

# Alfred Today

Thursday, October 12, 2006

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## Springtime in Paris: Information session

Springtime in Paris...nothing could be finer! Next semester Dr. Cecilia Beach and Dr. Brian Newsome will teach Global Perspectives: Paris. At the end of the semester, the class will spend two weeks in the City of Lights. If you are interested, please attend an information session this Thursday, Oct. 12, at 3:00 p.m. in the Kenyon-Allen Room of Powell Campus Center.

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## Respirator FIT testing

CALL TODAY to make an appointment for pulmonary function testing (PFT) and respirator fit testing. You must have had training prior to being fit tested. If you do not call for an appointment you will not receive fit testing and will therefore not be able to wear a respirator. CALL x2196. \*Appointments will be scheduled for the 10th and 12th.

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## Artist Lecture by Jeanne Quinn

**Event Date:** 10/12/06

**Event Time:** 5:30 p.m.

**Location:** Binns Merrill 106 (Room C)

Jeanne Quinn will give a lecture on her work Thursday, Oct. 12 in Binns Merrill 106 (Room C).

Jeanne is an artist and professor at University of Colorado Boulder. She has traveled to Alfred to install a piece in the "Ornament Now" exhibition which opens in the Fosdick Nelson Gallery next Friday.

**Attachment:** [Jeanne Quinn Poster1.pdf](#)

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## Free money From RHC!

**Event Date:** 10/12/2006

**Event Time:** 7 p.m.

**Location:** Cannon Lounge (10/12), Reimer Lounge (10/19), Barresi Lounge (10/26)

Want free money for your club or residence hall? Come to RHC this Thursday night, make a proposal, and RHC can help you make Alfred a brighter place!

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## Rotaract meeting

The next Rotaract meeting will be Thursday 10/12/06 in Lil' Alf in the back by the underwear art. Everyone is welcome!

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## Employee reminder -- Update Banner information

Please remember that this Friday, Oct. 13, is the deadline to submit changes to your personal information listed in Banner and the Outlook Address Book. E-mails were sent on Sept. 27 displaying your information and requesting corrections. If you have not done so already, please use form below to make changes, returning to Human Resources either electronically or hard copy. The Banner system allows entry of only one office phone number, so please use your primary number.

[http://contribute.alfred.edu/portals/hr/docs/PersonnelDataForm\\_005.dot](http://contribute.alfred.edu/portals/hr/docs/PersonnelDataForm_005.dot)

In response to the requests we received for title changes, please be aware that changes to job titles may not be done on this form. Those changes require a different HR process initiated by the employee's supervisor.

The Outlook Address Book will be the primary information source. However, there will be a future effort to create some sort of directory from the Banner system to cover the areas that are not available from Outlook (such as department groupings). At present, there will be only a listing of employee phone numbers.

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## Pool closed during mid-semester break

The pool will be closed for open swim during the mid-semester break. This will be effective Saturday, Oct. 14 through Tuesday, Oct. 17.

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## Join Alfred Ski and Snowboard Club

If you would like a season pass to Holiday Valley, join the AU Ski and Snowboard Club. There is a variety of passes/packages to choose from. Email Melissa Van Winkle [vanwinkl@alfred.edu](mailto:vanwinkl@alfred.edu), Erik Jezek [ERJ1@alfred.edu](mailto:ERJ1@alfred.edu), or Al Garr [ARG2@alfred.edu](mailto:ARG2@alfred.edu) for information or forms. Deadline is October 20.

Also, if you'd like to go to Jay Peak in Vermont for Spring break, email us.

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## Notice to Flexible Spending Account participants

Alfred University Employees who participate in Medical and/or Dependent Care Flexible Spending Account(s) through Benefit Resource, Inc.

Use it -- Don't lose it

Your current plan year ends 12/31/06. You will need to submit eligible claims in order to avoid forfeiture of funds remaining in your account(s). Claims for services provided during the plan year (and for services provided during the grace period ending March 15), must be received by Benefit Resource (BRI) no later than the end of the run-out period which ends April 15.

The BRI Web site provides, individual online account review, showing you your account balances and other detailed information, Claim Forms, Plan Highlights and Plan Document (SPD).

Link for more information: <http://www.benefitresource.com>

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## Athletic equipment manager

Athletics Department is looking for someone reliable to run the game clock for all home men's and women's basketball games.

This would amount to about 10-12 games for each team, ususally double headers. They start in late November and end in late February.

For more information contact Jerry Kernan @2892 or [Kernanj@alfred.edu](mailto:Kernanj@alfred.edu).

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