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TODAY	TOMORROW	SUNDAY
Theatre Day Camps		

Exempt Staff - Please Do Your June Leave Report

Please make sure your Banner Monthly Leave Report for June is submitted and approved by your supervisor as soon as possible after the end of the month. Alfred University's fiscal year ends 6/30 so it is important that your accruals are up to date so that the End of the Year liability report is accurate.

Thanks in advance for your cooperation!

Submitted by: Kathy Costello

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Equal Employment Opportunity Statement and Anti-Harassment Policy

Equal Employment Opportunity Statement:

Alfred University is committed to providing equal employment opportunity to qualified persons without regard to race, sex, color, religion, national origin, citizenship, marital status, sexual orientation, age, disability, military, veteran status or any other protected status or classification under federal, state or local law. This commitment to equality extends to all personnel actions, including recruitment, advertising for employment, selection for employment, compensation, performance evaluation, and selection for training or education, treatment during employment, promotion, transfer, demotion, discipline, layoff and termination. Discrimination on the basis of any protected classification will not be tolerated.

Alfred University invites qualified individuals with disabilities, special disabled veterans and Vietnam-era veterans to identify themselves if they wish to do so. If you have questions regarding Alfred University's equal employment opportunity policy or the affirmative action policy, please contact the Human Resources Office.

Complaints of discrimination, harassment and retaliation should be filed in accordance with the Alfred University Anti-Harassment Policy and Complaint Procedures (available at Anti-Harassment Policy). All employees must promptly report discrimination, harassment and retaliation so that prompt and appropriate action can be taken.

Submitted by: Mark Guinan

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Alfred Village Band Pop Concerts! Coming Soon!

Who says there's nothing to do in the summer when you have... *FANFARE* -- The Alfred Village Band! A free family fun event, these concerts are sure to please the young and old! Bring some chairs, a blanket, and your loved ones for popular music everyone will enjoy!

Wednesday nights, July 11, 18, 25 and Aug. 1, 7:15 p.m. at the Village Bandstand. For more information contact Chris Foster at foster@alfred.edu.

Submitted by: Cheryl Foster

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Change in schedule for Zumba classes

There will be a Zumba class at the regularly scheduled time -- 3:45 pm Tuesday, July 3 at McLane Center -- but the class on Thursday, July 5, has been cancelled.

The weeks of July 9 and 16, classes will be at 3:45 p.m. Tuesdays in Howell and 3:45 Thursdays in McLane Center. NOTE THE CHANGE IN LOCATION.

Submitted by: Susan Goetschius

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New Hires, Staff Changes May 2012

New Hires:

Alethia L. Baker, barn assistant, Equestrian Center

Heather A. Coyle, administrative assistant,
Dean's Office, School of Liberal Arts & Sciences

Brenda P. Wesche, secretary, University Relations Development Directors

Position Change:

Joshua J. Burchard, custodian, Maintenance-AU
Gayle R. Gebhard, Dean's Secretary, College of Business

Submitted by: Deborah Clark

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