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What's Happening?

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TODAY	TOMORROW	THURSDAY
12:00 Maypole Celebration	· Final Exams begin	4:00 Annual Credit Union Meeting here on AU campus
10:00 Reduce stress at Midnight Breakfast!	· Summer School Registration	· Equestrian Show
· Summer School Registration		· Summer School Registration

Maypole Celebration

Welcome spring to our campus! The Maypole celebration is back for the first time in four years. Come have lunch and dance around the Maypole on the lawn beside Perlman Hall. A vegetarian lunch will be available for \$3. All are welcome!

Date: Tuesday, May 1, 2007
Time: 12:00-1 p.m. (noon hour)

Event is free and open to the public.
Event is for students, faculty, staff.

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VP/University Relations candidates-Open Meetings

The search for a Vice President for University Relations is in the final phase. Three candidates are visiting campus. The last one is due this week. All faculty, staff, and students still have an opportunity to attend the Open Meeting for the candidate. You will be able to meet the finalist and also participate in a question-and-answer session.

Evaluation forms will be available for each candidate and should be submitted to the President's Office. The next finalist and Open Meeting is:

Friday, May 4; 12:10 - 1:10 p.m. (Nevins Theater, Powell Campus Center)

Dr. Scott D. Ward, Director of Development/Campaign Director, University of Maryland School of Medicine

See resume for Dr. Ward below.

Attachment: [WARD,_Scott_CV\[1\]1.doc](#)

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ITS Helpdesk Office closed 12-1, Tuesday, May 1

The ITS Helpdesk Office will be closed Noon-1 p.m., Tuesday, May 1, so that staff can attend a picnic for their graduating students.

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ITS Helpdesk Office hours: 8:30 a.m.-4:30 p.m.

The ITS Helpdesk Office hours return to 8:30 a.m.-4:30 p.m. starting Tuesday, May 1. As a reminder, we are located in room 108 of the Science Center and the phone number is 2222.

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Meet candidates for diversity position

Join the Alfred community as we welcome four candidates for the coordinator of diversity programming position. All four candidates will be sharing a short presentation on their respective interview day. The presentations will begin at 12:15 p.m. in a room to be decided in the Powell Campus Center (exact room to be decided based on their technical needs).

Candidate Jack Skelton, Tuesday, May 1

Candidate Mechele Romanchock, Thursday, May 3

Candidate Faith Yacubian, Friday, May 4

Candidate Kimberly Roberts, Tuesday, May 8

Students, faculty, and staff are welcome to attend.

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Payroll announcing Direct Deposit new feature

To: Faculty, Staff, and Students:

The Business Office is pleased to announce a new feature to those employees who are using payroll direct deposit. Effective May 4, your payroll advice will be sent to you in an e-mail replacing the current printed version. This secure e-mail will contain all the information you need to open the

password protected payroll direct deposit advice.

Receiving your direct deposit electronically has many advantages. Not only will you be saving trees because it is paperless; you also have immediate access, you no longer need to pick it up from an office, and you can file it on your computer if you wish.

If you do not have an active campus e-mail account, please request one by using the attached form: <http://contribute.alfred....> Complete your name and the e-mail section, submit it to Human Resources and they will process your request.

Please note that direct deposit e-mails will be sent to official AU campus assigned accounts only. In addition to an e-mail account, you will need Adobe Acrobat Reader to view the attachment. You may download the Adobe Reader software from: <http://www.adobe.com/prod....>

Should you have a question concerning this new process, you can contact Tammy Raub x2168, Theresa Gunn x2482, or Mary Kelly x2909. The payroll office would like to take this opportunity to remind you of the benefits of using direct deposit; safer than a check (can't be lost or stolen), no trips to the bank and it may save you monthly service fees depending on your financial institution. If you are not currently using direct deposit and would like to take advantage of it, please stop in the payroll office located in Greene Hall to sign up.

We encourage everyone to take advantage of direct deposit if you currently aren't doing so, and for those who are we hope you enjoy this new convenience.

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Annual Credit Union meeting to be on AU Campus

Alfred Allegany Federal Credit Union Members:

Our annual meeting will be held on Thursday, May 3, 2007, at 4 p.m. in Howell Hall on the Alfred University Campus.

There will be three positions open on the board of directors. We will elect people for those positions, have a short report on the business of the credit union, and even have time for some food.

Please spread the word to your colleagues and especially those that do not regularly come to campus. Encourage new members to come!

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BRAND AID: Relieving Pain, Providing Innovation

Work created by the Branding + Corporate Identity class (ART 315)

Harder Hall Lobby (3rd floor)
Monday, April 30 - Tuesday, May 1
Opening: Monday 5-7 p.m.

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Ride Board

Need a ride home for Spring Break or willing to give someone else a ride home, share expenses. Check out the Ride Board using the link below.

Link: [Ride Board](#)

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Student payroll checks to be mailed

This is for students who wish for their May 4, May 18, and June 1 payroll checks to be mailed home.

Please make sure you put your home address on your timesheet or e-mail Payroll with your home address stating which checks to be mailed.

Thanks for your cooperation and have a great summer.

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New U.S. Postal Rates

New U.S. Postal rates go into effect May 14, 2007. See the attachment below for details of the new rates.

Attachment: [New Rates in effect May 14, 2007](#)

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MonsterTRAK Ultimate Internship Spring 2007

Win an Ultimate Internship with one of these leading employers:

Focus Features/Rogue Pictures: Movie Marketing Internship
Environmental Defense: Environmental Marketing Internship
Northwestern Mutual: Financial Representative Internship
Enterprise Rent-A-Car: Sales Management Internship

Get Started:

Register or Login to MonsterTRAK

Post/Update your resume for the Internship you want!

Upload a 2-minute video telling us why you're the best candidate

Link: <http://clk.atdmt.com/MON/go/mnstrmts010000007mon/direct/01/>

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Only seniors required to return mailbox keys

All graduating seniors who have a mailbox at the Powell Campus Center Mailroom are required to return their mailbox key to the mailroom by Friday, May 11, 2007 or they will be charged a non-refundable fee of \$10.

Only seniors are required to return their mailbox key to the mailroom at the end of the semester.

Congratulations Seniors!

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Students staying over the summer -- Mailbox keys

Any student staying over the summer who has a mailbox at the Powell Campus Center Mailroom must

register with the Mailroom Clerk at the Mailroom by Friday, May 11, 2007 to continue to receive mail. Otherwise the box will be closed and mail will be forwarded to the home address.

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Notice of open position

Desktop and Microcomputer Technical Support Specialist
Technical Specialist Position
ITS
Link: [ITS Posting](#)

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AU pocket folders

Office Services has 400 AU white pocket folders on sale for a one-time price of \$.25 each. They are available for pick-up at Office Services in Greene Hall on the first floor. Thank you.

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Confusion with mailbox key returns

Only graduating seniors will be required to return their mailbox key to the PCC Mailroom to avoid a non-refundable fee.

Undergraduate students may keep their mailbox keys over the summer and until they graduate.

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