

**In This Issue**

Webmail users [click here](#)

**Official News**

- [Open Enrollment for Non-Statutory and University Wide Benefits](#)
- [It's Hunting Season! Be careful!](#)

**General Announcements**

- [CLAS Dean Candidate Campus Presentation TODAY](#)
- [Mindfulness and Well-being Workshop](#)
- [TIAA Consultant on Campus](#)
- [Inclement Weather Closing Procedure](#)
- [Forum Follows Function at ACAM: a Dialogue w/Linda Sikora & Takeshi Yasuda](#)
- [Shoot Your Work! Photo Workshop with Brian Oglesbee](#)
- [Online Web Request Form and Web Standards](#)
- [Post Your Positions on Saxon Job Link!!](#)
- [Careers by Symplicity](#)
- [Safe Zone Training](#)
- [Community Forum](#)
- [Motor Pool Registration](#)

**What's Happening?**

[More Events...](#)

| TODAY   | TOMORROW                                 | THURSDAY                                 |
|---|--|--|
| 11:00 Christmas Countdown Calendars for Sale          | 5:00 Women's Basketball @ home           | 12:10 Bergren Forum                      |
| 5:00 Shoot Your Work! Photo Workshop w/Brian Oglesbee | 5:15 Yoga Classes                        | 4:30 Forum Follows Function at ACAM      |
| 7:00 Men's Basketball @ home                          | · Core Sample: Alfred Ceramic Art Museum | 7:00 December Informal Dance Showing     |
| Inky Stache Brigade's Whisker Removal Extravaganza    |  | December Informal Dance Showing          |
| 8:00 RA info session                                  |  | · Core Sample: Alfred Ceramic Art Museum |
| 8:30 International Folk Dancing                       |  |  |
| · Core Sample: Alfred Ceramic Art Museum              |  |  |

**Open Enrollment for Non-Statutory and University Wide Benefits**

Open enrollment for all non-statutory health benefits and for all University-wide benefits (Life, Accident and Vision) will be held from Monday, November 20, 2016 through Friday, December 2, 2016 for changes to take effect Jan. 1, 2017.

In order to comply with the Affordable Care Act you must complete an enrollment form or provide an affirmative waiver, providing a reason, if you do not wish to participate in a health plan. We will not be able to automatically enroll you in your current plan if you do not fill out and return a form and you may be subject to tax penalties for failure to maintain insurance.

All flexible spending accounts must also be re-enrolled to continue that benefit for 2017.

Enrollment Materials will be emailed to all eligible employees with an AU email address or will receive a hard copy for those without University email as soon as the materials are available.

Please do not hesitate to contact the Human Resources Office if you have any questions or if we can assist in any manner.

Submitted by: Mark Guinan

[back to top](#)

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### **It's Hunting Season! Be careful!**

For your safety, we would like to notify you of this year's date range for big game hunting season in Western New York. The first season began Saturday, November 19th this year (sunrise to sunset), and the final season is over on Sunday, Dec. 11.

Please be very careful if you decide to walk in any wooded area during this time. If you do, wear blaze orange or some other very bright color. If you see a POSTED sign, get the landowner's permission to enter or you could be fined for trespassing.

Hunting is not allowed on Alfred University property which includes the woods behind the campus and around Foster Lake.

Submitted by: Susan Goetschius

[back to top](#)

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### **CLAS Dean Candidate Campus Presentation TODAY**

Dr. Scott Ishman, candidate for the CLAS Dean position, is visiting campus Tuesday and Wednesday (Nov 29-30). We invite staff, faculty, and students for a presentation by Dr. Ishman **today** (Tuesday Nov 29) at 12:15pm, upstairs in Susan Howell Hall.

Dr. Ishman's application materials can be found on Canvas, course AU-CLAS-DEAN-2016, in the Files section.

Submitted by: Frederic Beaudry

[back to top](#)

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### **Mindfulness and Well-being Workshop**

Mindfulness and Well-being Workshop  
Saturday, December 3  
11 am-1 pm  
Check in: 10:30 in the Knight Club

Following the workshops will be a de-stress event held by the Wellness Center from 1-3 pm in the Kenyon/Allen Room.

For details: : <https://docs.google.com/d...>

Link: [Register Now](#)

Submitted by: Susan Goetschius

[back to top](#)

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### TIAA Consultant on Campus

A TIAA Consultant will be conducting one-on-one, 45-minute, individual retirement counseling sessions on Tuesday, December 6, in the Human Resources Conference Room in Greene Hall. Let him help you make financial decisions that are right for you. To schedule an appointment, employees should call TIAA-CREF at 1.800.732.8353; remain on the line for assistance.

Submitted by: Kim Wyant

[back to top](#)

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### Inclement Weather Closing Procedure

Please review the inclement weather closing procedure for information regarding the closing of Alfred University in the event of a weather-related event.

This policy can be downloaded at the Environmental Health & Safety website under the heading "Weather Related Information and Advisories," or you may click on the attached file.

