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TODAY

TOMORROW

SATURDAY

AU Friday

The Office of Admissions is hosting our fifth of six AU Friday's this Friday, August 5th for prospective students and their families. Registration will be held outside of the bookstore in Powell Campus Center starting at 9:30. Events will be held in PCC and will conclude after lunch/tours around 2:00 p.m. Should you have any questions about the day, please contact Lindsey at x2242.

Attachment: [Schedule_2016.doc](#)

Submitted by: Lindsey Chamberlain

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Office 365 Migration

Alfred University will soon be migrating to Office 365 for our Email Service. This will bring several benefits to our students, as well as to faculty and staff. Office 365 is fully supported by Microsoft, giving added functionality and reliability. The roll out of Office 365 will occur over the coming months, and initial testing shows a seamless transition. You may see a notification in Outlook that changes have been made and that Outlook needs to be restarted. As with any change, there can be initial issues, but the benefits far outweigh the small obstacles we may have to overcome from the start. These benefits include:

- * Mailbox size for everyone is 50 Gigabytes (no more needing to have your mailbox expanded).
- * Allowable attachment size increases to 150 Megabytes (currently 15 megabytes).
- * Enhanced Email Security
- * Office products (Word, Excel, etc.) will be free to download on up to 5 PC's per user (this includes students).
- * Sharing and real-time collaboration on Office documents
- * Future access to OneDrive with 1 Terabyte of space per user (this is part of Office 365, but is a future project after implementation of the email service).

ITS is excited to bring these benefits and more in the coming months. Additional notification will be coming as we start the migration process. If you have any questions or concerns, please call the Help Desk at x2222.

Submitted by: Keith Loines

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Reminder for Faculty - Export Blackboard Course Content

As you are aware, AU will discontinue its use of the Blackboard LMS Monday, Aug. 15, 2016. The Canvas LMS will be used for AU's fall courses.

Instructors have access to their fall courses in Canvas and may begin adding materials at any time.

As a part of AU's Canvas contract, courses from Spring 2016 and Fall 2015 are being imported into Canvas for you. These courses are located in the Migrations Term, and you may copy them into your current or future courses.

Any faculty members wishing to re-use other content from Blackboard will need to export their courses and save them for later use. Course content from Blackboard can be imported into Canvas using the Blackboard course format or the Common Cartridge format.

Instructions for both export file formats are attached.

During the course import process, it has come to our attention that courses containing MP4 files frequently fail upon import. If you have MP4 files in your courses, you should remove them before exporting the course content. All MP4s and video files should be uploaded to the Ensemble streaming service. The resulting URLs should be pasted into Canvas. For assistance, please contact the ITS Helpdesk at 607.871.2222.

Canvas trainings are being offered throughout the summer and fall. If you have any questions, please contact Meghanne Freivald at 607.871.2363 or via email.

Link: [Import Course Content into Canvas](#)

Attachment: [Export courses in Blackboard Format](#)

Attachment: [Export Courses in Common Cartridge Format](#)

Submitted by: Meghanne Freivald

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Allow more time for AU Interlibrary Loans

Scholes Library's Interlibrary Loan (ILL) assistant will be retiring July 28th. There are plans to cover Scholes Library ILL with staff from Herrick Library until a replacement is hired. However, our quick response time, of which we are justly proud, will necessarily be somewhat slower. So if you are planning to submit ILL requests, for either library, please send them in a little sooner. As always, we want to get you what you need, but we will be operating shorthanded for a while. In addition, during this time, Document Delivery will be suspended. Articles available from the Scholes Library print collection will need to be retrieved by the library user.

Stephen S. Crandall
Dean of Alfred University Libraries and Director, Herrick Library
Alfred University, 1 Saxon Drive, Alfred, NY 14802

607-871-2987 (office) - 607-382-6229 (cell)

Submitted by: Stephen Crandall

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