



- [Submit](#)
- [Employment](#)
- [News](#)
- [Calendar](#)
- [Classifieds](#)
- [Spiritual Life](#)

In This Issue

Webmail users [click here](#)

General Announcements

- [Shredding Service Day](#)
- [May 2014 New Positions, New Hires](#)

What's Happening?

[More Events...](#)

TODAY	TOMORROW	SUNDAY
		2:00 Summer Programs Registration and Check-In · Ceramic & Glass Engineering Summer Institute · Creative Writing Institute

Shredding Service Day

Office and Procurement Services has scheduled the annual Shredding Service Day. Alumni Hall staff have very graciously offered their parking lot as the shredding site. This will take place on Monday, July 21 from 8:30 a.m. to noon.

Cintas Document Management will supply a secure truck equipped with state-of-the-art shredding technology that will destroy all confidential or sensitive Alfred University documents before leaving our site. The only requirement of the department would be to transport documents to the location identified for the on-site truck. This service is being offered at no cost to the departments.

Questions? Contact OPS at x. 2698 or procurement@alfred.edu.

Submitted by: Cheryl Foster

[back to top](#)

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May 2014 New Positions, New Hires

Position Changes:

Lisa M. Clark, accounting administrator, Business Office
 Corinne (Corey) L. Fecteau, art adviser/Service Learning coordinator, Career Development Center

New Hires:

David L. Bailey, multi-trades, Physical Plant
 Tanithe M. Fields, custodian, Physical Plant

Submitted by: Deborah Clark

[back to top](#)

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