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TODAY	TOMORROW	FRIDAY
12:30 Religious institute	2:30 MS/CE Thesis Defense - Amit Shah	8:00 Concert Band and Choirs This Weekend!
4:30 BAFA Foundation Exhibition + Opening	5:15 Off-Campus Living Forum	3:30 Fall Teaching Job Fair
7:00 Senior Thesis Poster Session	9:00 AURS meeting	7:00 Alfreds Comfort and Joy SPA - This Friday
9:00 Relay For Life Kick-Off!	· Win a Video iPod Nano or iPod Shuffle	8:00 Nevins Film: 'The Bourne Ultimatum'
· Win a Video iPod Nano or iPod Shuffle		AU Concert Band
		11:00 Nevins Film: 'The Bourne Ultimatum'

Colla Named Vice President, University Relations

Stanley A. Colla, Jr. of Hanover, NH, has accepted the position of Vice President for University Relations, starting in January.

Stan Colla brings to Alfred University the breadth of experience in alumni relations and development we want to continue with our ambitious goals for the University.

Mr. Colla is a principal in Colla Associates, a consulting firm he and his wife, Dr. Judith B. Colla, founded in 2005 that coaches non-profit organizations on advancement-related issues. He has more than 20 years' experience in fundraising and alumni relations, including 12 years as a vice president at

Dartmouth College. He was vice president for Development and Alumni Relations from 1993 to 2001 and vice president for Alumni Affairs from 2001 to 2005.

President Edmondson extended his sincere appreciation to Dr. Sylvia Bryant, interim vice president for the past 18 months. "It would be remiss of me not to use this occasion to voice our gratitude to Sylvia Bryant," he said. "She has led the division capably as we completed the campaign and laid the foundations for several initiatives that lie ahead. Sylvia's loyalty to the institution, to her colleagues, and to the ethics of leadership merit high praise and the gratitude of each of us."

Attachment: [Colla appointment](#)

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Holiday Luncheon Reservations Due

REMINDER -- Don't forget to sign up to attend The Holiday Luncheon on Friday, Dec. 14. Our Chef, Terrance Webb, has put together a wonderful menu (attached). Come and join your co-workers as we celebrate the holiday season with good food and drink.

The Luncheon begins at 12:30 p.m. in Ade Hall. Please respond by returning the bottom half of the invitation, by calling 871-2101, or by e-mail to mcallister@alfred.edu by Thursday, Dec. 6. HAPPY HOLIDAYS!

Attachment: [AU Holiday luncheon menu](#)

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December Payroll changes for Everyone

Due to the ITS Data Center move which will require the Banner system to be off-line over the holidays, the payroll scheduled to be paid on Dec. 28, will be paid a week early on Friday, Dec. 21, 2007. The next regularly scheduled payroll will be processed on Jan. 11, 2008 as usual.

All paper timesheets must be received by noon on Monday, Dec. 17. If Web-time-entry timesheets must be submitted to supervisors by 4:30 p.m. on Saturday, Dec. 15, and supervisors must approve them by 9 a.m. on Monday, Dec. 17. There will be no exceptions to these deadlines.

All paper timesheets received after noon for students and temporary employees will be processed with the Jan. 11 payroll; all Web-time-entry timesheets approved after 9 a.m. will have to be submitted on paper time sheets and also processed with the Jan. 11 payroll.

Employees with direct deposit will receive an e-mail on Thursday, Dec. 20. Those employees who receive paper paychecks may pick them up in the Carnegie Business Office on Friday, Dec. 21.

If you prefer to have a paper paycheck mailed, please e-mail your request to PAYROLL with your full mailing address by noon on Dec. 17.

Please note that the first 2008 payroll will be dated Jan. 11; this is three weeks from the Dec. 21st pay date, so please plan accordingly.

If you have any questions, you can contact the Payroll Office by e-mailing PAYROLL or by calling x2481 (Statutory) or x2961/2962 (Private).

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Ceramics College - Health Insurance Rates

The 2008 rates for health insurance have now been released. Please see attached for the per pay period amount beginning with the Jan. 11, 2008 check. If you have any questions, please contact

Human Resources.
Attachment: [Ceramics_Medical_Rates_2008.xls](#)

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Inclement Weather

Winter is here and so is winter weather! Please review the AU Inclement Weather Closing procedure at the link below. Be prepared for hazardous road conditions when traveling during winter months.
Link: <http://our.alfred.edu/index.cfm/fuseaction/hr.Policies.cfm>

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AU Charities Drive - Missing Information

The Payroll Office has received two 2008 charities drive forms which do not include the individuals' names or signatures. One form is for the Alfred-Alfred Station Community Chest for \$52; the other is for the United Way of Southern Tier (Humane Society) for \$78. If one of these forms belong to you, please stop in the Payroll Office in Greene Hall so these deserving charities will receive the donations. Thank you.

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Relay For Life Kick-Off This Wednesday!

Come THIS Wednesday,
Dec. 5 at 9 p.m.
Nevins Theater

We'll give away door prizes, answer questions, and show you how to sign up for next spring's Relay For Life!

