

HERRICK LIBRARY  
ALL-STAFF MEETING

September 23, 2004

Present: Peg, Linda, Jan, Laurie, Carla, Patricia, Dave, Rosalie and Steve

Absent: Gary, Pam and Lana

\*Candy and Carol attended towards the end of the meeting. Steve asked them to stay and he reviewed what they had missed.

Status of the Renovation:

Steve wanted to let everyone know that the new renovation focus on campus at this time may be a new athletic facility. The library project may get scaled back using the money which was earmarked for the renovation project.

Study Abroad Position:

Steve announced that Patricia Mebius has accepted the half time secretarial position beginning October 11, 2004. She will continue to work mornings in Interlibrary Loan and afternoons for Study Abroad. Good luck Patricia!

Access Services:

The search is still going on for the Collection Management/Access Services position. The search committee will be meeting with another candidate tomorrow. A search for the new half time Access Services position will be addressed at that time.

Frameless OPAC:

Amy Dibble has been hired to finish this project from home. Laurie has sent a link to everyone to check out the Frameless OPAC. Comments, suggestions and concerns are welcomed.

ALEPH:

Candy and Linda have been in the process of learning and using the serials module.

Notable Accomplishments:

Laurie told Steve and the group the “Notable Accomplishments” Steve sent out in an email was a good thing and asked that he continue this when needed.

Library Assistant Meetings:

Dave Snyder asked why the Library Assistant meetings were stopped. Linda Sootheran said the reason the meetings were stopped was due to loss of leadership. We can call a meeting at any time. Dave and Candy talked about their activity on Support Staff Council and the different topics of interest which are important to all support staff. The strategic planning meetings, union, and wages were discussed. Communication to all support staff is important. Steve encouraged Dave and Candy to bring to our staff details and concerns discussed at support staff meetings.

Respectfully submitted,

Rosalie Mulhollen