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TODAY

TOMORROW

WEDNESDAY

Early Deadline for Submission of Time Sheets is Today!

You must submit your time sheet by midnight tonight, Monday, Nov. 24, to be included in the paycheck issued Dec. 5.

Approvers have until Wednesday the 26th at noon to approve.

Submitted by: Kathy Costello

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Chemical Waste Removal

The fall/winter chemical waste removal will occur during November and December 2014. Both hazardous and non-regulated waste will be accepted.

All chemical waste must be received in your respective Central Accumulation Area (CAA) no later than Tuesday, Nov. 25, 2014. Contact Dean x2196 to arrange for receipt of your waste.

Completed Hazardous Waste and Non-Regulated Waste Log Forms MUST be sent to Dean Perry no later than Tuesday, Nov. 25 and may be mailed (117 Myers Hall), faxed to x2086, or scanned and emailed to: perrydr@alfred.edu.

The hazardous waste packers must have this information prior to packing in order to obtain required approvals from the disposal facility.

All Satellite Accumulation Area labels MUST be filled-out completely with EPA# for respective college, building name, Room # or area name, start date, initials, chemical name(s) of constituents in the container with volume or weight, the pH of the contents if the waste is corrosive written on the label, and proper waste characteristic(s) checked prior to receipt in Central Accumulation. Note: Per EPA regulations you have only 72 hours from an SAA full date to transfer the container to the proper CAA. SAA containers must be compatible with the contents, tightly capped or sealed with a container lid, have clean exterior, and the SAA label easily legible. Any type of food container is not allowed for the purposes of disposing waste. If you have any questions contact Dean Perry.

All Satellite Accumulation Areas must be empty prior to Nov. 26, with a notation to that effect made on your submitted November 2014 Satellite Accumulation Area Weekly Inspection sheet.

Reminder: Any SAA's which collect waste during the holiday break and are not empty must have the weekly inspection log maintained and submitted to EH&S on a weekly basis.

Hazardous and Non-Regulated Waste Log Forms are available at <http://our.alfred.edu/ind...> under the heading "AU EH&S Forms".

Link: [EH&S Web Site](#)

Submitted by: Dean Perry

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Office and Procurement Services & Mail Room: Closed for Lunch

From Monday, Nov. 24 through Wednesday, Nov. 26 both Office and Procurement Services in Greene Hall and the Mail Room in the Powell Campus Center will be closed from noon to 1 p.m.

Submitted by: Cheryl Foster

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No Account Payable Checks Issued Thursday, Nov. 27

Due to the Thanksgiving Holiday, there will be no Accounts Payable checks issued on Thursday, Nov. 27. Please have any invoices that require payment on Tuesday, Nov. 25 to the business office by end of day Monday, Nov. 24.

The next check run will not be until Tuesday, Dec. 2. We apologize for any inconvenience. If you have any questions or concerns, please call us at 871.2128.

Submitted by: Jodi Howe

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Treddenick Water Shut Down Nov. 26

The water at Treddenick will be shut off on Wednesday, Nov. 26 from 9 a.m. to noon for repairs. Thank you.

Submitted by: Deborah Clark

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Holiday break advice: Lock it up!

The Holiday Break exodus from campus is generally the time of year when belongings seem to disappear if rooms, offices, and cars are not locked. Please take an extra moment to lock all rooms, offices and vehicles. If you see an suspicious activity please report it immediately to the Office of Public Safety at 607-871-2108 or 911.

Submitted by: Susan Goetschius

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2014-15 Allen Term Financial Aid

The following information will help students understand what types of financial aid may be available to help with education expenses for Allen Term courses.

Allen Term Tuition

Tuition for Allen Term is \$990 per course.

Alfred University Scholarships and Grants

Alfred University scholarships and need-based grants are not available for Allen Term study. Tuition for Allen Term courses is already subsidized as the charge per course is up to 70% less than the per credit hour charge for the fall or spring semester.

