

## LIBRARY FACULTY MEETING

December 8, 2003

Present: Steve, Frank, Pam Laurie, Gary, and Toni

1. Laurie reported presentations from the Provost, the President, and Beth Anne Dobie (Middle States) to the faculty senate on Friday, 12/5/03. This report can be viewed on the Senate's website. The one item that directly concerns us is representation on the Commission for Planning. Instead of a director and a librarian, it seems the Provost is expecting to have just one person representing the libraries.

And, at long last, the new faculty handbook was approved.

2. Steve reported that the storage space for the collection during the renovation costs around \$3.00/sqft/month-- Translating into a cost at least \$72,000. He asked Mike N. to consider building a University storage unit if the costs are comparable. Mike asked Dave Peckham to look into this idea. None of the spaces Steve has looked at so far have suitable floors. Steve welcomes any suggestions for space we might have to offer.

Although there has not been much followup, due to Carla Johnson's accident, it seems we will quite likely be sharing space at Scholes during the renovation.

The new color copier for upstairs, in the ILL area, and the regular copier for Collection Management will be delivered Thursday Dec. 11th.

3. Gary is about to implement Ariel for our ILL/IDS department. He and Patricia are to visit Bess Watts tomorrow to learn what they can from her operation at MCC.

Printing overdues from Aleph has been problematic, but Gary thinks it is now under control. Also, Laurie and Gary will be implementing a new upgrade to Aleph in the next few weeks.

Gary wants to have module #2 of TILT put up on Blackboard early in the Spring semester and he will try to find a way to pull Herrick Home Page usage stats from EZProxy before the renovation begins.

Gary will be helping Mark Smith with online forms for the Scholes Home Page.

And finally, Gary has started to reorganize and update the "Research" web tool that he has worked on in the past from several different angles. From what he showed us and told us about his plans, his work will lead to an easier and more comprehensive approach to research, for patrons and librarians, as a result of his efforts.

4. Toni asked everyone to get his or her annual reports to Steve ASAP. She and Laurie will be collecting them later this week from Steve in order to prepare them for the bindery.

Toni mentioned that as squirrelly as the database usage statistics are, they are up overall by about 30,000.

Matthew Washington has been talking with Dave Snyder about the PR Work Group's public service announcement about librarians. Matt has a lot of enthusiasm for the project, so we may hear him this Spring Term on the radio doing a silly piece on how marvelous are librarians.

The main PR event this Fall, thought of and implemented outside the work group, was done entirely by Patricia. Her brilliant "Food for Fines" has brought Herrick to the attention to the whole campus in a wonderful way.

5. Laurie asked when we were going to announce our schedule for the renovation to the campus. Steve has not had the green light yet for that announcement. She also asked if we could put our important documents on the intranet: bylaws, p&t schedules etc... And we will.

6. Wednesday, 12/10 is the dinner party for our student workers. Holiday gifts will be distributed then. We can bring desserts or appetizers if we wish.

7. Our next meeting is next Monday at 10 am.. We will look at Pam and Frank's policies, the ad for our systems librarian's position and the "job description" for that position. We will also do the reference schedule for next term.

Notes by Toni/ Dec. 8, 2003