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What's Happening?[More Events...](#)

TODAY	TOMORROW	WEDNESDAY
12:00 "Lenka Clayton: 7000 Stones Etc."	12:00 "Lenka Clayton: 7000 Stones Etc."	8:20 MS/GS Thesis Defense - Peter Wachtel
A New Museum for Alfred Openon Friday!		

December Payroll Date Change

The paydate of December 26th has been changed to December 19th to accommodate the closing of the University. The following changes are necessary to complete the payroll.

- All web-time entry workers, both students and employees will need to submit their time by 4pm on Sunday, December 14th
- All non web-time entry timesheets are due to payroll by 4pm on Friday, December 12th.
- All web-time entry approvers will need to approve the time submitted by noon on Monday, December 15th.

All student checks for the December 19th payday will be mailed to the mailing address on file unless the payroll office is otherwise notified. You may email payroll@alfred.edu with any changes.

Thank you and happy holidays!

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AU Holiday Luncheon Invitation & Menu

The AU Holiday Luncheon will be held on Friday, Dec. 12 from noon to 1:30 p.m. in the Ade Hall Dining Room. All University faculty and staff (full- and part-time) are invited.

Offices will be closed during this time. If you plan to attend, please RSVP by e-mail to mcallister@alfred.edu or call 871-2101 by Monday, Dec. 8.

MENU

Salads:

Wild Rice w/Artichokes, Roasted Peppers, Kalamata Olives, Roasted Lemon and Feta w/Cilantro Vinaigrette

Asian Noodle Salad w/Crab, Avocado, Julienned Carrots, Red Peppers and Scallions w/Lime Dressing

Entrees:

Grilled Marinated Skirt Steak w/Sundried Tomato and Roasted Pepper Relish

Carved Glazed Pork Loin w/Warm Pear Compote

Herb Salmon Fillets w/Drizzled Remoulade

Wild Mushroom Risotto Cakes (Vegan)

Sage and Shallot Roasted Yams

Garlic Mashed Potatoes

Lemon Parmesan Asparagus

Braised Red Cabbage w/Apple and Balsamic

Assorted Rolls & Sweet Potato Breads w/Whipped and Honey Butter

Desserts:

Caramel Pecan Cake w/Poached Tangerines

Chocolate Layer Cake w/Chocolate Frosting

Strawberry Cloud (Fresh Strawberries, Toasted Almonds and Baked Meringue)

Red Velvet "Snowballs"

Pumpkin Hazelnut Cheesecake w/Cinnamon Creme Anglaise and Praline

Beverages:

Coffee, Holiday Punch, Iced Water

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Undergraduate Students - Financial Aid Application Procedures for 2009-10

The AU Financial Aid Application and filing instructions for the 2009-10 academic year have been placed in your Powell Campus mailbox. Please be sure to stop by your mailbox to pick up these documents before you leave campus.

If you had an expected graduation date for December 2008 or May 2009, a financial aid application was not placed in your mailbox. If you plan to return to AU for the 2009-10 academic year and did not

receive an application packet, please pick one up at the Financial Aid Office. The Financial Aid Office is open 8:30 a.m. to 4:30 p.m., Monday through Friday.

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PCC Mailroom Lunch Hours

The PCC Mailroom will begin closing at lunchtime from noon-1 p.m. beginning Monday, Dec. 15, 2008 through Friday, Jan. 16, 2009. On Monday, Jan. 19 the Mailroom will return to its normal hours.

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PCC Mailroom Hours over Holiday Break

The PCC Mailroom will be open Dec. 31, 2008 from 9 a.m. - 1 p.m. This is the only day the PCC Mailroom will be open over the Holiday Break. Please use the side entrance of PCC through the loading dock area.

The Mailroom will re-open on Monday, Jan. 5, 2009 and return to normal hours of operation from 8:30 a.m. - 4:30 p.m.

