

**HERRICK LIBRARY
LIBRARIANS MEETING
MINUTES
December 5, 2005**

1. **Scholes Information Commons** – Steve reported on Scholes’ plans to reduce the size of their Reference shelving and put additional computer workstations in that area, creating an Information Commons.
2. **Search Committees** – The Search Committee for Holly’s replacement will be Laurie (Chair), Linda, Rosalie, and Steve. The Search Committee for Carol’s replacement will be: Steve (Chair), Gary, Amanda and Dave

The paperwork is in process, the positions must be posted on campus for a week before the ads can go in the paper.

The Information Systems Librarian Search Committee starts meeting on January 18th. As of today, Laurie had received 11 applications.

3. **Faculty Senate Report** -- Pam reported on Senate activities – full minutes are available elsewhere. Some highlights:

SPC Minutes are all available on Blackboard
Pam will attend SPC meetings on Elizabeth’s behalf until EG is back after
Spring Break

4. **Questions for the Transition Team to address** – a short list:

Hours Open
Staffing
Runs to the offsite storage area – who will be involved?
Reference Coverage – is Rima interested? How much cross training will
be involved?
What information resources will be taken over to Scholes?
How will we handle the leased computer return in the summer?

5. **Aleph Upgrade** – Laurie will be upgrading Herrick’s version of Aleph this summer – times and dates to be determined by SUNY.
6. **Assessment Tool** –The librarians agreed that we support the introduction of the King’s College Assessment Test as a pre and post test to be given across all of AU’s colleges. This will provide metrics and outcomes which will represent progress toward meeting Middle States’ assessment/outcomes expectations.
7. **Books on Tape** – The librarians agreed that Herrick’s Books on Tape will be separated out into a separate collection for easier browsing and check-out.
8. **Reference Hours Spring Semester** – The librarians agreed that we would keep the same reference hours for Spring Semester 2006.

That’s all I’ve got,

Respectfully submitted,

Steve Crandall