Alfred University Librarians Meeting
2015-10-07, 2:00 pm
Scholes Conference Room

Attending: Ellen Bahr, Steve Crandall, John Hosford, Laurie McFadden, Trevor Riley, Eva Sclippa, Mark Smith, Brian Sullivan

I. Harry Potter Events Update
- Eva reported that the Harry Potter's World events have been a rousing success thus far. With several events still to go (including the Halloween Ball), more than 250 people have attended thus far. This number does not even include the Opening Reception or the various regional events.
- The Juried Art Exhibit is on display at Scholes.
- Eva has taken numerous pictures to document and showcase highlights from the events.
- Eva is collecting statistical data, and is looking into additional ways in which to assess the overall program to help inform future event planning at the AU Libraries.

II. AU Libraries email
- Trevor reported that the new Libraries@alfred.edu email address is ready to be used. He will share the password with the librarians. This email address will be used for collaborative events and programs across the AU Libraries such as the Personal Librarian Program.

III. Ad Hoc Assessment Committee Report
- Laurie, Ellen, and Brian have met several times since the August AU Librarians meeting to discuss strategies and ideas for assessment at the AU Libraries. Laurie walked us through those conversations using the following key documents created or utilized by the Ad Hoc Assessment Committee:
  - Assessment Plan (draft)
  - AU Libraries Assessment Grid
  - Proposed Strategic Initiative
  - AU Strategic Plan Broad Goals Strategies with Deans
- It was decided that we will adopt the proposed new strategic initiative and goals. Steve and Mark will work on creating an accompanying paragraph so the new strategic initiative will match the other five in our AU Libraries Strategic Plan.
- To help frame our discussion, we worked through the following questions proposed by the Ad Hoc Assessment Committee:

- o Who will have oversight of the assessment process for the libraries? A single librarian as part of his/her regular job duties? An assessment committee? The library directors? Other?
  - o Would the same person who has assessment oversight also be responsible for collecting, analyzing, and presenting data from the libraries?
  - o Should our assessment plan be year-by-year or should it be developed to cover all years of our strategic plan?
  - o The strategic plan recently compiled by Steve includes tactics drawn from the librarians' lists of intended projects. Will these tactics implicitly chose what assessment activities are done? Or do we want to assess something different? Something more?
  - o Will our assessment be done on the tactics or on the objectives?
  - o How will the assessment of the General Education Learning Outcomes be incorporated or addressed in our assessment activities?
  - o What's the university's plan for coordinating the strategic plans and assessments of the individual units? How will these be used and shared? What do we need to develop for public sharing and what do we need to develop for in-house worksheets?
- Regarding oversight responsibility, it was decided that an Assessment Team would be created with one librarian from each library who will work in consultation with and under the advisement of the Dean. Brian volunteered to be Herrick's representative. Scholes will be represented by the incoming Public Services Librarian (a search for this position has recently begun). Once that position is filled, the new librarian will be brought into this responsibility gradually. In the meantime, Steve has agreed to work with Brian.
- There was much enthusiastic discussion of the other questions, covering a wide variety of opinions and perspectives. Brian, in consultation with Steve, will continue to think through these topics, keeping the many ideas shared in mind. He will make a proposal for next steps and a plan at a future AU Librarians meeting.

IV. Reports from the Faculty Senate and Dean's Council
- Steve reported on the past few Dean's Council meetings
  - o Brian asked if it would be possible for us to have some sort of written documentation of these meetings. Steve noted that agendas and minutes are no longer distributed, and that written documentation is problematic due to the sensitive nature of some of the topics discussed.
- Ellen reported on the September 4 and October 2 Faculty Senate meetings.

V. Engineering Floor Tour
- After the meeting, Trevor showed some of us the progress that has been made on the Engineering Floor. New furniture, walls, and dry erase paint were among the highlights.

Respectively submitted,
Brian T. Sullivan