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What's Happening?

[More Events...](#)

TODAY	TOMORROW	FRIDAY
<ul style="list-style-type: none"> · Elementary Engineering Day Camps · Swim Camp · Computer Engineering Camp · Football Camp I 	<p>12:00 Summer Location for AU/ASC Weight Watchers Meetings</p> <p>3:45 Zumba@ Fitness Class</p> <ul style="list-style-type: none"> · Elementary Engineering Day Camps · Swim Camp · Computer Engineering Camp · Football Camp I 	<ul style="list-style-type: none"> · Swim Camp

Banner INB Password Changes

Over the course of the next few weeks those with Banner INB access will be receiving an email from me telling you to re-establish your Banner INB password.

We will be instituting a required password complexity as well as a one-year expiration date for your Banner INB password.

I will be notifying you in groups, so you may receive an email from me while your colleague does not for a few days.

The password complexity rules will be attached to the email.

For those of you that only access BannerWeb and not Banner INB, you will not receive an email and no further action from you will be required.

Thank you.

Submitted by: Denise Kirschner

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Year-end Cut-off Dates for Business Areas

BUSINESS OFFICE:

JULY 12 - All transactions such as corrections, transfers, budget adjustments, year-end accruals, etc. submitted for fiscal year 2012-13.

OFFICE AND PROCUREMENT SERVICES:

MAY 17 - All requisitions are due for fiscal year 2012-13.

JUNE 28 - All merchandise must be received for fiscal year 2012-13.

ACCOUNTS PAYABLE:

JUNE 28 - All merchandise must be received and services performed and invoiced to the University for fiscal year 2012-13.

JULY 10 - The cutoff date for travel expense forms that account for travel through June 30th for fiscal year 2012-13.

JULY 12 -All June 30 invoices must be received for fiscal year 2012-13

UNIVERSITY ONE CARD RECONCILIATION FOR JUNE:

JUNE 21 - Last day for purchases on credit card for fiscal year 2012-13.

JULY 10 - Card holder review & paperwork submitted to card manager.

JULY 12 - Card manager approve & paperwork submitted to Program Administrator.

For additional detail please visit the following link to our website.

Link: [EOY Notice](#)

Submitted by: Susan Peck

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MasterCard/Purchasing Training Scheduled

There is a MasterCard and purchasing training scheduled on Wednesday, July 10 in the Banner Training room located at the side entrance of Howell Hall. The entire session will be from 1-2:15 p.m.

The first part of the session will begin promptly at 1 p.m. and run through 1:45 p.m. This session is required for new cardholders. A help session for current cardholders will follow if needed.

The second part of the session, 1:45-2:15 p.m. will be designated for purchasing training.

Registration is not required but is helpful.

Submitted by: Susan Peck

TIAA-CREF Consultant on Campus

You're invited! Jason Sciotti, Individual TIAA-CREF Consultant, will be conducting one-on-one, 45-minute, individual retirement counseling sessions on Thursday, July 25, in the Human Resources Conference Room in Greene Hall.

Let him help you make financial decisions that are right for you. To schedule an appointment with Jason, Non-Statutory employees should call TIAA-CREF at 1.877.209.3144 and Statutory employees should call TIAA-CREF at 1.800.732.8353; remain on the line for assistance.

Submitted by: Kim Wyant

Wild Parsnip/Hogweed

Please take care outdoors this summer to avoid Giant Hogweed and its cousin, Wild Parsnip. Skin contact can cause rather nasty burns. Giant Hogweed should be avoided at all costs. Wild Parsnip should be destroyed at root level.

The following is a link to the DEC identification page for Hogweed, and includes photos of Wild Parsnip as well. They look like oversized Queen Anne's Lace. Giant Hogweed grows to 14 feet in height, so it's usually easy to avoid, but Wild Parsnip grows to 5 feet and looks like a pretty wildflower.

Wild Parsnip causes burns on contact with the sap. Washing your skin doesn't fully rid you of the chemical, and UV exposure causes additional burning (phytophotodermatitis). Sunscreen is a must. The burns can include blisters. You may notice that any sun contact causes a burning sensation.

It appears to be everywhere and is flowering right now. It's on campus, along routes 21 and 244 at the roadside and in fields. Please take care outdoors as the plants may be damaged or crushed and leaking sap.

Contact Environmental Health and Safety for removal and treatment; 607-871-2190

Link: <http://www.dec.ny.gov/animals/72766.html>

Submitted by: Cherise Haase

International Business Course for Fall 2013

Register now for BUSI 457 International Business, a 3-credit course on Mondays and Wednesdays from 11:20 a.m.-12:35 p.m. in Olin 307 with Dr. Bruce Rosenthal.

