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SUNDAY

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Exempt Staff and Approvers - Make Sure Your Leave Reports are Up-to-Date!

Please remember to submit any past due Leave Reports (if you have any) so that they can be approved by your supervisor.

All Supervisors should check on their own employees who report to them to make sure all past-due Leave Reports are submitted and approved.

June is the final month of the fiscal year so it is important that at the end of this month, your June Leave Report is submitted as soon as possible. Accruals need to be up-to-date so that our Leave Liability Report for the EOY financial statements is accurate.

Your cooperation is appreciated!

Submitted by: Kathy Costello

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Reminder to Supervisors - Performance Reviews are Due

This is to remind you that Annual Performance Reviews are due in the HR office by June 30. If you have not completed the review and individual meeting with your people please do so as soon as possible. Please feel free to contact the HR department if you have any questions or need any assistance.

Submitted by: Mark Guinan

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Family Concert: Bob & Gena Decker - Songs, Fun for Everyone

Saturday, June 14 at 10:30 a.m.
Nancy Howe Auditorium

David A. Howe Public Library
155 N. Main St., Wellsville
585-593-3410

Join Bob and Gena Decker for musical fun for the entire family! Come and laugh, dance, and move around, sing children's favorites, and learn new songs.

Gena and Bob, an area favorite duo singing together since 1999, have an eclectic style that includes folk, rock, blues, bluegrass, and roots music.

This library-sponsored concert is free and open to the general public.

Submitted by: Deborah Clark

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