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What's Happening?

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TODAY	TOMORROW	THURSDAY
8:30 International Folk Dancing		10:00 Red Cross Blood Drive
		12:10 Bergren Forum: Chase Angier 'Shifting Landscapes'
		5:30 Hispanic/Latino & Native Students Focus Group
		6:30 International Randall Chair: Ben Woodeson

Holiday Schedule

The Holiday Schedule for 2013-14 is now available on the HR website.

Link: [Holiday Schedule on the Web](#)

Submitted by: Kathy Costello

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USPS Postage Rate Increases Effective Jan. 27, 2013

On Sunday, Jan. 27, 2013 the postage rates will increase. Attached you will find a new price breakdown.

For the new pricing on bulk mailings please contact Mary Schaumberg x2955.

Thank you.

Attachment: [Postage Increases](#)

Submitted by: Susan Peck

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2012 W-2 Forms are Ready

Employee W-2 forms are ready to be picked up in the Business Office in Carnegie Hall. They will be available for pick up through Wednesday, Jan. 30.

**All W-2 forms not picked up by Wednesday will be mailed to the home address on file on Thursday, Jan. 31.

Please bring photo ID with you. If you would like a third party to pick up your form, you must send written permission allowing the Business Office to release your W2 to them.

Submitted by: Kathy Costello

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Mastercard Monthly Help/Training Sessions

Mandatory training is required for all new cardholders as well as new card reviewers (anyone that logs in to reconcile transactions) before a credit card will be given or access to the new MasterCard website.

With the migration to JPMorgan Chase MasterCard in January 2013, including a new website program, we want to offer additional help until everyone feels comfortable with the new program.

We will begin having the help/training/refresher sessions on the second Wednesday of each month from 1-2 p.m. in the Banner Training room located in Howell Hall beginning Feb. 13, 2013.

To apply for a credit card, an application needs to be completed, including the required signatures. The completed applications should be sent to Office & Procurement Services attention Sue Peck. Once the application is processed the program administrator will receive the card within 10-15 business days. You may have the card training within thirty (30) days of receipt of the card.

We are hoping these extra sessions will be helpful and would appreciate any of your suggestions.

If you have any questions please give us a call at x2698.

Submitted by: Susan Peck

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Smoking Policy Reminder

It is Alfred University's policy to comply with all sections of the NYS Clean Indoor Air Act, therefore, smoking is prohibited in all University buildings, fire escapes, outdoor sporting events, and during on-campus outdoor activities/events.

Smoking is also prohibited within 25 feet of all building entrances, open windows, and outdoor air ventilation intakes. This includes extinguishing smoking paraphernalia prior to coming within the 25 foot radius of doors, entrances and open windows.

Thank you for your cooperation by using the appropriate receptacle to safely extinguish your materials.

Submitted by: Cherise Haase

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Flu Clinic

Alfred Pharmacy will be hosting a flu shot clinic for AU Faculty and Staff on Tuesday, Jan. 29 from 11 a.m.-1 p.m. in Powell 305. Please complete the attached form in advance to help make the process more efficient.

Attachment: [Flu_Clinic.pdf](#)

Submitted by: Amber Hardy

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Orthopedic Clinic @ Wellness Center

Bart Spratt from Westfall Sports Medicine will be coming to Health Services on Wednesday, Jan. 30, 2013 9 a.m. to noon. Please call 607.871.2400 for an appointment; insurance can be billed

Submitted by: Rene Richardson

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Faculty and Staff Invited to Sing in AU Chorus

Faculty, staff, and community members who enjoy singing are invited to join the Alfred University Chorus. This semester the program will include the "Coronation Mass" by Mozart and a medley from the musical "Les Miserables."

Rehearsal is Monday night from 7 to 8:30 p.m. in Miller Room 126. Singers are also invited to stay after that rehearsal for 30 minutes to be a part of the Alfred Volunteer Choir Company.

Both groups will perform on Friday, April 26 in the Alfred Seventh Day Baptist Church. For more information, contact Luanne Crosby at 871-2572 or Laurel Buckwalter at 587-8090, or just show up to the next Monday night rehearsal.

Submitted by: Laurel Buckwalter

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Play Bass or Piano?

AND read music? Join the AU Jazz Band! We are currently having auditions for bass and piano. Rehearsals are Mondays 5:30-7 p.m., and Wednesdays 7:15-8:45 p.m. in Miller 302.

Contact Chris Foster, Director of Bands, via email. foster@alfred.edu

Submitted by: Christopher Foster

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Study Abroad ISEP Info Session

Study Abroad is affordable! Please come to Perlman Hall, Room 112, on Thursday, Jan. 31, 2013, at 5:15 and find out how you can go abroad. ISEP has 144 international universities in its consortium, so there are many possible study abroad locations.

This info session will cover funding, finding the best program, how to apply. Deadline to study abroad through ISEP is Feb. 15, 2013. See you on Thursday.

