



In This Issue

Webmail users [click here](#)

Official News

- [Herrick Library Thanksgiving Break Hours](#)
- [New Web Site for Environmental Health and Safety](#)
- [Flex Spending All Employess, Nov. 12-30](#)
- [E-mail will not be available during December break](#)
- [2008-09 Academic Calendar](#)
- [Director of Honors Program Search](#)
- [Alfred University Faculty Meeting on 30 November](#)

General Announcements

- [Open Campus Interviews, Sutherland Global Service](#)
- [AU and Wegmans to Explore Diversity in Advertising](#)
- [25% OFF All Champion brand sweatshirts & pants](#)
- [Independent College Research Forum planned](#)
- [I.T.S Equipment Lending](#)
- [Winter Break Shadowing/Field Trip Opportunities](#)
- [EH&S Reminder to Check First Aid Kits](#)
- [House Calls](#)
- [AAC&U News - Fall issue now online](#)
- [Open Position - Library Asst Web Serv - Herrick](#)

What's Happening?

[More Events...](#)

TODAY	TOMORROW	THURSDAY
	12:30 Religious institute	

Herrick Library Thanksgiving Break Hours

Tues., Nov. 20 8 AM - 4:30 PM
 Wed., Nov. 21 8:30 AM - 4:30 PM
 Thurs., Nov. 22 CLOSED
 Fri., Nov. 23 CLOSED
 Sat., Nov. 24 CLOSED
 Sun., Nov. 25 5 PM - 1:00 AM
 Mon., Nov. 26 Regular Hours Resume

[back to top](#)

[Send Email Reminder](#)

New Web Site for Environmental Health and Safety

Alfred University's Environmental Health and Safety has improved its Web site. Click on the url or from our.alfred.edu, click on Faculty/Staff, and then Environmental Health and Safety. We will be continually adding more forms, manuals, policy, training and educational materials.

Link: [AU EH&S Home Page](#)

[back to top](#)

[Send Email Reminder](#)

Flex Spending All Employess, Nov. 12-30

You must enroll for the 2008 year to participate in Medical or Dependent Care Flex Spending. Please contact Human Resources for enrollment materials.

[back to top](#)

[Send Email Reminder](#)

E-mail will not be available during December break

The University's data center is moving to a newly renovated location on the ground floor of the Science Center over the holiday break, from Saturday, Dec. 22 through Wednesday, Jan. 2. "During that time period, most central information technology resources such as Banner, U:Drive, E-mail and most Web pages will be unavailable."

ITS will maintain a temporary system to collect incoming e-mails as they are sent to the UUniversity. However, users will not be able to send e-mails through their regular University account.

We anticipate that some of you may need to maintain professional and personal e-mail communications during the break. ITS encourages you to set up an external account with a provider such as Hotmail, Gmail or Yahoo Mail. The helpdesk would be glad to assist you in setting one up; please call x2222 or helpdesk@alfred.edu.

Please also note that it is important to let friends, family members, and colleagues know (in advance) that you will not be using your regular University account during that time. You may wish to contact these people to let them know how they can reach you over the December holiday break.

One way to spread the word is to put several sentences in your e-mail signature. If you have additional questions or need assistance, please contact the ITS Help desk.

ITS thanks you in advance for your patience as we work through this important and necessary data center move. This data center is being built with important Disaster Recovery/Business Continuity components such as a back-up generator, a fire suppression system, and a new HVAC system to ensure sufficient cooling of our central computing facilities. Once this new data center has been established, we will have a much greater chance of maintaining our internal business processes and systems in the event of a natural disaster or power disruption.

In planning this move, ITS chose the December break because it was the least inconvenient time for most campus community members. The holiday break is a time when most faculty, staff and students are not on campus.

We realize that critical communications will need to be maintained even during this generally slow educational/business period. As a result, we will set up a number of resources for critical communication. Although we will not be able to maintain our full list of Web sites and services we will set up a small external Web site that will let prospective students and alumni know that we are moving our data center and that our full suite of technology services will once again be available on Thursday, Jan. 3.

