

HERRICK- SCHOLES LIBRARY FACULTY MEETING MINUTES – DRAFT

Friday, February 29, 2008

2:00, Herrick Library

Present: Ellen Bahr, Steve Crandall, Carla Johnson, Mark Smith, Susan Strong

Old Business:

1. Carla noted that the Herrick and Scholes librarians had last met together on September 26, 2007, and that we should try to have a joint meeting at least once each semester. She also distributed copies of Scholes faculty meeting minutes for September 6 and November 13, 2007.
2. Carla handed out an update of Deans' Council discussion items from the meetings of January 18 and February 20, 2008. Among the topics noted: status of "assessment dashboards" from each unit (our was completed in the fall and updated by Susan Strong for the February BOT meeting); academic section of Strategic Plan (still in progress); whether AU wanted to administer the HERI (Higher Education Research Institute) survey again (last survey completed Spring 2002); extensive discussions of faculty workload and program cost per credit hour; and sabbatical reports -- their format, who reviews them -- there are variations among the different academic units.
3. Carla reported on the Provost's Task Force on Supplemental Programs which she has chaired for just over a year; the report has been given to the Provost for her review. The charge to the task force, members of the group, and minutes of meetings are posted in Blackboard. The final report will also be posted after the report has been discussed with the Provost. Carla has given progress reports at Deans' Council and Executive Council meetings, and will give presentations to the University Faculty Senate, the University Faculty, and at the May Board of Trustees' meeting.
4. Update on status of our proposed Information Literacy tutorials: tutorials on topics such as Recommended Search Engines, Scholarly Research and Academic Integrity, Advanced Searching, and many more have already been developed by different institutions. Herrick has collected some of these into a single page for a "Beta test." It was determined that as long as the institutions were credited for the work, it would be acceptable for the AU libraries to use those that they found useful.

New Business:

1. Susan distributed a summary of results of the SAILS test administered in Fall 2007; there was an extensive discussion of what these results mean for Alfred, which has been benchmarked against doctoral institutions, and how to use this information to move forward with our instruction programs.
2. There was a discussion of the process and timeline for nominations and elections of new P&T Committee members, to replace Susan Strong and Steve Pilgrim.

The meeting was adjourned at 3:15.

Carla C. Johnson

--- Minutes recorded by Carla Johnson

