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**What's Happening?**[More Events...](#)

TODAY	TOMORROW	FRIDAY
10:00 <a href="#">Walk-in Hours at the CDC</a>	10:00 <a href="#">Walk-in Hours at the CDC</a>	· <a href="#">Indoor Track -Away</a>
· <a href="#">SAGE: Write a Piece for the Vagina Monologues!</a>	4:45 <a href="#">Zumba classes with licensed instructor</a>	· <a href="#">SAGE: Write a Piece for the Vagina Monologues!</a>
	<a href="#">Zumba classes with licensed instructor</a>	
	· <a href="#">SAGE: Write a Piece for the Vagina Monologues!</a>	

**The Human Resources Department Needs Your Help**

Because Alfred University has contracts with the Government for research and takes federal dollars to provide financial aid to students, we must reach out to, hire and provide equal opportunity to qualified people with disabilities (besides being the "right thing to do").

To help us measure how well we are doing, we are asking you to tell us if you have a disability or if you have ever had a disability. If you work for the University you will be receiving a "voluntary self-identification of disability form" in an email beginning the week of March 24.

Completing this form is voluntary, but we hope that you will choose to fill it out. Any answer you give will be kept private and will not be used against you in any way. Because a person may become disabled at any time, we are required to ask all of our employees to update their information every five years.

You may voluntarily self-identify as having a disability on the form without fear of any punishment because you did not identify as having a disability earlier. Your cooperation in completing and returning

the form is greatly appreciated.

If you have any questions regarding the form or how the information will be used please feel free to contact the HR offices in Greene Hall and we will be glad to answer your questions.

Submitted by: Mark Guinan

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### Process for Ordering Business Cards Has Changed

The process for ordering official Alfred University business cards has changed. The local print shop that has produced most of our business cards, Sun Publishing, is in a transitional phase due to economic changes. Based upon their new business model, they will only do business card orders in batches of 10 or more different names. It is not cost effective for them to do one person's card at a time.

Since orders for AU business cards are typically one or two at a time, we have located an alternative print shop and process to ensure a seamless transition. The Alfred State College Document Center is prepared to handle business card requests through a virtual storefront that has been developed specifically for ordering AU business cards online.

The link to that storefront is:

<https://v2.printsys.net/>

Log on: AlfredUniversity

Password: AlfredUniversity1

There are two templates from which to choose: the first template is indicated for only Admissions and Financial Aid offices because they require specific phone number options; and the second template is designed to accommodate all other offices.

When you double click on your selection, a new window will open that contains a form with fields to enter your information. As the fields are filled, the information will show up on the template at the right so you will see how the business card will look upon completion. Once all the information has been entered, you will proceed to a shopping cart that has options for quantity and payment, using your AU One Card.

In order to maintain the brand identity of the University, a PDF of the card will be emailed to the Office of Communications for review/approval. Once the cards are printed, you will be notified so that you can pick them up at the ASC Document Center, 10 Upper College Drive (607.587.3532). ASC does not deliver at this time. The design and specifications of color and paper are based upon the official AU business card format that is currently in use.

**IMPORTANT:** For situations where you do not have access to an AU One Card, or a required deviation from the standard format cannot be included within the two template options, you will need to contact Rick McLay at [mclay@alfred.edu](mailto:mclay@alfred.edu) so that a design can be created and provided to the ASC Document Center. In those situations, the online purchase option will not be available and a paper invoice will be sent to you by the ASC Document Center.

Please contact the Alfred University Office of Communications at 2103 if you have any questions.

Submitted by: Deborah Clark

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### ATS Council Nominations

ATS Council will be holding elections in April for new members. Anyone interested should plan to attend our Council meeting Thursday, March 13 from 9-10 A.M. in the Kenyon-Allen Room, PCC; or

email [baileyj@alfred.edu](mailto:baileyj@alfred.edu).

ATS Council meets monthly and works as a liaison between ATS staff and the campus community.

Submitted by: Jodi Bailey

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### **AU Scholarship Opportunity**

Scholarship - School of Engineering majors (one scholarship award) and Childhood Education (Pre-K-6th grade) majors (one scholarship award). Application deadline is Monday, March 31, 2014.

NYS residents (residing in one of the Home Bureau's chapter counties), United States citizens, and full-time undergraduates --- you may wish to consider applying for the 2014-15 AU/New York State Federation of Home Bureaus, Inc. Scholarship.

Open the attachment for more details and application.

Attachment: [Scholarship Details & Application](#)

Submitted by: Catherine Schnurle

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### **Ready?**

Looking for something to enrich your AU experience in a unique and powerful way? Consider the Women's Leadership Academy! Open to both men and women, the WLA gives you a chance to improve confidence, communication and leadership through mentoring and networking.

Applications for the Fall 2014 cohort are accepted any time, but the deadline is March 21, 2014 at noon. Questions? Email us at [leadership@alfred.edu](mailto:leadership@alfred.edu).

