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## What's Happening?

[More Events...](#)

TODAY	TOMORROW	FRIDAY
10:00 <a href="#">Kathryn Vajda: Snow Cities</a>	10:00 <a href="#">Kathryn Vajda: Snow Cities</a>	10:00 <a href="#">Kathryn Vajda: Snow Cities</a>
12:15 <a href="#">Approving Timesheets</a>	· <a href="#">Landscape Residue</a>	· <a href="#">Scholes Library LEGO Table!</a>
· <a href="#">Landscape Residue</a>	· <a href="#">Scholes Library LEGO Table!</a>	
· <a href="#">Scholes Library LEGO Table!</a>		

### 2018-19 FAFSA Filing Deadline 3/15/2018

IMPORTANT: MARCH 15, 2018 IS THE DEADLINE FOR FILING THE 2018-19 FREE APPLICATION FOR FEDERAL STUDENT AID (FAFSA).

If you will be a student at AU for the 2018-19 academic year...

It's FAFSA (Free Application for Federal Student Aid) filing time!

For 2018-19, you don't have to wait until January 1, 2018! The 2018-19 FAFSA became available on October 1, 2017.

You'll need your Federal Student Aid ID (FSA ID) to sign the 2018-19 FAFSA. Go to <https://fsaid.ed.gov> to create an FSA ID (if you do not already have one).

Proceed to <https://fafsa.gov> to get started with the FAFSA filing.

For 2018-19, you will be using 2016 income information. No need to wait until 2017 tax return is filed!

Use the Data Retrieval Tool on the FAFSA to upload the 2016 income directly from the IRS to more quickly complete the form.

The Alfred University FAFSA school code is 002668.

Upon completion of the FAFSA, you will be directed to "Start your state application" if your home state requires it. For NY State residents, this form is called a TAP Application and is required for TAP and other NY State aid.

For New York State Residents only: Be sure the proper Alfred University TAP school code is listed for both the fall and spring semesters.

Alfred's Code is 0020 for programs in the College of Liberal Arts and Sciences, School of Business, College of Professional Studies, and Mechanical, Renewable Energy, and Undecided Engineering.

Use code 0960 for all other Engineering Programs and the School of Art and Design.

For more general information about financial aid at Alfred University, please visit our web page @ [www.alfred.edu/finaid](http://www.alfred.edu/finaid). Our telephone number is 607-871-2159 and our email address is [financialaid@alfred.edu](mailto:financialaid@alfred.edu).

Link: [Free Application for Federal Student Aid](#)

Submitted by: Elena Wallace

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#### **Submit Invoices to Business Office by December 18th**

Due to the holiday break, the last Accounts Payable check run of the year will be on Thursday, December 21st. Please have any invoices that require payment before January 4th to the business office by end of day Monday, December 18th.

The next check run will not be until Thursday, January 4th.

If you have any questions or concerns, please call us at 871.2128.

Submitted by: Jodi Howe

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#### **Open Forum - Executive Dir of Student Financial Services, Amanda Szymanski**

Faculty and staff are invited to an open forum session Thursday, December 14, from 9:45 - 10:45 am, in the PCC Kenyon-Allen Rooms, presented by Amanda Szymanski, a candidate for the executive director of student financial services position.

Topic: "What are the Characteristics of a High Functioning Student Financial Services Office?"

Contact Janet Lynch x2406 or [lynch@alfred.edu](mailto:lynch@alfred.edu), if you would like a copy of the resume.

Submitted by: Janet Lynch

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### Fried Chicken and Ribs Pop-Up

Wednesday, December 13th, 4-6 PM  
Community Table, Second Floor of Powell Campus Center

Individual dinners are a Saxon Swipe  
or \$8 in cash, credit, dining dollars, or fiat bux.  
Individual dinners include sides, cookie, and a drink.

8 and 12 piece dinners with sides are also available.  
8 piece is \$18, and 12 piece is \$32.

Submitted by: Marie Williams

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### Approving Timesheets Training

This is the third training in an 8 month series targeted at any AU employee who has supervisory roles in their department. This training can also be especially helpful for any staff who support the supervisors in their department.

This training will encompass: approving exempt and nonexempt timesheets in Banner.

Supervisors who may be new in their rolls or need a refresher are encouraged to come. This is also open to anyone in the department who may be a proxy timesheet approver.

This training will be held from 12:15 p.m. - 1:00 p.m., Wednesday, December 13 in the Kenyon/Allen Room. Please, feel free to bring your lunch, and learn with Human Resources.

Submitted by: Kayleigh Misner

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### Support Staff Social Hour

Join the Support Staff Council for happy hour from 4:30 p.m. - 5:30 p.m., Friday, December 15th at Rosebush on Main Street. Cash bar.

Don't forget you can find us on Facebook!

