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Regular hours resume Monday, Aug. 15

Summer work hours will end as of Friday, Aug. 12, and regular academic-year work will be in effect as of Monday, Aug. 15. Please check with your supervisor for your schedule.

Submitted by: Susan Goetschius

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AU Friday

The Office of Admissions is hosting our last AU Friday of the summer this Friday, August 12th for prospective students and their families. Registration will be held outside of the bookstore in Powell Campus Center starting at 9:30. Events will be held in PCC and will conclude after lunch/tours around 2:00 p.m. Should you have any questions about the day, please contact Lindsey at x2242.

Attachment: **Schedule_2016.doc**

Submitted by: Lindsey Chamberlain

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1st Annual International Student Reception

The Office of International Programs cordially invites all AU faculty and staff to a reception in the Book End Lounge in Herrick Library to meet and greet our newly arriving students. The reception will be held on Tuesday, August 23rd from 4:30 to 6:00 p.m.

Submitted by: Jeanne Marion

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Reminder: Export Non-Academic Blackboard Content

On August 15, AU will discontinue its use of Blackboard. At that time, Canvas will be the only Learning Management System at AU. Many divisions and groups use Blackboard for communication and document sharing. If you manage one of these non-academic courses and would like to transfer it into Canvas, you will need to do the following:

1. Contact ITS and request that a Canvas course be created for you.

2. Export your content from Blackboard and import it into your new Canvas course.

Only the requested courses will be added to Canvas by ITS. If you have a non-academic course and no longer need it, you do not need to do anything. If you have any questions, or if you would like to set up a non-academic course in Canvas, please contact Meghanne Freivald at 607.871.2363 or via email.

Attachment: **Export_Bb_Courses_Bb_Format.pdf**

Submitted by: Meghanne Freivald

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Canvas LMS Training

ITS is now offering trainings for the Canvas LMS. AU will begin using Canvas in fall 2016; Blackboard will be discontinued at that time.

Canvas trainings will be available throughout the summer and fall. The training will cover general navigation, commonly used features, and tips for setting up your courses. Trainings are available at the following times:

Wednesday 8/10, 11:00 a.m. - 12:30 p.m.
Tuesday 8/16, 1:00 - 2:00 p.m.

All sessions will be held in the Training Center on the first floor of Howell Hall (side entrance, facing the CDC). Seating is limited.

If you would like to attend, please contact Meghanne Freivald at 607.871.2363 or via email to sign up.

For anyone who cannot attend training, all Canvas instructions are publicly available on the Canvas Instructor Guide website. Existing Blackboard course content can be exported and imported into Canvas using the attached instructions.

Content may be exported using the Common Cartridge or Blackboard course format.

Link: **Canvas Instructor Guide**

Attachment: **Common Cartridge Export Instructions**
Attachment: **Blackboard Format Export Instructions**

Submitted by: Meghanne Freivald

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