

Librarian Meeting September 14, 2009

Present: Steve Crandall, Ellen Bahr, Brian Sullivan, Laurie McFadden

Weekend Technical Problems: We had a discussion about what our weekend student workers should do when there are technical issues they can't handle. In this case we were having printing problems that began on Friday afternoon and carried through into the weekend. In the end we decided it was best if they called Brian who would then either try to answer the question or call Ellen for help. It was also suggested that we train our student supervisors for better technical troubleshooting.

H1N1 Flu: We have hand sanitizer around the library as well as disinfecting wipes. One student worker cleans our computers each week and multiple students are wiping down the front desk area. There are signs all around campus reminding everyone how to contain their germs. Students and staff will be encouraged to stay home if they exhibit symptoms. We'll have to be prepared to help cover the front desk if a large number of our student workers get sick. In the extreme, we may have to limit our open hours.

Promotion and Tenure: There has been some confusion about what material should be in the packets for the P&T committee. Steve wants to ensure there's enough background documentation in the packets to cover possible questions, plus it helps bolster the librarian's work to non-library faculty on the committee. We acknowledged there has been a difference between our material and what Scholes has presented in the past; we should be more consistent now that we have a combined committee. Steve said he will continue to ask for peer reviews, but won't ask for self-evaluations. He said it's fine for us to submit more than what's required. We also discussed how it can be advantageous or disadvantageous for faculty in non-tenure track positions to have their previous work considered if they end up with a tenure track position, although there's never any guarantee that the work during their non-tenure time would be considered or count toward their tenure.

Faculty Senate: Laurie gave a review of the last Faculty Senate meeting held on September 4th. She was asked to inquire about everyone's feelings on the potential reorganization of the professional programs. We didn't have any answers but wondered what's the goal: to save money, for better efficiency, for the programs to work together more? Is there an advantage for them to pull together for marketing, growth, enrollment, etc.? We'd prefer the stakeholders were canvassed first to develop a proposal; it's too amorphous at this point to give a response.

Printer cartridge recycling: Steve has been corresponding with Sue Peck on how/where to recycle printer cartridges. The new Toshiba copiers came with boxes but they're only for Toshiba cartridges. Sue is working on a process for the entire campus in order to collect all cartridges and identify a charity they can be sent to.

Minutes respectfully submitted by,
Laurie McFadden, secretary pro tem