

Alfred University Librarians Meeting
2014-09-16, 2:12 pm – 3:23 pm
Herrick Library Seminar Room

Attending: Ellen Bahr, Stephen Crandall, Beverly Crowell, John Hosford, Laurie McFadden, Trevor Riley, Eva Scippa, Mark Smith (excused with late arrival), Brian Sullivan

Guest: Brett Arno, Library Systems Support Specialist

I. Demonstration of Guide on the Side

- a. Trevor showed examples and functionality of tutorials available through the University of Arizona <http://code.library.arizona.edu/>.
- b. It is free material but work time costs need to be considered.
- c. Before guides are set up, Trevor would like to know if the librarians feel they would be used.

II. Digitization Committee

- a. The committee is currently comprised of Ellen, Laurie and Brett from Herrick and Trevor, John and Verna Mullen from Scholes but others are welcome to participate.
- b. Discussed that a hosted solution for D-space is preferable.
- c. Herrick can pay for half the cost but budget constraints limit Scholes' financial participation.
- d. Ellen mentioned to remember MDID.
- e. Steve will talk to the Provost about funding.

III. Assessment

- a. All were encouraged to start assessment in at least one or two classes this semester.
- b. Brian suggested creating a LibGuide with examples.
- c. Mark encouraged use of rubrics followed by a discussion of the process of gathering information.
- d. Scores will be recorded in LibAnalytics.
- e. Laurie stressed it is important to document every semester.
- f. Discussed ways to assess freshman and again when they are upperclassmen.
- g. Goals are to improve information literacy campus-wide and AU Libraries' contributions and participation.
- h. Brian and Eva will review fall semester results.

IV. Faculty Senate and Deans Council Reports

- a. There was no Deans Council report.
- b. Laurie reported on the Faculty Senate meeting.

V. Approval of Minutes

- a. The August meeting minutes were approved.

VI. Personal Librarian Event

- a. Students who attended were engaged and stayed.
- b. Suggestion to send post cards to student mailboxes announcing events was mentioned.
- c. To encourage students to meet their personal librarian, have them go to the librarians' offices to get their coffee coupon or gift.
- d. Keep Kathy Woughter and Tricia Debertolis informed about the program.

VII. Other Items

- a. Printing issues were discussed particularly the impact on Herrick and Scholes.
- b. Labs are not being serviced especially evenings and weekends.
- c. Students consequently go to the libraries to print.

The meeting was adjourned at 3:23 pm.

Respectfully submitted,
Beverly Crowell, Secretary