Federal Direct Student Loan (FDL)

Undergraduate students who will not use their annual amount of FDL during the fall and spring semesters may have some FDL eligibility for Allen Term. Generally speaking, annual loan limits in any combination of subsidized and unsubsidized FDL for dependent undergraduate students are:

Freshmen \$5,500

Sophomores \$6,500

Juniors \$7,500

Seniors \$7,500

Graduate students who will not use their 2014-15 annual unsubsidized FDL eligibility of \$20,500 for the fall and spring semesters may have eligibility remaining for Allen Term. You can confirm if you have any 2014-15 remaining FDL eligibility at the Financial Aid Office.

NYS TAP

TAP is not available for Allen Term

Federal Pell Grant

Students who are enrolled full-time for the fall and spring semesters will not have Pell Grant eligibility for Allen Term.

Federal PLUS Loans

Parents of dependent undergraduate students are eligible to apply for the Federal Parent Loan for Undergraduate Students (PLUS) for Allen Term expenses. Please note, under the PLUS Loan the parent is the borrower, not the student.

Graduate students may use the Graduate PLUS Loan for Allen Term expenses.

To learn more about the PLUS Loan visit: www.studentaid.gov.

An instruction sheet is available from the Financial Aid Office. To learn more about the Federal Direct PLUS Loan, go to <http://studentaid.ed.gov/...>

Private Education Loans

Private education loans through a private lender may be used for Allen Term. To learn more about private education loans, visit www.alfred.edu/Finaid/loa...

December 2014 Graduates

Students who complete their Alfred University degree requirements in fall semester 2014 are not eligible for any type or source of financial aid for Allen Term.

Travel Courses

Expenses associated with travel courses may be considered in the determination of Allen Term financial aid. The International Programs Office will work with the faculty member providing the course to determine the applicable expenses then notify the Financial Aid Office.

Need Help?

Through a short visit or contact with the Financial Aid Office, a staff member will be able to quickly review your record and advise you of your aid options for Allen Term. The Financial Aid Office is located in Alumni Hall. The office hours are 8:30 a.m. - 4:30 p.m., Monday - Friday. The telephone number is 607.871.-2159.

Attachment: [2014-15 Allen Term Financial Aid](#)

Submitted by: Elena Wallace

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Inclement Weather Closing Procedure

Please review the updated inclement weather closing procedure for information regarding the closing of Alfred University in the event of a weather-related event.

This policy can be downloaded at the Environmental Health & Safety website under the heading "Weather Related Information and Advisories," or you may click on the attached file.

Link: [EH&S Web Site](#)

Attachment: [Inclement Weather Closing Procedure](#)

Submitted by: Dean Perry

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Ebola Awareness for University Faculty, Staff, Students

The likelihood that someone may be on the Alfred University campus with Ebola virus is very low. The potential for transmission in the United States outside of health care facilities is also very low. However, with the continued spread of Ebola virus infection in Guinea, Liberia, and Sierra Leone, along with ongoing international travel, Alfred University faculty, staff, and students should be fully aware of the hazards associated with Ebola virus and influenza, as they share some similar flu-like symptoms.

The Wellness Center/Health Services and the Environmental Health and Safety Office are actively monitoring the current Ebola situation with guidance from the Allegany County Health Department, the NYS Department of Health, and the Centers for Disease Control and Prevention (CDC). The University's

infectious disease/health emergency procedures include protocol for the management and care of individuals who may have been exposed to or have symptoms consistent with the Ebola virus disease. You may find more information on Ebola virus by visiting the CDC's guidance for higher education at: www.cdc.gov/travel/page/a...

The CDC has issued a warning to avoid non-essential travel to the West African nations of Guinea, Liberia, and Sierra Leone and Alfred University will follow that directive. University-sponsored travel to these countries is postponed until further notice.

Travelers returning from these regions in Africa, or who have had contact with anyone known to be infected by the Ebola virus, are advised to monitor their own health for 21 days - post exposure - by checking their temperature twice a day (morning and evening). Students who have had an exposure and are experiencing flu-like symptoms should CALL the Wellness Center/Health Services immediately. Employees should CALL their local health care provider or visit the nearest emergency room. Notify the provider that you have had a potential exposure with an Ebola source, so they may afford you with the most appropriate care as isolation may be warranted.