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Statutory SRA 2009 Maximums

Contributing to a Supplemental Retirement Annuity (SRA) or additionally to a Tax-Deferred Annuity (TDA) reduces your taxable income dollar for dollar. For the calendar year 2009 the limit is \$16,500. Those who are 50 or older during the calendar year may contribute an additional \$5,500.

If you would like to make changes to your elective retirement contributions please contact Nancy Gillette in the Payroll Office, Greene Hall, for additional information and an enrollment kit.

In making your decision, please be advised that TIAA-CREF is available as a resource.

TIAA/CREF - (800) 842-2888.

Attachment: [SRA Form](#)

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One Card Holders

All Cardholders please note that all statements and all receipts regarding your One Card charges MUST be sent to your card manager by the 12th of each month for the previous months charges.

Card Managers please note that all paperwork is DUE to the program administrator by the 16th of each month.

Please adhere to these dates - this process must be followed.

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AU Logotype and Style Manual Now Online!

The Communications Office gets many requests for the official Alfred University logotype for print, Web, and other purposes. For the convenience of the campus community, we have created several

different downloadable formats, including jpegs, PDFs and eps files, along with instructions and guidelines for usage.

Simply go to our.alfred.edu, go to the "Faculty/Staff" link and look for AU Logotype & Style Manual on the drop down menu.

(The AU Logo files link is <http://our.alfred.edu/aut...>)

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Midnight Breakfast

One of the most anticipated events of the semester is finally here.

SAB's Midnight Breakfast is taking place Monday, Dec. 8 from 10:30 p.m. - Midnight. Come to Ade Dining Hall and have a late night breakfast served to you by your professors and staff members.

WALF will be blasting the music all night long.

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AU Pride 50/50

AU Pride will be holding a 50/50 at Midnight Breakfast (Monday, Dec. 8, 10:30 p.m.-Midnight).

Show your AU Pride while winning some \$\$ for the holidays. There's no better way to end the semester.

Look for AU Pride tables set up in Ade Dining Hall during Midnight Breakfast to purchase your 50/50 tickets.

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ITS Equipment Lending

ITS Equipment Lending Notice:

Faculty and Staff: Equipment lending hours for the week of Dec. 15 to the 19th will be by appointment only. If you have equipment needs during this time, please contact Anton Flint at flinta@alfred.edu to schedule a pickup or return appointment.

Sincerely,
Anton Flint
ITS Equipment Lending
Perlman Room 307
607-871-2099

Attachment: [ITS_Equipment_Lending_Notice_FAS.pdf](#)

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Hebrew Lessons

Hillel at Alfred will offer non-credit beginning and intermediate Hebrew classes for next semester. We will select a date and time once we know who is interested.

Please e-mail fgreil@alfred.edu if you are interested. Your message should state whether you are a

beginner or whether you have some background. Beginner's classes will assume no background whatsoever. We will start by learning the Hebrew alphabet.

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Alfred in Florence

Alfred in Florence:

Studio Art, Design, and Liberal Arts courses abroad

In cooperation with SACI

Faculty Leader: Kevin Wixted

Location(s): Florence, Italy

Field trips: Pisa, Siena, Rome, Arezzo, and Bologna

Dates: May 21 through June 27, 2009

Credits: 6 (2 courses)

Cost: \$6270

Includes: Tuition, Activities (field trips), and Housing
(Food, Flight, and personal expenses are not included)

Application Requirements:

? Application Form

? Essay of Motivation (500 words)

? Portfolio with 10 slides

? Faculty Recommendation Form

Application due date: March 1, 2009

Contacts:

Kevin Wixted at wixtedk@alfred.edu

Petra Visscher at pvisscher@alfred.edu

Information Session:

Wednesday, Dec. 10, at 4:30 p.m., in Perlman Hall 112

Attachment: [Alfred_in_Florence_\(2\).doc](#)

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ITS Winter Institute for Faculty

Information Technology Services will be hosting a series of computer training sessions on Jan. 11, 12, and 13. Faculty may sign up for as many or as few workshops as they like. All sessions will have an instructional focus.

