. Any W2 that has not been received electronically will be printed and mailed to the address that we have on file for you on January 31. Please help us serve you better by electing to receive these forms the modern way.

Attachment: [Procedures_HR_Employee_Self_Service_W2](#)Attachment: [2016 Notice to Employees](#)

Submitted by: Meghan Dwyer

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Cool NEW Portal!

ITS is excited to announce the completion of a new combined student-employee portal that will serve

the educational and informational needs of both students and employees. The new portal will feature a mobile-responsive design, and provide easy access to frequently sought-after slices of information in single dashboard display. This portal dashboard is fully-customizable allowing campus users to reorganize the display of information based on their personal need. The portal dashboard has useful components including...

- Access to today's Outlook calendar
- Access to the U:Drive
- A daily listing of campus events
- Preview of recent emails
- Campus directory of students and employees
- Today's Weather
- Residence Hall laundry machine availability (students)
- Network account password change module
- Personalized Web link organizer
- Local movie listings
- Printing balance (students)

Coming in just a few weeks...look for additional details soon!

Submitted by: Gary Roberts

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The Winter Meltdown

The Winter Meltdown is a five-week holistic health initiative that incorporates the American Heart Association's Healthy for Good campaign's message of "Eat Smart, Move More and Be Well."

The Winter Meltdown starts on Monday, January 30th and runs until Friday, March 3rd.

How can you participate?

First, sign-up for the Winter Meltdown by either stopping by the Wellness Center: Counseling and Health Services or by emailing khodorkovskaya@alfred.edu.

Once you are signed up you can pick up your FREE pedometer to help you keep track of your steps.

There will be sign in sheets at the Joyce Center and the Fitness Center. Anytime you go to use those facilities, you can sign in and your name will be entered into a raffle for a Fitbit. There will also be other opportunities to enter your name into the drawing by attending Wellness Center events and exercise classes such as yoga with Cecelia Beach. The more points you earn, the greater your chance of winning the Fitbit!

You can also enter into the Healthiest Transformation competition. A Fitbit will be awarded to the participant with the biggest weight loss/BMI drop if that is a healthy and possible goal for you. Participants in the Healthiest Transformation will need to come to the Wellness Center every Friday to track their progress.

To help you keep track of all the opportunities to earn points, a weekly newsletter will be sent out to those who sign up for the Winter Meltdown.

Attachment: [Winter_Meltdown_Calendar.pdf](#)

Submitted by: Amanda Khodorkovskaya

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Bergren Forum

The Bergren Forum sponsored by the Division of Human Studies, College of Liberal Arts and Sciences

and the Provost's Office will be meeting on Thursday January 26th at 12:10 PM in the Nevins Theatre, Powell Campus Center.

Bring a brown bag lunch, coffee and tea will be provided.

Speaker: Likin Simon Romero
Topic: "Topology and the Shape of the Universe"

Asst. Prof. of Mathematics Likin Simon Romero will talk about the concept of dimension and how Topology can help us determine the shape of the universe. No prior knowledge of Mathematics is required.

Submitted by: Marilyn Saxton

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TIAA Consultant on Campus

A TIAA consultant will be conducting one-on-one, 45-minute, individual retirement counseling sessions on February 2, March 28, April 25, and May 16 in the Human Resources Conference Room in Greene Hall. Let her help you make financial decisions that are right for you. To schedule an appointment, employees should call TIAA-CREF at 1.800.732.8353; remain on the line for assistance.

Submitted by: Kim Wyant

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Get Connected to AU through AU Connect

The Center for Student Involvement is encouraging all offices, clubs, and organizations to register on AU Connect.

Simply log in with your Alfred email ID (minus the @alfred.edu) and your current password. Select organizations and click register to sign up!

There is an app, called Corq, associated with AU Connect that gives you the most up to date information on programming happening every day.

AU Connect is we will be pulling all the information for future event calendars. All information must be submitted by March 1st to be on the next quarter event calendar.

Please contact the CSI office for help with AU Connect or the Corq app.