As always, the best defense against any infection is prevention. Careful and frequent hand washing, good hygiene, proper nutrition, and rest are important. Please follow proper hand-washing techniques; posters with these procedures are posted throughout campus.

If you have questions or concerns, please contact the Wellness Center/Health Services at 607.871.2400

Submitted by: Deborah Clark

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Copier Scam Alert

Departments are receiving more phone calls from potential scamming companies. If your caller:

- * Asks for your copier's serial number
- * Does not give you a company name
- * Claims to be from Toshiba
- * Claims prices for print cartridges have gone up and will hold a cartridge for you at the old price

Do not order anything from these companies and transfer these calls IMMEDIATELY to Office & Procurement Services at ext. 2698.

Submitted by: Cheryl Foster

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IEA Visiting Artist: Su Hyun Nam

Location: The Institute for Electronic Arts at the School of Art and Design of the New York State College of Ceramics

Date: Monday, Dec. 8 - Friday, Dec. 12

Sponsored by Committee or Division: The Institute for Electronic Arts and the Division of Expanded Media

Su Hyun Nam of Buffalo will be participating in an artist residency at the Institute for Electronic Arts the week of Dec. 8.

Nam received her MFA in 2011 from the University of Buffalo. Nam's work employs digital technology as a tool of mediation to both dissolve conflicts between competing social norms and clashing cultural perspectives, as well as address the separation between socio-relationships and information systems.

During her residency, Nam intends to work on a project entitled Byte Landscape. Weaving disconnected relationships in public spaces, Byte Landscape will weave the disconnected relationships in the public space, such as GPS location data and weather information transmitted from our mobile devices, to construct a landscape of sorts from Nam's meditative contemplation of the environment and the ever changing real time data from the contemporary environment.

More information on Nam's process and work can be found on her website:
<http://www.suhyunnam.com/>

The Institute for Electronic Art's Visiting Artist Program is sponsored in part by the NYS Council on the Arts with the support of Gov. Andrew Cuomo and the NYS Legislature.

Submitted by: Shelly Grant

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Thanksgiving Athletics Facility Hours

Please See adjusted athletics facility hours below for both The Health & Wellness Center and Fitness Center over Thanksgiving Break:

Wednesday, 11/26: open Noon-4 P.M.
Thursday 11/27: Thanksgiving Day: Closed
Friday 11/28: Open Noon-4 P.M.
Saturday 11/29: Open Noon-4 P.M.
Sunday 11/30: Open Noon-4 P.M.
Monday, 12/1: Regular Hours Resume

Submitted by: Tony Aquilina

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The Pool Will Be Closed for Thanksgiving Break

The pool will close after the lunch-time swim on Tuesday, 11/25/15 at 1:15 p.m. We will resume regular hours Monday, Dec. 1.

Submitted by: Brian Striker

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Saxon Inn Closing Dates for Thanksgiving Break

The Saxon Inn will close for the Thanksgiving holiday on Wednesday, Nov. 26 and reopen Sunday, Nov. 30 at 3 p.m.

Submitted by: Saxon Inn

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2014 Holiday Luncheon -- Save the Date

This year's Holiday Luncheon will be held on Tuesday, Dec. 16 from noon to 1:30 p.m. in Ade Hall. All faculty and staff are invited to attend, including part-time and temporary employees.

A formal invitation will be sent out closer to the date. The food is delicious and it is a great opportunity to mingle with friends and co-workers.

Submitted by: Laura Crain

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TIAA-CREF Consultant on Campus

You're invited! Jason Sciotti, Individual TIAA-CREF Consultant, will be conducting one-on-one, 45-minute, individual retirement counseling sessions on Tuesday, Dec. 2 in the Human Resources Conference Room in Greene Hall. Let him help you make financial decisions that are right for you.