Available Workshops:

Turning Point Student Response System

Tuesday, 1/13/09, 11 a.m. - 12:30 p.m.

Wednesday, 11/14/09, 3 - 4:30 p.m.

Blackboard Course Management - Intensive

Monday, 1/12/09. 11 a.m. - 12:30 p.m.

Multipoint Interactive Video Conferencing

Tuesday, 1/13/09, 9 - 10:30 a.m.

Turnitin.com Anti-Plagiarism Tool

Monday, 1/12/09. 2-3:30 p.m.

Microsoft Word 2007

Monday, 1/12/09, 9 - 10:30 a.m.

Wednesday, 1/14/09, 1 - 2:30 p.m.

Microsoft PowerPoint 2007

Tuesday, 1/13/09, 2 - 3:30 p.m.

Creating Personal Websites

Wednesday 1/14/09, 9 a.m. - noon

If you would like to attend one of the Winter Institute sessions, please contact Meghanne Freivald at 871-2363 or via e-mail.

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Scholes Library Extended Hours

Fri, 12/5 8 a.m.-10 p.m.
Sat, 12/6 10 a.m.-10 p.m.
Sun, 12/7 10 a.m.-1 a.m.
Mon, 12/8 8 a.m.-1 a.m.
Tue, 12/9 8 am-1 am
Wed, 12/10 8 a.m.-midnight
Thu, 12/11 8 a.m.-11 p.m.
Fri, 12/12 8 a.m.-4:30 p.m.
Link: [Scholes Library Hours](#)

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Submit for the CSI: Alfred Event Guide

Do you have an event or activity coming up during the first half of Spring Semester that you would like advertised in the CSI: Alfred Event Guide? The Center for Student Involvement is beginning to organize events for the dates of Jan. 19 - March 6, 2009.

If you would like to submit your event, please send your announcement to napolitano@alfred.edu by MONDAY, DEC. 8, 2008. Thank you.

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Be a Part of WNY Leadership Conference

Western NY Leadership Conference: "Transforming ourselves, our organizations and our communities"
Monday, Jan. 19, 2009
Martin Luther King Jr. Day
10 a.m. to 4 p.m.

Alfred University is hosting this year's conference, co-sponsored by Canisius College, University at Buffalo, St. Bonaventure University, Niagara University, and AU's HEOP program. Workshops will cover a variety of leadership topics - watch for a program list coming soon.

Registration is \$15/person but AU will cover all of our students who wish to register.

Online registration is available at <http://www.alfred.edu/stu...> <<http://www.alfred.edu/stu...>>
. If you want to volunteer to work, please contact Kathy Woughter, VP for Student Affairs, at woughter@alfred.edu woughter@alfred.edu > .

Volunteers are needed and welcome!

We will also be doing a service project in celebration of Martin Luther King Jr. Day of Service.

Come meet student leaders from across Western New York and fine-tune your leadership skills on Jan. 19!

Kathy Woughter, Vice President for Student Affairs

Alfred University, Alfred NY
607-871-2132
woughter@alfred.edu
<http://www.alfred.edu/stu...>

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Calender Yearbooks for Sale!

Pick up the perfect holiday gift for the AU fan that already has everything. The 2007 Kanakadea Yearbook displays beautiful photography of Alfred, NY and Alfred University. It is a desk calendar that can be used year to year.

Selling at the discounted cost of \$5 per book, please e-mail kanakadea@alfred.edu if you are interested in purchasing one or more.

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Student Senate Minutes for Dec. 3, 2008

Student Senate will have a unofficial meeting on Jan. 21, 2009. The meetings after that counts towards your attendance.

There are important announcements and information so be sure to read the attachment.

Good luck on finals and have a great winter break. Also, CONGRATULATIONS to all seniors graduating this month.

Salud from the Senate Executive board :-)

**Any concerns, questions, or comments e-mail senate@alfred.edu

Attachment: [Senate_Minutes_from_December_3.doc](#)

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