Relay For Life is an overnight event sponsored by the American Cancer Society to raise money for cancer research and programs for cancer survivors. Participants form teams of 8-15 people to take turns walking around a path. The night is filled with entertainment, crazy contests, and a meaningful luminaria ceremony to remember those affected by cancer.

This event is family friendly and open to anyone involved in the Alfred community!

Alfred's Relay For Life will be March 28-29,
2008, 7 p.m. Friday-7 a.m. Saturday in McLane gym.
Link: [Can't come to the kick-off? Sign up online HERE!](#)
Attachment: [Here's a flyer with more info!](#)

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BAFA Foundations Exhibition + Opening

BA, Fine Arts Student Exhibition featuring work from
FNAR 101 "Seeing, Perception + Interpretation" and
FNAR 103 "Body, Time + Movement"

Drawing, painting, video, live performance and more!
ALL this ART, plus *delicious cookies* !

Opening Reception: WEDNESDAY DEC 5, 4:30 - 6 p.m.
Exhibition continues: THURS+FRI, DEC 6+7, 11 a.m.-6 p.m.

(Enter the Brick Basement Studios through the basement door in lower alcove--door closest to Herrick Library.)

Attachment: [BAFA1.pdf](#)

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Alfred's Comfort and Joy SPA - this Friday

Stressed from all the work to do for finals? Holiday plans too overwhelming to think about? We have the perfect cure!

This Friday, Dec. 7, from 7-11 p.m. in the Knight Club; Shades, RHC, and the Center for Student Involvement is sponsoring Alfred's Comfort and Joy SPA!

Stop in to enjoy a hot tub, snacks, and drinks. Create your own wax hand, make an ornament, and learn some great relaxation techniques.

For those who would like a little more, we are offering manicures, pedicures, massages, and paraffin dip services. The cost is \$10 for each.

If you are interested in signing up for a service, contact Nancy Banker at bankern@alfred.edu to sign up.

Everyone is welcome to just stop in to relax. Many raffles will be going on throughout the evening which include spa baskets and fleece blankets. Come join us!

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Student Appreciation Sale Friday, Dec. 7

Celebrate the end of the semester! Student Appreciation Day is Friday, Dec. 7 from 8:30 a.m.-4 p.m. Get 20% OFF clothing, calendars, books, memorabilia, and gifts.

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Win Video iPod Nano or iPod Shuffle!

Come fill out questionnaires for a psychology study for a chance to win. All responses will be anonymous and it should only take about 30-45 minutes.

WHEN: Wednesday, Dec. 5 at 10:20 a.m.

or

Thursday, Dec. 6 at 4:30 p.m.

WHERE: Science Center 421

ELIGIBILITY: Anyone who fits the following criteria:

*Not majoring in psychology

*Did not take Psych 101 in Spring 2006

*Not currently taking Psych 101

Questions? Would like to participate but can't make the times scheduled? E-mail

kakhnovets@alfred.edu

Attachment: [Flyer](#)

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Big Music Weekend!

The Au Concert Band, University Chorus and Chamber Singers all present concerts this weekend.

The Concert Band will perform Friday, Dec. 7 at 8 p.m. in Orvis Auditorium on the Alfred State Campus (note change from Holmes)

The University Chorus, Chamber Singers and Saxon Brass present seasonal music in the Alfred Seventh Day Baptist Church on Saturday, Dec. 8 at 8 p.m.

Please support these wonderful musical events!

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Bookstore Appreciation Sale & Sweet Treats Day

Enjoy 20% Off storewide at the AU Bookstore Friday, Dec. 7 & 14, from 8:30 a.m.-4 p.m.

Also, Friday, Dec. 7tis Sweet Treats Day! Try some delicious new recipes from 10 a.m.-3 p.m.!

Remember we are holding a Children's Book Drive. Donate a new or slightly used book to be given to area needy children.

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Wine and Cheese Reception in Skaneateles, NY

Alfred University alumni, parents, and friends are cordially invited to enjoy a wine and cheese reception hosted by Linda Goodman-Dolmatch '84 and her husband Alan Dolmatch.

Saturday, Dec. 8
2 to 4 p.m.
52 Academy Street
Skaneateles, NY

AU Professor and ceramic artist Wayne Higby will be in attendance to present "EarthCloud."

Please RSVP by Friday, Dec. 7, to the Alumni and Community Relations Office by phoning 607.871.2144, or e-mail alumni@alfred.edu. Directions to the event will be provided.

Link: [Register](#)

Attachment: [Skaneateles Reception flyer](#)

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Congratulations to December Graduating Students!

Please take a minute to fill out the Career Development Center's graduate survey. Whether you have your plans settled or not (e.g., employment or graduate school), we'd like to hear about it. The CDC uses this information to understand the job and grad school market for AU students. The information is confidential and is not reported in a personally identifiable way.

If you have questions about the survey or need assistance of any kind, please contact us at 871-2164 or cdc@alfred.edu

Link: <http://www.alfred.edu/cdc/forms/gradsurvey/>

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