

Librarians Meeting
January 17, 2006

Present: Steve, Laurie, Pam, Bev
Absent: Gary, Carla

Pam shared a draft Faculty Senate document with us that's currently under consideration. The document, if used, would ask each College and Library to outline processes and procedures in their unit, to be shared with the others. This is an attempt at improving communication between units. The Senate feels there is a need to improve the understanding of expectations, procedures, rules, etc. between campus units, particularly statutory and non-statutory.

Steve said that our periodical weeding is starting to pay off with the budget. He will use the savings to subscribe to more sections of JSTOR: biology, ecology & botany, general science, and language & literature. He's also planning on subscribing to the online version of the DSM IV for the psychology department, and possibly subscribing to the online Handbook of Child Psychology.

The renovation transition team will begin meeting regularly (they've met one time so far, last semester). One issue to be determined, amongst many, is where we'll pick up our mail delivery. We're the only office on campus that has direct mail delivery from the post office but they won't be able to bring it to Scholes Library.

Steve continues to work on the issue of where our off-site storage will be during the renovation. Two new possibilities are Roland Hale's building at the bottom of Kenyon Road, and a storage building in Andover. The University is considering purchasing the Andover building so that it could be used for future storage needs.

We have selected a moving company, however: Advanced Moving Company from Ithaca.

Bev said that Scholes has completed their major move in their reference area. They're opening up space to create more study room. She said that there is some open shelving that we might be able to use for periodicals or reference material.

Steve has been taking care of Gary's Choice Cards for material selection. He doesn't think Gary has been ordering any material. Steve will continue to take over Gary's liaison areas.

Amanda Criss has been hired as Carol Tenaglia's replacement. She doesn't have any web skills so will need to find appropriate classes. Jeff Spiro, web student worker, will also help train Amanda. We need to now start a search to replace Amanda for her duties in Access Services/ILL.

The search committee for Holly's replacement is hoping to make an offer this week to one of people they interviewed.

The search committee for Pam's replacement will meet tomorrow to outline a time frame and structure for this search.

Rima O'Connor has agreed to do some weekend and evening reference coverage for us next year (12 hours/week) while we're at Scholes. This will be more equitable to the Scholes' librarians, who do work evenings.

We will keep our reference schedule the same as last semester. Steve said he would be backup for Gary since Gary's availability is questionable due to his ITS duties.

Laurie said she's working with Mike Hyde on the decorations and furnishings for the new Fasano Welcome Center. Material from the archives will be used as part of the project.

Minutes recorded by Laurie