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What's Happening?

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TODAY	TOMORROW	FRIDAY
10:00 Walk-in Hours at the CDC	10:00 Walk-in Hours at the CDC	6:00 Men's Basketball - Away
5:30 Kripalu Yoga	6:00 Welcome Back Dinner	8:00 Women's Basketball - Away

2013 W-2 Forms are Ready in Self Service

Your Electronic 2013 W-2 form is now ready in Banner Self Service. To introduce you to the online format, we are providing the W2s this year in both the electronic and paper versions.

Directions for retrieving your W2 form from Banner Self Service are attached.

Paper W-2 forms will be available for pick up in the Business Office in Carnegie Hall Thursday, Jan. 23 through Thursday, Jan. 30.

Please bring photo ID with you. If you would like a third party to pick up your form, you must send written permission allowing the Business Office to release your W2 to them.

****All W-2 forms not picked up by Thursday, Jan. 30 will be mailed to the home address on file on Friday, Jan. 31****

Attachment: [How to retrieve your Electronic W2](#)

Submitted by: Kathy Costello

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Handmade Paper For Sale!

Hello!

We will be selling handmade paper on Tuesdays the 28th, 4th and 11th, 11:30 a.m. to 1 p.m. at the Moka Joka!

All money raised will fund our trip to the Southern Graphics Council in March.

Thank you for your support!

Attachment: [paper_poster.pdf](#)

Submitted by: Olivia Barber

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Orthopedic Clinic for Students, Faculty, and Staff

Wellness Center, Health Services
Wednesday, Jan. 29
9 a.m to noon
Please call for an appointment; 607.871.2400

Submitted by: Rene Richardson

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Spring 2014 Intramural Leagues

Alfred University will offer the following intramural leagues for the Spring 2014 semester (Available to all staff/faculty and students of Alfred University):

5 v 5 women's basketball
5 v 5 men's basketball
6 v 6 co-rec soccer
6 v 6 co-rec volleyball

All leagues will take place in the new Health and Wellness Center. Sign-ups on the board in McLane, ground floor down the hall from the fitness center.

Deadline for entry is Friday, Jan. 31. All play will begin Monday, Feb. 10.

Submitted by: Tony Aquilina

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Notice to CWS Employers for Spring 2014

If you are planning on hiring CWS students for the Spring 2014 semester and have not previously completed a Federal College Work-Study Position Request/Job Description, please click on the link below to access the form and instructions. The completed forms are due at the Financial Aid Office as soon as possible.

If you wish to re-post a position on the Job Board, please contact Elena Wallace, via e-mail (wallaces@alfred.edu), with your request. Be sure to include in your e-mail the Job Title, FOAP, and Job ID#, if known.

Contact Elena Wallace (x2159) at the Financial Aid Office if you have any questions regarding this announcement.

Attachment: [Job Description Form](#)

Attachment: [Job Description Instructions](#)

Submitted by: Elena Wallace

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New Fedex/UPS Processing Forms

Please use the attached forms to process out-going envelopes/packages for Fedex or UPS at the Powell Campus Center Mailroom.

These forms are available online and at the Mailroom.

Any questions please contact the Mailroom at x2666.

Attachment: [Fedex/UPS Processing Form](#)

Attachment: [Fedex International Processing Form](#)

Submitted by: Susan Peck

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Outgoing FedEx Envelopes/Packages

Effective Thursday, Jan. 2, 2014, all outgoing FedEx envelopes/packages that have been processed through Office Services in Greene Hall will be processed and shipped from the Powell Campus Center Mailroom. The forms for processing are available at the Office Services website or at the Powell Campus Center Mailroom.

If you have any questions please feel free to contact Sue Peck.

Link: [Office Services Website](#)

Submitted by: Susan Peck

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Faculty/Staff, We Would Like to See You at the Spring Job Fair!

The Career Development Center will host the Spring Job Fair on Friday, Feb. 21 from noon -2 p.m. in the Knight Club. If you have any job openings including part-time employment, internships, research, etc. for students either this spring, summer, or next fall/spring, please consider attending this event to promote your positions.

The registration can be found on the CDC website at www.alfred.edu/cdc under on campus events. Your fee will be waived!

Questions? Please email Jill Crandall at crandallj@alfred.edu. Thanks!

Submitted by: Jill Crandall

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Save the Date for Reunion 2014!

Join your fellow alumni at Alfred this June to explore what's new and also to reminisce about Alfred through the ages...

Reunion 2014, June 6-8

Everybody is welcome with a special invitation extended to Alfred's Golden Saxons, the classes of 1964, 1969, 1974, 1979, 1984, 1989, 1994, 1999, 2004, and 2009, and to the Sisters of Alpha Kappa Omicron, the Sisters of Sigma Chi Nu, and the Brothers of Lambda Chi Alpha.

Contact us at the Office of Alumni Relations:
607-871-2144 or visit us on Web at www.alfred.edu/alumni/reu...

The new Li'l Alf Mascot just made his debut and doesn't want to miss the Reunion 2014 fun!

Submitted by: Audrea Sirianni

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Join AU for an Event in Boca Raton, FL

Please join Alfred University President Charles M. Edmondson and his spouse, Dr. Laura Greyson, as they welcome alumni, parents, and friends to the Broken Sound Country Club.

Wednesday, March 5, 2014, 6:30-8:30 P.M.
Broken Sound Country Club
2401 Willow Springs Drive, Boca Raton, FL 33496

Enjoy cocktails and an expansive hors d' oeuvres and dessert buffet hosted by Eric '69 and Susan Bershad.
\$20 registration fee.

Questions can be directed to the Office of Alumni Relations: 607.871.2144; fax 607.871.2391; or email alumni@alfred.edu. Register online at www.alfred.edu/alumni/reg...

Please RSVP by Wednesday, Feb. 26, 2014.
Business casual attire requested.

Submitted by: Audrea Sirianni

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