Submitted by: Susan Wellington

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Institute for Cultural Unity Seeks Student Employees!

The Institute for Cultural Unity (ICU) is looking for enthusiastic and motivated students to become Institute Coordinators.

The Institute for Cultural Unity is a resource center that develops self-awareness and respect for others through the sharing of experiences and cultures. The ICU is located on the 1st floor of the Powell Campus Center. Institute Coordinators will be responsible for:

- * communication on behalf of the Institute for Cultural Unity (including talking with tour groups, networking with alumni, welcoming students to the space, and using social media communications with members).
- * acting as peer educators (including attending trainings, leading training, performing conflict mediation, and building a resource library).
- * managing the facilities (including reservations, ensuring cleanliness of spaces, and preparing spaces for events).

To apply, please fill out the attached application and return via email to icu@alfred.edu or deliver it to the Institute for Cultural Unity on the 1st floor of the Powell Campus Center.

All applications must be returned by Friday, Feb. 1. Group interviews will be scheduled between 10 a.m. and noon on Saturday, Feb. 9. Applicants are encouraged to attend the first ICU training on Friday, Feb. 8 from 3-5 p.m.

Link: [Questions? Please e-mail us!](#)

Attachment: [Institute Coordinator Application](#)

Submitted by: Craig Arno

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Ombuds Officer at AU

One of Alfred's better kept secrets is that the University has an ombuds officer, Professor Gary Ostrower.

What does he do? The ombuds officer serves as a mediator and a problem-solver. He promotes conflict resolution. His services are available to all members of our campus community.

The ombuds officer plays a neutral role in respect to all disputes, and he guarantees confidentiality to complainants.

If you need to use his services, please email ostrower@alfred.edu, or call 871-2999.

Submitted by: Deborah Clark

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You Can Win Big at the Internship & Summer Job Fair!

The Internship & Summer Job Fair will be taking place on Friday, Feb. 15 from noon-2 p.m. in the Powell Campus Center, Knight Club. Not only can you score a great internship or summer job by attending this event but if you bring the postcard that you received in the mail, you can also enter to win some great raffle items!

To see a growing list of employers currently registered to attend, please visit the CDC website at www.alfred.edu/cdc/events.

Submitted by: Jill Crandall

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Hispanic/Latino Students & Native Students Focus Group

A team of students and staff will be leading a Student Affairs Campus Climate Audit throughout the spring semester.

This team is seeking students interested in participating in a focus group based on their identity as a Hispanic, Latino, or Native Student. This focus group will seek to understand the campus experience of certain identity groups on campus to learn more about perceptions of campus spaces. This will be the first in a series of focus groups.

This particular focus group will be held on Thursday, Jan. 31 in the Institute for Cultural Unity on the 1st Floor of the Powell Campus Center from 5:30 - 6:30 p.m.

More information about the Campus Climate Audit is attached. Also, please contact Craig Arno via email, caa2@alfred.edu, if you have further questions.

Link: caa2@alfred.edu

Attachment: [Campus Climate Audit Summary](#)

Submitted by: Craig Arno

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Study Abroad Info Session

Are you interested in studying abroad? Please plan on coming to Perlman Room 112 - TODAY- (1/29/13) at 5:15 p.m. and learn about all of our programs. The deadline to apply for study abroad fall 2013 is March 1 and the deadline for our ISEP exchange program is Feb. 15. See you tonight!

Submitted by: Susan Wellington

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Champion Clothing BOGO Sale

Looking for something new with Alfred on it? Take advantage of the BOGO sale- Buy 1,Get 1 50% OFF-going on now at the AU Bookstore. Hurry in to see the new tees and hoodies!

Submitted by: Marcy Bradley

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Sarasota Event at Ringling Museum of Art

Please join President Edmondson and his spouse, Dr. Laura Greyson, for an evening of fun at the Circus Museum Backyard, located in the John and Mable Ringling Museum of Art, Sarasota, FL, at 6 p.m. on March 2, 2013.

You will enjoy a wine and cheese reception during which you can take a self-guided tour through the attached Circus Museum. A buffet dinner and comments from President Edmondson will follow the reception.

The cost is \$20 for adults and \$10 for anyone under 18.

Please RSVP by 2/22/13:

Email: alumni@alfred.edu

Phone: 607-871-2144

Online: www.alfred.edu/alumni/reg...

Submitted by: Deborah Clark

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Classic Movie: 'The Red Shoes' (1948)

Tuesday, Jan. 29 at 6:45 p.m.
Nancy Howe Auditorium
David A. Howe Public Library
155 N. Main St., Wellsville
585-593-3410

This stylized fairy tale tells the story of a young ballerina who is torn between a composer and a dance impresario. The 1948 landmark film is famed for its integration of dance in storytelling and stars Moira Shearer.

This library-sponsored movie is free and open to the general public.

Submitted by: Deborah Clark

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