Link: <https://www.facebook.com/AUsupport/>

Submitted by: Crystal Henshaw

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### Bookstore Holiday Hours

The AU Bookstore Hours December 16-24  
Closed weekends. Monday - Friday, Dec. 18-22 open 9:00 a.m. - 4:00 p.m.

Submitted by: Marcy Bradley

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### **Kathryn Vajda: Snow Cities**

Now through March 31, 2018

Gallery Hours 10am-4pm Monday-Saturday; Closed Sunday

View, 3273 State Route 28, Old Forge, NY 13420

Cost: General admission \$10; View members free

Kathryn Vajda, who teaches in the School of Art and Design, has a show of recent digital prints and a book from her Snow Cities series at the View in Old Forge, NY. The show runs through March 31, 2018

Free opening reception December 1, 2017 from 5-7pm.

Submitted by: SOAD Events

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### **ICU looking for presenters on cultural awareness workshops (Spring 2018)**

Alfred University's Institute for Cultural Unity is looking for professionals interested in presenting twenty-minute talks on relevant topics as part of our "Wednesday Talk & Response" series. The institute is a source of diversity education and multicultural programming. The institute is a resource center that develops self-awareness and respect for others through the sharing of experiences and cultures. Through this, we hope to create a stronger community here at Alfred and expand our educational philosophy even further.

We would like to invite anyone who would be interested, to hold a short talk of no more than twenty minutes followed by small group discussion based on three questions of your choosing. Our focus areas include diversity, inclusion, tolerance, social justice or any topic that helps unites a community rather than divide.

If you are interested in presenting a topic, or have any questions, you can contact the ICU by e-mail at: [ICU@alfred.edu](mailto:ICU@alfred.edu)

Thank you for your consideration.

Link: [ICU Connect site](#)

Submitted by: Itan Chait Clemente

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### **CA\$H for your Textbooks at the AU Bookstore.**

Sell your textbooks back at the AU Bookstore. No matter where you purchased them, you can sell them back for CA\$H at the bookstore.

Submitted by: Marcy Bradley

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### Business Office Quick Facts - Authorized Signors

Financial Managers may authorize others to approve transactions to Funds or Orgs for which they have financial oversight. They can assign these rights by Fund or Org and set a dollar limit if needed. The financial manager and the authorized signor need to complete the "Signature Authorization Form" and submit it to the business office in order to add another individual. If the Business Office does not have a form on file, only the financial manager can approve transactions. Please note that this is not a delegation of financial manager responsibility. The financial manager retains signature authorization and is ultimately responsible for all transactions posted to their Funds/Orgs.

Link: [https://my.alfred.edu/business-office/docs/SignatureAuthorizationForm\\_000.pdf](https://my.alfred.edu/business-office/docs/SignatureAuthorizationForm_000.pdf)

Submitted by: Jodi Howe

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### PhD/MSE Thesis Defense - Wenxia Tan

Dr. David Lipke is pleased to announce that Wenxia Tan will defend her PhD in Materials Science and Engineering thesis entitled,

"Investigations of Phase Transformations in AISI 5160 Steel and Ceria Partially Stabilized Zirconia via Electron Backscatter Diffraction Based Techniques"

on Tuesday, December 19 at 8:00 a.m. in Binns-Merrill Hall 106.

Copies of her thesis are on display the Dean's office in Binns-Merrill Hall 160 and the CACT Office in McMahon 120.

Attachment: [Wendy Tan - Abstract](#)

Submitted by: Katie Decker

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### Wanna Learn Chinese?

Have you ever thought of learning a totally different language?

Mandarin Chinese is available at AU, and it's waiting for you.

You can choose CHIN 102 or 202 for the spring semester.

To learn Chinese is to

Exercise your brain

Possibly get a scholarship to travel to China

Experience a culture as old as 5,000 years

Seize the chance for the up and coming Robot and Chinese age in the 21st century!

Join us today!

Contact Katie Wang for more information: [wangy@alfred.edu](mailto:wangy@alfred.edu)

Submitted by: Yulong Chen

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## Learn Tai Chi for Free and Get Certificate in the Campus!

Tai Chi has been proven to be one of the world's best exercises, for your physical and mental health, learn Tai Chi with us! Taught by Master Fang, a award-winning martial art master from China, leading us step by step, you will learn 24 forms, Qigong, and Yang Style Tai Chi. And on April, Experts from China will be here for the Martial Art Level Exam, you can get one as long as you put efforts in it!

The time is 9:00-10:00 every morning, possible night course if there're enough people.

From Jan 16, 2018, on Mon, Wed, and Fri, we'll take lessons focusing on 24 Form. On Tue and Thurs, we'll take lessons focusing on Qigong and Yang Style Tai Chi.

The location will be on the second floor of Mclane Center, the multipurpose room.

Join the fun, no limitation to gender and age!

Contact Charles Chen at [Cheny@alfred.edu](mailto:Cheny@alfred.edu) or 718-730-2616

Submitted by: Yulong Chen

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