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What's Happening?

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TODAY	TOMORROW	THURSDAY
12:00 "Lenka Clayton: 7000 Stones Etc."	8:20 MS/GS Thesis Defense - Peter Wachtel	10:20 PhD/MSE Thesis Defense - Michelene Miller
	8:00 Performance: Equipoise	1:00 Holiday Art Bazaar
		Develop Tools & Strategies to Assess Student Learning

December Payroll Date Change

The payday of December 26th has been changed to December 19th to accommodate the closing of the University. The following changes are necessary to complete the payroll.

- All web-time entry workers, both students and employees will need to submit their time by 4pm on Sunday, December 14th
- All non web-time entry timesheets are due to payroll by 4pm on Friday, December 12th.
- All web-time entry approvers will need to approve the time submitted by noon on Monday, December 15th.

All student checks for the December 19th payday will be mailed to the mailing address on file unless

the payroll office is otherwise notified. You may email payroll@alfred.edu with any changes.

Thank you and happy holidays!

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Non-Statutory Staff - Use It or Lose It!!

Reminder - Personal Days, Floating Holidays and Support Staff 2007 Merit Days must be used before the December Holiday begins on 12/19. These days cannot be carried over to the 2009 calendar year. Call or email Karen Dyring if you are uncertain if you still have these days available.

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One Card Holders

All Cardholders please note that all statements and all receipts regarding your One Card charges MUST be sent to your card manager by the 12th of each month for the previous months charges.

Card Managers please note that all paperwork is DUE to the program administrator by the 16th of each month.

Please adhere to these dates - this process must be followed.

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Ignore Requests to Verify Your E-mail Account

Please IGNORE any e-mail message you may have received that asks you to verify your E-mail user name and E-mail password.

These "phishing" e-mails are not sent by staff at Alfred University and are not official requests by e-mail or network administrators.

Please be advised that Alfred University ITS will never ask for your user name and/or password via e-mail.

If you have inadvertently responded to a "phishing" e-mail, please change your password immediately. To change your password, go to: <https://security.alfred.e...>

If you have any additional questions or concerns, please contact the Help Desk at 607-871-2222.

Regards,

Adrian Morling
Manager of Network Services
Information Technology Services
Alfred University

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Undergraduate Students - Financial Aid Application Procedures for 2009-10

The AU Financial Aid Application and filing instructions for the 2009-10 academic year have been placed in your Powell Campus mailbox. Please be sure to stop by your mailbox to pick up these documents before you leave campus.

If you had an expected graduation date for December 2008 or May 2009, a financial aid application was not placed in your mailbox. If you plan to return to AU for the 2009-10 academic year and did not receive an application packet, please pick one up at the Financial Aid Office. The Financial Aid Office is open 8:30 a.m. to 4:30 p.m., Monday through Friday.

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Alfred Community Mediation Program

I would like to invite you to become a community mediator. The Alfred Community Coalition is partnering with the Center for Resolution and Justice to create a mediation program in Alfred. If you choose to participate, a 30 hour training course would be provided at no charge. Mediation is a structured and constructive means to resolve a conflict between students or to assist with a variety of disputes between a neighbor, renter, landlord, another campus member, or business owner in the community.

The Alfred Community Coalition, a group composed of both Alfred University and Alfred State College student affairs personnel, wellness staff, and security officials, the village police chief, and village and town officials, invites you to a volunteer to become a trained Alfred Community Mediator.

A community mediation program can address problems relating to housing, rental issues, juvenile disputes, neighborhood difficulties, personal property/land disputes, parent/child issues and others. The process has the advantage of being under the disputants control, inexpensive, confidential, and quick.

The 30 hour training will take place on the evening of January 6th and all day the 7th, 8th and 9th by the experienced staff of the CRJ.

Direct any questions or request for application to Norm Pollard, AU Dean of Students (608-871-2132)

I hope you will consider participation,

Norm

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ITS Equipment Lending Return

ITS Equipment Lending Notice:

Students: All equipment for student lending must be returned before Christmas break. The final due date for all equipment to be returned is Wednesday, Dec. 10.