Link: [EHS Web Site](#)

Attachment: [Inclement Weather Closing Procedure](#)

Submitted by: Dean Perry

[back to top](#)

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### Forum Follows Function at ACAM: a Dialogue w/Linda Sikora & Takeshi Yasuda

Date/Time: Dec. 1, 4:30-5:30pm

Location: Alfred Ceramic Art Museum

Cost: Free

Join the Art History Club for a discussion of functional ceramics on view at the Alfred Ceramic Art Museum with Division Chair and Professor of Ceramics Linda Sikora and Theodore Randall International Chair in Art and Design Takeshi Yasuda. Grant Akiyama and Max Mustardo, BS in Art History and Theory candidates, will moderate the discussion, that will address questions such as: How do studio pottery, industrial design, and fine art address notions of function? What is the relationship between function, art, and craft? What are the effects on performance resulting from mechanical and handmade processes? How do design elements in ceramics reflect cultural contexts?

Spaces are limited to 20 persons and reservations are essential: email [arth@alfred.edu](mailto:arth@alfred.edu) by November 28th. Sponsored by: Art History Club

Submitted by: SOAD Events

[back to top](#)

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### Shoot Your Work! Photo Workshop with Brian Oglesbee

Date/Time: Tuesday, November 29, 5:00pm

Location: BMH 106/Room C

Cost: Free

Sponsored by: Career Development Center and Cohen Gallery

This workshop is part of the ongoing "Soup to Nuts" professional development series. Make sure your documentation looks as good as the work itself: join photographer Brian Oglesbee for a demonstration of how to document your work.

Brian Oglesbee attended the School of the Art Institute of Chicago. In 1993, Oglesbee was granted a U.S. patent for the invention of the Oglesbee Studio System, an array of interchangeable components for camera support, set-building and lighting control. Oglesbee has exhibited in France, Germany, Japan, Portugal, Switzerland, the USA, and China. From 1986 to the present, he has maintained a studio in Wellsville, New York, where he lives with his wife, the artist Amanda Oglesbee.

Submitted by: SOAD Events

[back to top](#)

[Send Email Reminder](#)

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### Online Web Request Form and Web Standards

In order to ensure that requests for new web pages or changes to existing pages are directed to the appropriate individuals and handled in a timely manner, please use our online request form.

Please refer to our Web Standards, at <http://our.alfred.edu/web...>, for any questions.

This is the only request format that will be accepted. If you have questions regarding the form or its use please contact Webmaster, Judy Linza, at x2727 or e-mail [webmaster@alfred.edu](mailto:webmaster@alfred.edu).

Link: [Online Web Request Form](#)

Submitted by: Judy Linza

[back to top](#)

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### Post Your Positions on Saxon Job Link!!

Do you have a position on campus that you would like filled? Use the Career Development Center's Saxon Job Link, this online system allows you to list a position for it to appear immediately to students. Sign in , or sign up and create an account at:

<https://alfred-csm.sympli...>

You may contact the CDC with any questions at x2164.

Submitted by: Valerie Daciw

[back to top](#)

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## Careers by Symplicity

If you have a smart phone, you can have Saxon Joblink at your finger tips! Download Careers by Symplicity from your App store, it is free! You will be able to make appointments, search for jobs, review companies that are attending career fairs and more! If you would like more information please contact the CDC.

Submitted by: Valerie Daciw

[back to top](#)

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## Safe Zone Training

"The Gay Alliance's SafeZone program was created to develop, enhance and maintain environments in workplaces, schools and other social settings that are culturally competent and supportive to LGBTQ (lesbian, gay, bisexual, transgender and queer) individuals, as well as straight, cisgender people who care about diversity, equality and inclusion." -

Trainings Schedule:

Monday, January 16th from 1:00 - 4:00pm

Wednesday, March 8th from 1:00-4:00pm

To Register or for more information contact Tricia Debertolis [depertpa@alfred.edu](mailto:depertpa@alfred.edu)

Submitted by: Eliza Ordway

[back to top](#)

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## Community Forum

Students from Institute for Cultural Unity will be gathering in the Knight Club on Wednesday, 11/30 from 6pm-8pm to discuss any concerns, issues, topics, etc. that are related to post-election events.

Submitted by: Nur Amalina Amir Hamzah

[back to top](#)

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## Motor Pool Registration

Greetings. In order to drive an AU motor pool vehicle, you must register to drive at the AU Physical Plant Office every fiscal year. If you have not registered to drive since July 1, 2016, your name was de-listed from the motor pool vehicle reservation system, and you are currently ineligible to drive a motor pool vehicle. Fortunately, this is easy to fix. Please stop by the AU Physical Plant Office between 7:30 a.m. - 12:00 or 1:00 p.m. - 3:30 p.m. M-F and bring your license with you. Filling out the registration form is easy and takes no more than a couple of minutes. Thanks, AU Physical Plant

Submitted by: Michael Neiderbach

[back to top](#)

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