Attachment: [WLA application info](#)

Submitted by: Julia Overton-Healy

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### **TIAA-CREF Consultant on Campus**

You're invited! Jason Sciotti, Individual TIAA-CREF Consultant, will be conducting one-on-one, 45-minute, individual retirement counseling sessions on Wednesday, March 26, in the Human Resources Conference Room in Greene Hall.

Let him help you make financial decisions that are right for you. To schedule an appointment with Jason, Non-Statutory employees should call TIAA-CREF at 1.877.209.3144 and Statutory employees should call TIAA-CREF at 1.800.732.8353; remain on the line for assistance.

Submitted by: Kim Wyant

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## AU Winter Fitness Meltdown Competition

AU Winter Fitness Meltdown! Join us in the McLane Health and Wellness Center on Friday, March 21 from 1-3 p.m. for free fruit, healthy food, exercise ideas, and the option to join in the Meltdown competition.

While this is an individual weight-loss competition, we encourage students to create teams to assist with motivation! Look for flyers around campus for more information!

Submitted by: Amber Hardy

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## Long-time employee dies

Word has been received of the death of Sandra L. Ward of Andover, a former AU employee, on Feb. 16, 2014. Sandra retired from the University custodial staff in 2009.

She especially enjoyed time spent with her family and close friends. Sandra is survived by two daughters, two sons, eight grandchildren, two great-grandchildren, a sister, and a brother.

To read a full obituary, please visit:

<http://www.legacy.com/obi...>

Submitted by: Deborah Clark

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## Free Ink and Toner

We have the following ink and toner cartridges available free of charge:

- (1) HP LaserJet 98A
- (4) HP inkjet 15
- (1) HP 20
- (2) HP inkjet 29
- (3) HP inkjet 49 tri-color
- (3) Officejet 901 tri-color
- (1) HP 51626A
- (2) Lexmark C930H2KG

Please contact Gayle Gebhard if your office could use any of them.

Submitted by: Gayle Gebhard

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## Zumba classes continue during spring break

Zumba classes will continue as scheduled during spring break at the University. Classes are Mondays and Thursdays at 4:45 p.m. in the multipurpose room on the second floor of the new Health and Wellness Center. Enter from the McLane Center parking lot, and tell the attendant you are there for Zumba classes. No need to register in advance. Classes are \$3 each, and taught by licensed instructor Denise Eck.

Submitted by: Susan Goetschius

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### **Malt and Mingle with AU at Brown's Brewing Co.**

Join Albany area alumni, parents, and friends for a special Alfred University gathering!

Thursday, April 10, 6-9 P.M.  
Brown's Brewing Co.  
425 River St.  
Troy, NY 12180

Alfred Trustee Michael Christakis '99 and Christa Nyman Christakis '01 invite you to join other Alfred graduates in the Capital District as they enjoy several beer samples and learn about pairing food with the right ales, stouts, and pilsners. In addition, you will have the opportunity to tour Brown's award-winning brewery, inhale the aroma of fermenting hops and malts and learn what it takes to make a great beer.

The cost for this event is \$10; this includes six beer samplings, a pint of beer, and an hors d'oeuvres buffet.

Please register by April 3rd.  
Online: [www.alfred.edu/alumni/reg...](http://www.alfred.edu/alumni/reg...)  
Email: [alumni@alfred.edu](mailto:alumni@alfred.edu)  
Phone: 607-871-2144

Submitted by: Audrea Sirianni

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### **Zumba classes are back!**

Zumba classes with licensed instructor Denise Eck will be held Mondays and Thursdays at 4:45 p.m. in the multipurpose room on the second floor of the McLane Annex (new Health and Wellness Center). Classes are \$3 each. No need to register in advance. Just bring clean, dry athletic shoes and get ready to join the party!

Submitted by: Susan Goetschius

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### **Alfred Montessori School Spring Art Auction! Tickets Available Now!**

Alfred Montessori, a little school with a big heart, is planning an art auction for Saturday, April 5, 2014 to help raise funds for a community project.

Artists of local and national acclaim have already committed to donate pieces for the event, which will be held from 10 a.m. until 1 p.m. at the Alfred Village Hall.

One can expect to bid on ceramic, glass, sculptural and functional pieces by artists including Angus Powers, Amy Powers, Betsy Kent, Steve Edwards, Matt Metz, Linda Sikora, Mike Griffin, Kristin Buchholz, Angie To, Sarah Powers, J. Michael Powers, Robin Howard, Pat Edwards, Marcia Lichtman, Randi Fridmann, Katie Greene, and many more.

Tickets are \$15 each or two for \$25, and are available now. Admission includes brunch appetizers, beverages, and live music for the first hour, with child care available at the Montessori School for a nominal fee.

To purchase tickets, or make a donation, call Carman Banzaca, Montessori School Director, at 607.587.9334, or visit [www.alfredmontessori.com](http://www.alfredmontessori.com).

Funds raised by the auction will help renovate and improve the Mike Kenyon community playground in Alfred, a cause that will benefit all of the children in the community. Twenty years ago, the community rallied to create the existing playground and the time has come to update the structure. We have consulted the original playground designers for direction as we plan renovations.

Link: <http://www.alfredmontessori.com>

Submitted by: Jill Crandall

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