Sincerely,

Gary O. Roberts
Director of Information Technology Services

[back to top](#)

[Send Email Reminder](#)

2008-09 Academic Calendar

The attached Academic Calendar for 2008-09 is now final and official. Contact registrar@alfred.edu with any questions.

Attachment: [2008-09.pdf](#)

[back to top](#)

[Send Email Reminder](#)

Director of Honors Program Search

Provost Buckley announces that the search for Director of the Honors Program to replace Paul Strong, who is retiring at the end of spring 2008 semester, has begun.

Please review the attached document for information about the position and the application process.

Attachment: [Director of the Honors Program](#)

[back to top](#)

[Send Email Reminder](#)

Alfred University Faculty Meeting on 30 November

Faculty members: Mark your calendars! The next Alfred University Faculty meeting will be Friday, 30 November, 3:20-5:00 PM in Howell Hall. The agenda will be sent out via email the week of 26 November.

[back to top](#)

[Send Email Reminder](#)

Open Campus Interviews, Sutherland Global Service

Sutherland Global Services will be conducting interviews on Tuesday, Nov. 27, 2007, for the following career opportunities:

Inside Sales
Technical Support
Customer Service
Lead Generation
Management

These are an open sign-ups. Interviews will be granted on a first-come, first served basis and are open to December 2007 graduates, May 2008 graduates and alumni. Deadline to sign up is midnight, Sunday, Nov. 25, 2007.

All majors welcome.

Positions will be located in Rochester, NY. Currently Sutherland owns and operates multiple delivery centers across the United States, Canada, Mexico, India and the Philippines.

Any interested candidate can sign up for an interview time slot via our Web site. www.alfred.edu/cdc/ Click on "Students." Next click on "Find a Job" and log into Saxon JobLink using your ID and password per the instructions. Next click on "On-Campus Recruiting, Resume Collections, Employer-In-Residence, and Mock Interview Week."

If you have any questions regarding On-Campus Recruiting please review the On-Campus Interview Guidelines <http://www.alfred.edu/cdc...> and/or contact Nancy Williams, Recruiting Coordinator at 871-2164.

Link: [Saxon JobLink](#)

[back to top](#)

[Send Email Reminder](#)

AU and Wegmans to Explore Diversity in Advertising

It's food for thought: What role does diversity play in advertising?

Alfred University's Drawn to Diversity Program will explore diversity in advertising as its 2008 program, partnering with Wegmans in Hornell to create educational displays at the store.

Attachment: [Drawn to Diversity](#)

[back to top](#)

[Send Email Reminder](#)

25% OFF All Champion brand sweatshirts & pants

NOW through Nov 25th, at the AU Bookstore, all Champion brand sweatshirts and sweatpants are 25% OFF. This is a great offer- remember the holidays are right around the corner!

[back to top](#)

[Send Email Reminder](#)

Independent College Research Forum planned

The Commission on Independent Colleges and Universities is planning the first Independent Sector Undergraduate Research Exposition is for January 22, 2008 from 10 a.m. to 3 p.m. in the Legislative Office Building in Albany. This one-day event will bring together college students and faculty from throughout the state to showcase high quality undergraduate research projects.

The abstract submission deadline for those who would like to participate is November 26, 2007. To submit a research project abstract for consideration, visit <http://www.cicu.org/regis...> A template is provided online to guide your submission as well as a copy of the original invitation text.

[back to top](#)

[Send Email Reminder](#)

I.T.S Equipment Lending

I.T.S Equipment Lending will be closed Wednesday 11/21 for the holiday break. All student equipment is due back Tuesday 11/20 by 4:00 PM.

Thank you and have a great break!

[back to top](#)

[Send Email Reminder](#)

Winter Break Shadowing/Field Trip Opportunities

Below you will find a number of incredible winter break shadowing and field trip opportunities that will disappear quickly unless you sign up immediately.

ROAD TRIPS TO THE REAL WORLD
Jan. 3-11, 2008

<http://www.eace.org/netwo...>

Looking for a way to offer programs that will keep you engaged in career exploration during the quietest, darkest month of the academic year? The EACE Liberal Arts Network has come to the rescue!

