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What's Happening?

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TODAY	TOMORROW	SUNDAY
	10:00 AU Summer Ultimate	11:00 Alfred Farmers Market <ul style="list-style-type: none"> · Swim Camp · Computer Engineering Camp · Football Camp I · Summer Camp Registration

Student Affairs Office Move

The Student Affairs Office is now completely moved out of Carnegie Hall and into the old CSI space in Powell. Please come visit and send anyone looking for us to our new location.

Submitted by: Valerie Daciw

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Year-end Cut-off Dates for Business Areas

BUSINESS OFFICE:

JULY 12 - All transactions such as corrections, transfers, budget adjustments, year-end accruals, etc. submitted for fiscal year 2012-13.

OFFICE AND PROCUREMENT SERVICES:

MAY 17 - All requisitions are due for fiscal year 2012-13.

JUNE 28 - All merchandise must be received for fiscal year 2012-13.

ACCOUNTS PAYABLE:

JUNE 28 - All merchandise must be received and services performed and invoiced to the University for fiscal year 2012-13.

JULY 10 - The cutoff date for travel expense forms that account for travel through June 30th for fiscal year 2012-13.

JULY 12 -All June 30 invoices must be received for fiscal year 2012-13

UNIVERSITY ONE CARD RECONCILIATION FOR JUNE:

JUNE 21 - Last day for purchases on credit card for fiscal year 2012-13.

JULY 10 - Card holder review & paperwork submitted to card manager.

JULY 12 - Card manager approve & paperwork submitted to Program Administrator.

For additional detail please visit the following link to our website.

Link: [EOY Notice](#)

Submitted by: Susan Peck

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ITS Faculty/Staff Trainings

ITS is pleased to offer trainings for faculty and staff. The following sessions are available:

Advanced Excel 2010 (Windows): Pivot tables, charts, and other helpful tools
Tuesday 7/9, 1 - 2 p.m.

Advanced Excel 2011 (Mac): Pivot tables, charts, and other helpful tools
Wednesday 7/10, 11 a.m. - Noon

Blackboard Overview: AU's Online Course Management System
Wednesday 7/10, 2 - 3 p.m.

All trainings will be held in 306 Perlman Hall. To sign up for one of these sessions, please contact Meghanne Freivald at 607.871.2363 or via email.

Submitted by: Meghanne Freivald

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Summer Blood Drive Scheduled

Community Blood Bank and the Human Resources Department are holding a Blood Drive in the Knight Club on Thursday, July 18 from 11 a.m. - 3 p.m. and need donors.

Community Blood Bank serves our local area and all donations received are provided, free of charge, to local hospitals like Jones Memorial, Wellsville. Your help with this worthwhile project is greatly appreciated.

If you can donate and would like to schedule an appointment please contact Mark Guinan, Director of Human Resources at xt. 2909

Submitted by: Mark Guinan

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Notice to Campus Work Study (CWS) Employers for 2013-14

If you are planning on hiring CWS students for the 2013-14 academic year, you will need to complete a Federal College Work-Study Position Request/Job Description. Click on the link below to access the form and instructions. The completed forms are due at the Financial Aid Office by Aug. 1 to be included when the Job Board goes active on Saturday, Aug. 24, 2013.

Contact Elena Wallace (x2159) at the Financial Aid Office if you have any questions regarding this request.

Attachment: [Position Request/Job Description Form](#)

Attachment: [Job_Description_Instructions.doc](#)

Submitted by: Elena Wallace

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Summer Programs Underway

Our first week of summer camps was a rousing success! Sixty-eight residential students and 10 day-campers attended Astronomy, Ceramic & Glass Engineering, Creative Writing and Equestrian camps. Many thanks to camp directors Dave Toot, Bill Carty, Susan Morehouse and Nancy Kohler. Thanks also to all of our wonderful camp faculty and the AU staff, administrators and students who worked together to make our first week successful!

We are now looking forward to the arrival of 77 students coming next week for swim camp, computer engineering camp, and elementary engineering day camps, plus nearly 250 more who will be attending football camp. There will also be large group of Downstate students arriving on Sunday for week-long classes in Olin. Please join us in making all of these campus visitors feel welcome.

I will provide updates each week as we proceed through this year's busy summer schedule!

Link: [Summer Programs Calendar](#)

Submitted by: Melody McLay

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Alfred University Statement on Equal Opportunity

Each year Alfred University reinforces its commitment to Equal Opportunity for all persons associated with the University. Please connect to the link to read the statement and feel free to contact the Human Resources Department if you have any questions or suggestions.

Attachment: [Equal_Employment_Opportunity_Statement.pdf](#)

Submitted by: Mark Guinan

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Join AU 'family' for a Rochester-Area Event

Please join Rochester-area alumni, parents, and friends for an Alfred University gathering at Pomodoro Grill and Wine Bar.

Wednesday, Aug. 7, 6-9 P.M.
3400 Monroe Avenue, Rochester, NY 14618

Will you be enjoying the PGA festivities? When golf is over for the day, the fun for Alfred University is just beginning at Pomodoro Grill and Wine Bar, conveniently located a short distance from the golf course.

Alfred trustee, Greg Connors '92 and his wife Jeni Wetzel Connors '94 invite you to enjoy a casual evening mingling, reminiscing, and networking with local Alfred alumni, parents and friends. Hors d'oeuvres and beverages will be served and those in attendance will have a chance to win Alfred University prizes.

The cost for the event is \$10.
Please register by Wednesday, July 31 by going online at www.alfred.edu/alumni/reg... or by contacting the Office of Alumni Relations at alumni@alfred.edu.

Submitted by: Audrea Sirianni

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Farmers Market Opens Sunday

The Alfred Farmers Market opens this Sunday with a "Dig into Summer" theme.

There will be a planting activity for kids and a talk on healthy soil at 1 p.m. by Amanda and Sasha Khodorkovskaya.

From July 7 to Oct. 13, the market is located on the village green at the corner of Main Street and Saxon Drive.

From Oct. 20 to Nov. 17, the market is located in the McLane Center.

All markets are from 11 a.m. - 3 p.m.

See the website for more information on festivals and educational programs throughout the market season.

Link: [Alfred Farmers Market](#)

Submitted by: Ellen Bahr

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Summer Reading Program Family Film

"How to Eat Fried Worms" (2006) PG
Monday, July 8 at 10:30 a.m.
Nancy Howe Auditorium
David A. Howe Public Library
155 N. Main St., Wellsville
585-593-3410

Adapted from Thomas Rockwell's 1973 novel of pre-adolescent life, the film tells the story of a new boy in school who must dine on worms to win a bet and to prove a point. Actors include Luke Benward, Hallie Kate Eisenberg, and Tom Cavanagh.

The library-sponsored movie is free and open to the general public.

Submitted by: Deborah Clark

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