To schedule an appointment with Jason, Non-Statutory employees should call TIAA-CREF at 1.877.209.3144 and Statutory employees should call TIAA-CREF at 1.800.732.8353; remain on the line for assistance.

Submitted by: Kim Wyant

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Student Senate Minutes

11.19.2014

Attachment: [Minutes_11.19.2014.pdf](#)

Submitted by: Student Senate

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Give Some Spirit, Get Some Spirit

Give some Spirit by donating a canned good, get a purple AU tee or long sleeved tee for a small cost. \$4 + canned good = tee, \$7 + canned good = long-sleeved tee. No canned good, pay \$1 more for each. Limit one tee per employee.

Canned goods will be donated to the food pantry. Wear your shirt on Saxon Fridays!

Submitted by: Marcy Bradley

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Symphonic Band

On Dec. 5 at 8 p.m. the Symphonic Band at Alfred University will be holding a concert in Miller Theater. It will be performing music from Ticheli, Whitacre, Bizet, and many others. The concert will be about an hour long and is free to everyone. It will be an exciting and fun night for all who attend.

The ensemble is under that direction of Dustin Woodard. This is his third year as an adjunct professor at Alfred where he also teaches private percussion lessons. Dustin is also on the faculty at Houghton College where he teaches all things percussion.

Submitted by: Dustin Woodard

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Hornell Residents Petitioning to Save Healthcare Services in Community

Residents of Hornell and the surrounding communities are circulating an electronic petition to ask Gov. Andrew Cuomo and the NYS Department of Health to maintain comprehensive health care services in Hornell.

Organizers of the petition drive say that the Department of Health will be making a decision in December about the future of St. James Hospital as a provider of healthcare services to the area. Please read the petition and sign it if you are in favor of maintaining accessible services in the Hornell community.

<https://www.causes.com/ac...>

Submitted by: Susan Goetschius

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HSK Test Level 1 and Level 3

HSK Test Level 1 and Level 3 will be held 9:30-11:30 a.m. (Level 1) & 2-4 p.m. (Level 3) on Saturday, Dec. 6, in Perlman 105.

The test is now open to all Chinese language learners who are interested in the test besides the students from Chinese class 102 and 202 at AU.

The last date to register is Wednesday, Nov. 26. The registration fee for HSK level 1, and level 4 is \$20, and \$40, respectively.

The new HSK test was launched by Hanban (Confucius Institute Headquarter) in an effort to better serve Chinese language learners. Many HSK testing centers have been established home and abroad; overseas testing centers have reached 180 with a distribution in 60 countries.

For more information, please contact Liwei (Olivia) Wang by wangl@alfred.edu or 607-871-2762.

Link: www.chinesetest.cn

Attachment: [Registration Form](#)

Submitted by: Yanfang Song

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Teen Short Film Festival

Thursday, Dec. 4 at 6:30 p.m.
Nancy Howe Auditorium
David A. Howe Public Library
155 N. Main St., Wellsville
585-593-3410

If you can't make it to the Sundance Film Festival this year, then come to the Nancy Howe Auditorium! 'Tweens and teens ages 11 to 18 years will be creating and showing their personally made films at our Sixth Annual Teen Short Film Festival.

Any teen interested in participating should call the library NOW for entry information and rules and submit their film by Monday, Dec. 1. This is your opportunity to show off your cinematographic creation!

The library-sponsored event is free and open to the general public.

Submitted by: Deborah Clark

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Movie Matinee: 'The Time Machine' (1960)

Tuesday, Nov. 25 at 1:30 p.m.
Nancy Howe Auditorium
David A. Howe Public Library
155 N. Main St., Wellsville
585-593-3410

Enjoy H. G. Wells' fantasy of a 20th century London inventor of a time machine who has vivid experiences in the future. This Oscar-winning film for special effects stars Rod Taylor, Alan Young, Yvette Mimieux, and Sebastian Cabot.

This is a great family matinee for the school break! This library-sponsored movie matinee is free and open to the general public.

Submitted by: Deborah Clark

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