We are pleased to present this year's "Road Trips to the Real World" program -- a series of FREE employer site visits for you during the winter break.

Online registration begins Nov. 15 (Thursday) at 10 a.m. Spots fill up VERY quickly for some of the more popular sites, so register early for the best selection.

THIS YEAR'S SITES INCLUDE:

Amica Mutual Insurance Co. (Lincoln, RI)
Collette Vacation (Pawtucket, RI)
FBI Buffalo Division Headquarters (Buffalo, NY)
The Fresh Air Fund (New York, NY)
Fulton County Medical Center (McConnellsburg, PA)
Herald Mail (Hagerstown, MD)
Hoffman Homes (Littlestown, PA)

Keystone Community Mental Health Services (Chambersburg, PA)
Keystone Residence (Chambersburg, PA) Makovsky & Co (New York, NY) Massachusetts State House,
Legislative Education Office (Boston, MA)
McCann Erickson (New York, NY)
Medical Information Technology "MEDITECH" (Canton, MA) Museum of Science (Boston, MA)
NBC Universal (New York, NY)
New England Aquarium (Boston, MA)
Northwestern Mutual (Harrisburg, PA)
Occupational Services (Chambersburg, PA)
Philadelphia Zoo (Philadelphia, PA)
Sirius Satellite Radio (New York, NY)
Target (Stores in Stamford, CT; Newburg, NY; Jersey City, NJ; Elmhurst, NY; Bay Shore, NY; Westbury, NY))
The TJX Companies, Inc. (Framingham, MA)
US Holocaust Memorial Museum (Washington, DC)
US Office of Personnel Management (Boyers, PA)
Vanguard (Wayne, PA)
WITF (Harrisburg, PA)
Young & Rubicam (New York, NY)

Each of the Road Trips is planned by the employer and staffed by a member of the EACE Liberal Arts Network. Site visits may include panel discussions of employees and/or interns, site tours, or networking sessions. The programs are free for students; however, you must provide your own transportation to and from the site.

Once registered for a site, you will receive instructions to RSVP, prior to Monday, Dec. 3, to confirm you plan to attend.

As always, NO-SHOWS AND LATE CANCELLATIONS ARE STRONGLY DISCOURAGED.

If you have additional questions, please contact:
Robbin Beauchamp at rbeauchamp@rwu.edu - Employer Contact
Laura Godwin at lgodwin@ur.rochester.edu - Student Registration Contact
Link: [EACE Winter Break Road Trips](#)

[back to top](#)

[Send Email Reminder](#)

EH&S Reminder to Check First Aid Kits

Environmental Health and Safety encourages you to check your first aid kit supplies. If you need supply refills or a new kit, stop by EH&S in Myers Hall, Rm. 117 to pick them up at your earliest convenience. The attached file list the contents of the first aid kit issued by EH&S.

Attachment: [First Aid Kit Contents](#)

[back to top](#)

[Send Email Reminder](#)

House Calls

New Student Programs invites faculty, administrators, and staff to participate in "House Calls," a program that allows you to tour the first-year residence halls and meet new students!

Join us on Wednesday, Nov. 28 from 6-9 p.m., for a dinner in Susan Howell Hall to eat and learn the details behind "House Calls." After dinner, we will team up to speak with students and hand out cookies.

To RSVP and for any questions, e-mail Jessica Ecock, New Student Programs graduate intern, at JLE2@alfred.edu.

[back to top](#)

[Send Email Reminder](#)

AAC&U News - Fall issue now online

Provost Buckley calls your attention to the availability online of the latest issue of the Fall 2007 AAC&U News. Please see link below.

Link: <http://www.aacu.org/liberaleducation/index.cfm>

[back to top](#)

[Send Email Reminder](#)

Open Position - Library Asst Web Serv - Herrick

Open position for Library Assistant for Web Services and Digitization Projects. Please see link for more information.

Link:

http://our.alfred.edu/authenticated/index.cfm/fuseaction/hr_internal.viewPost.cfm/ID/492/Cat/6

[back to top](#)

[Send Email Reminder](#)
