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What's Happening?

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TODAY	TOMORROW	SATURDAY
9:00 ATS Council Meeting	12:00 Celebrate Summer	

Request for Contracts for AU's Annual Audit

Each year at this time it is important to ensure that our office has a copy of all Capital and Operating Leases and Contracts which may have been operative during the recent fiscal year (July 1, 2013 through June 30, 2014 only).

General definitions are:

Capital (or Finance) Lease

Leases involving assets the University will own at lease end (dollar buyout).

Example: buying an asset on an installment basis.

Operating Lease

Leases involving assets the University will not own at lease end (fair market value buyout). Example: renting an asset for a specific term.

Contracts

Agreements financially obligating the University; typically pertains to contracted services or maintenance agreements.

Please forward a copy of all such documents to our office no later than Monday, June 16th to the attention of Jodi Howe, Business Office, Howell Hall.

Please read attached memo for additional information.

Attachment: [Memo-Campus_re-request_for_Contracts.pdf](#)

Submitted by: Jodi Howe

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Celebrate Summer

Join the ATS and Support Staff Councils for some ice cream to celebrate the arrival of summer! On Friday, June 13 members of the councils will be scooping up some yummy, free ice cream for campus outside of the Powell Campus Center from Noon to 1:30 P.M. Hope to see you all there!

Submitted by: Jodi Bailey

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Shredding Service Day

Office and Procurement Services has scheduled the annual Shredding Service Day. Alumni Hall staff have very graciously offered their parking lot as the shredding site. This will take place on Monday, July 21 from 8:30 a.m. to noon.

Cintas Document Management will supply a secure truck equipped with state-of-the-art shredding technology that will destroy all confidential or sensitive Alfred University documents before leaving our site. The only requirement of the department would be to transport documents to the location identified for the on-site truck. This service is being offered at no cost to the departments.

Questions? Contact OPS at x. 2698 or procurement@alfred.edu.

Submitted by: Cheryl Foster

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FREE Toners/Ink Cartridges

ITS has toners/ink cartridges to give away:

HP C4195 A Laser jet 4500-4550 - 1
HP C4193 A Laser Jet 4500-4550-Magenta - 1
HP C4194 A Laser Jet 4500-4550 Yellow -1
HP C4191A Laser jet 4500-4550 Black - 1

HE replacement for Q2612 A -1- for HP
1010,1012,1015,1018,1020,1022,1022N,1022NW,3015,3020,3030,3050,3052,3055,M19F, MFP,
M1005MFP

EPSON BLK S020187/S020093 - 2

HP 28 TRI COLOR -1
HP 72 YELLOW - 69 ml - 1
HP 72 Photo Blk -69ml -1
HP 72 blk - 130 ml - 1
HP 72 Magenta - 130ml -1
HP 72 Cyan - 130 ml - 1

HP 14 black - 1 yellow -1 magenta -1cyan -1
HP 11 Yellow -1 magenta-2 cyan- 2

Office max - HP OM01018 for Q6470A
HP Color Laser Jet 3600/3800 - Black w/chip-1

email coleman@alfred.edu or call x2806

Submitted by: Mary Lou Coleman

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Free Printer Cartridges

Performing Arts has a number of HP print cartridges we no longer use. If you do, please email Nancy Frelove (freelove@alfred.edu).

2 - #20; 1-#21; 3-#27; 3-#28; 2-#49

Submitted by: Nancy Frelove

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Mom Was Right When She Told You to Sit Up Straight and Eat Your Veggies!

Did you know that the way you sit affects your whole health and that eating right is one thing that you have complete control over to assure a lifetime of good health? This month's news letter from BCBSWNY tells you more!

Attachment: [Wellness_News_June_2014.pdf](#)

Submitted by: Mark Guinan

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May 2014 New Positions, New Hires

Position Changes:

Lisa M. Clark, accounting administrator, Business Office
Corinne (Corey) L. Fecteau, art adviser/Service Learning coordinator, Career Development Center

New Hires:

David L. Bailey, multi-trades, Physical Plant
Tanithe M. Fields, custodian, Physical Plant

Submitted by: Deborah Clark

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Time for a Mid-year Resolution!

With that seemingly endless winter now behind us, it is a joy to look ahead to the glories of summer in Alfred. Perhaps it is time to consider a mid-year resolution?

If you have weight loss goals in mind, join your fellow Alfred University and Alfred State faculty, staff, and students at a Weight Watchers At Work meeting each Thursday at noon in the Pioneer Center on

the Alfred State Campus. At Work meetings are friendly, fun, informative, and fit into your lunch schedule.

Everyone knows the benefits of a healthy and active lifestyle, but at times we are at a loss for the best means of achieving that goal. Join us at a meeting, learn to lose weight on your lunch hour, and prepare yourself a new list of resolutions.

Losing weight feels great, especially among friends in the AU and A. State community.

Link: [Alfred State Campus Map - Pioneer Center \(#37\)](#)

Attachment: [Weight Watchers Summer At Work meetings flyer](#)

Submitted by: Anne Cornell

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Family Concert: Bob & Gena Decker - Songs, Fun for Everyone

Saturday, June 14 at 10:30 a.m.
Nancy Howe Auditorium
David A. Howe Public Library
155 N. Main St., Wellsville
585-593-3410

Join Bob and Gena Decker for musical fun for the entire family! Come and laugh, dance, and move around, sing children's favorites, and learn new songs.

Gena and Bob, an area favorite duo singing together since 1999, have an eclectic style that includes folk, rock, blues, bluegrass, and roots music.

This library-sponsored concert is free and open to the general public.

Submitted by: Deborah Clark

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Concert: Wellsville High School - Vocal/Instrumental Concert

Thursday, June 12 at 7 p.m.
Nancy Howe Auditorium
David A. Howe Public Library
155 N. Main St., Wellsville
585-593-3410

The Wellsville High School vocal groups, under the direction of Cody Hampton, and the band and orchestra chamber groups will present a variety of musical selections guaranteed to make you proud of our musical youth.

The library-sponsored concert is free and open to the general public.

Submitted by: Deborah Clark

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