This course has no prerequisites and is great for gaining a global perspective in business. Also, if you are interested in the International Business minor, this is a great first course to take!

Contact Judy Scott (scottja@alfred.edu) or 871.2691 for more information!

Submitted by: Deborah Clark

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Join AU 'family' for a Rochester-Area Event

Please join Rochester-area alumni, parents, and friends for an Alfred University gathering at Pomodoro Grill and Wine Bar.

Wednesday, Aug. 7, 6-9 P.M.
3400 Monroe Avenue, Rochester, NY 14618

Will you be enjoying the PGA festivities? When golf is over for the day, the fun for Alfred University is just beginning at Pomodoro Grill and Wine Bar, conveniently located a short distance from the golf course.

Alfred trustee, Greg Connors '92 and his wife Jeni Wetzel Connors '94 invite you to enjoy a casual evening mingling, reminiscing, and networking with local Alfred alumni, parents and friends. Hors d'oeuvres and beverages will be served and those in attendance will have a chance to win Alfred University prizes.

The cost for the event is \$10.

Please register by Wednesday, July 31 by going online at www.alfred.edu/alumni/reg... or by contacting the Office of Alumni Relations at alumni@alfred.edu.

Submitted by: Audrea Sirianni

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Yoga Classes in July

Monday and Wednesday 4:30-6 p.m.
Miller 301
All levels welcome

Submitted by: Cecilia Beach

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AU and ASC are Getting Fit!

Lose weight and feel great in the community of friends from Alfred University and Alfred State!

Whether you are a current member of Weight Watchers or have not yet joined, join us at our summer At Work meetings each Thursday at noon at our summer location in the lounge area of Hinkle Library on the Alfred State College campus.

At Work meetings are always fun, friendly, informative and fit into your work day's lunch hour. What could be easier? Join your fellow faculty, staff, and students in working toward that healthier lifestyle today!

Losing weight feels great, and is even more enjoyable when in the company of friends.

For further information, please contact Beth Turner by email at turnerea@alfredstate.edu or by phone at 607-587-4080.

Submitted by: Deborah Clark

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Zumba Fitness Classes Move to Davis Gym for rest of summer

Join instructor Denise Eck for Zumba Fitness Classes at 3:45 p.m. in Davis Gym, Mondays and Thursdays from July 8-Aug. 8. Cost for AU and ASC faculty, staff and students is \$3 per class. No need to sign up in advance, just come join the fun.

Join the Alfred Zumba Fitness Facebook page to get class updates!

Link: [Alfred Zumba Fitness Facebook page](#)

Submitted by: Susan Goetschius

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Free Binding Machine Etc.

The CDC is clearing out some unused items. We have a binding machine (w/splines) and black plastic magazine holders available to any office that could use them. Email Susan at meachams@alfred.edu if interested or have any questions.

Submitted by: Susan Meacham

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Alfred Village Band Concerts in July

What's there to do Wednesday evenings in July? Go to an Alfred Village Band concert! A free family fun event, these concerts are sure to please the young and old!

Bring some chairs, a blanket, and your loved ones for popular music everyone will enjoy! Wednesday nights, July 10, 17, 24, and 31, 7:15 p.m. at the Village Bandstand. For more information contact Chris Foster at foster@alfred.edu. Like us on Facebook!

Submitted by: Cheryl Foster

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Alfred Community Theatre Musical

Alfred Community Theatre presents Craig Mix, Brooke Harris, Sola Prince, Beverly Snyder, and featuring Steve Crandall and Eugenia Frith-Meltzer, in a summer musical, "Oil City Symphony," 7:30 p.m. Friday, July 12 and Saturday, July 13, in the 1890 Firemen's Hall Theater in Alfred Village Hall, 7 W. University St. Alfred. Tickets: \$5, available at the door.

Submitted by: Deborah Clark

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Musical Movie Matinee: 'Singin' in the Rain (1952)

Friday, July 12 at 1:30 p.m.
Nancy Howe Auditorium
David A. Howe Public Library
155 N. Main St., Wellsville
585-593-3410

One of the best musicals of all time, the setting is Hollywood during the transition from silent movies to talkies. The Comden/Green musical features Gene Kelly, Debbie Reynolds, and Donald O'Connor, among many talents.

The library-sponsored film is free and open to the general public.

Submitted by: Deborah Clark

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