Link: <http://www.auconnect.alfred.edu>

Submitted by: Center for Student Involvement

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School of Art and Design All-School Meeting

There is a mandatory All-School meeting on Wednesday, January 25th at 12:15 in Holmes Aud. All FACULTY, STUDENTS, and STAFF should plan to attend. IMPORTANT SAFETY ISSUES will be discussed.

Submitted by: Cathleen Johnson

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New York Times Newspaper subscription (Educational pricing)

The AU Bookstore is offering the NY Times newspaper subscription (Monday-Friday delivery) for spring semester for \$55.30. This averages out to be \$.70/day! Papers start 1/17/16 and go through 5/12/17. No papers during spring break. Stop in or email to sign up for the NY Times! You can pick up newspaper (same day delivery) at the bookstore daily after 1:30pm.

Submitted by: Marcy Bradley

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AU Bookstore Spring Semester Hours

The AU Bookstore is open 7 days a week! Hours are Mon-Thurs 8:30-5, Friday 8:30-4, Saturday 12-4, Sunday 12-3.

Submitted by: Marcy Bradley

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Alfred University Gallery Server Pro - IMPORTANT UPDATE - NOV. 2016

AU's faculty/staff photo library, Gallery Server Pro (<http://gsp.alfred.edu>) has expanded over the past year!

Hundreds of images have been added since Gallery Server Pro (GSP) was originally launched in the fall of 2015, and new ones continue to be added almost daily.

Below is a refresher for all faculty/staff.

This searchable photo library contains a wide variety of downloadable AU images ranging from seasonal campus scenics, to classrooms/labs, selected campus events, official AU Faculty/Staff portraits, and much more.

GSP images are in folders cataloged by semester, by month and by topic, and as new photo assignments are completed, selected images are cataloged and posted on a regular basis. The photos are extensively tagged to assist in searches for specific subjects.

WHO CAN ACCESS GALLERY SERVER PRO?

GSP is accessible to any faculty or staff member who has been provided access by ITS. It is NOT accessible to students, or to the public.

TO ACCESS GALLERY SERVER PRO

1. Go to our alfred.edu and hover over the left-hand side menu item "Faculty/Staff." The Gallery Server link is the 13th item listed in the fly-out menu.
2. Type in <http://gsp.alfred.edu> in your browser

Once GSP launches in your browser, you will need to enter your AU username (not full email) and email password.

IF YOU HAVE TROUBLE ACCESSING GSP

Those who haven't yet accessed GSP, must email Steven Bucklaew of ITS (bucklaew@alfred.edu) who will provide access and confirm it via email soon after he receives the request. It usually happens within minutes!

BEFORE YOU DOWNLOAD

The primary use of many of these images is for Admissions and University Relations marketing efforts in both printed and web formats. In order to keep track of downloads (except for faculty/staff portraits), we recommend you email Rick McLay (mclay@alfred.edu) or Judy Linza (linza@alfred.edu) with a brief description of which image(s) you are downloading, and where it is going to be used.

DOWNLOADING AN IMAGE

There are two recommended downloadable formats:

1. Web optimized (low resolution but full size), and 2. Original (high resolution). To download the image of your choice, use the download/share icon, which is the one on the left in the icon grouping above each image, and follow the directions.

ATHLETICS PHOTOS

Please contact Mark Whitehouse, AU's Sports Information director (whitehouse.alfred.edu) if you have any questions regarding access to and usage of athletics images.

If you have any questions about GSP, or if you have images that you would like to be considered for inclusion, please contact Rick McLay at mclay@alfred.edu or Ext. 2736.

Submitted by: Deborah Clark

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Walking In Snow and Ice

Remember, when walking in snow and ice, waddle on!
Please print and hang the attached poster in your work and classroom areas.

Thank you,
Environmental Health and Safety Co-coordinators
Travis Reed x2190
Dean Perry x 2196
Myers Hall 117

Link: [Waddle On Poster](#)

Attachment: [Waddle On!](#)

Submitted by: Dean Perry

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