Sincerely,
Anton Flint
ITS Equipment Lending
Perlman Room 307
607-871-2099

Attachment: [ITS_Equipment_Lending_Notice_Students.pdf](#)

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Congratulations to December Graduating Students!

Please take a minute to fill out the Career Development Center's graduate survey. Whether you have your plans settled or not (e.g., employment or graduate school), we'd like to hear about it.

The CDC uses this information to understand the job and grad school market for AU students. The information is confidential and is not reported in a personally identifiable way.

If you have questions about the survey or need career assistance of any kind, please contact us at

871.2164 or cdc@alfred.edu
Link: <http://www.alfred.edu/cdc/forms/gradsurvey/>

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Faculty/Staff Bookstore Appreciation Sale

The Faculty/Staff Holiday Bookstore Appreciation sale will be THIS Thursday & Friday 12/11& 12/12. We will also offer the sale Friday 12/19. Take advantage of 20% OFF storewide* merchandise, 25% OFF all Jansport sweatshirts, 50% OFF 2009 wall calendars, plus much more.

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CA\$H for your textbooks

Sell your textbooks BEFORE going home for break. Get 50% back for books being used again (we must have the order from the professor). We buy back books NO MATTER where you purchased them. AU BOOKSTORE- NOW-December 13

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Student Learning Assessment Webinars

The Assessment Committee and the Faculty Development Committee, with support from the Provost, are arranging to broadcast three Webinars on Student Learning Assessment featuring Linda Suskie, Vice President, Middle States Commission on Higher Education.

Everyone is invited to attend, and every University program engaged in Student Learning Outcomes Assessment should send at least one representative to the Webinar(s) most relevant to their program.

Please RSVP with the names of the attendees and the Webinars they plan to attend to Judy Scott (scottja@alfred.edu) by Tuesday, Nov. 18, 2008.

The details for each Webinar are attached. If you have any questions, please contact Nancy Evangelista or Nancy Furlong, Co-Chairs of the Student Learning Assessment Committee.

Snacks will be provided.

Attachment: [Student_Learning_Assessment_Webinars.doc](#)

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Hebrew Lessons

Hillel at Alfred will offer non-credit beginning and intermediate Hebrew classes for next semester. We will select a date and time once we know who is interested.

Please e-mail fgreil@alfred.edu if you are interested. Your message should state whether you are a beginner or whether you have some background. Beginner's classes will assume no background whatsoever. We will start by learning the Hebrew alphabet.

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Job Seekers: Try Buffalo's JOBSapalooza

When it comes to looking for a job, you and many other college students will find that winter break is the best time to look. This is because winter break is when employers are looking for new recruits. For the 11th year in a row, the University at Buffalo, along with BuffaloInterns.com, will be sponsoring JOBSapalooza-the largest job and internship fair in Western New York. The event will take place:

When: Tuesday, Jan. 6, 2009
4 to 7 p.m.
(Job seeker workshops from 2 to 4 p.m.)

Where: Buffalo Convention Center
Convention Center Plaza
Buffalo, NY 14202
(For directions go to: <http://www.buffaloconvent...>)

Bring yourself dressed to impress with your resume and a confident head on your shoulders. Be prepared to fill out applications on the spot or even to be interviewed that day. Career building workshops will take place prior to the fair. For more information on the event, go to <http://www.jobsapalooza.c...>

The search for a new career can be a daunting experience but college students like you have the opportunity to attend JOBSapalooza to help ease your concerns. At JOBSapalooza you can find a position in various career fields you know and love. There will be approximately 100 employers there that are ready to hire you. If you are interested in staying in the Buffalo-Niagara Region you will find yourself in a great position to be hired by one of the many employers attending this event.

Attachment: [JOBSapalooza Employers List](#)

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Alfred in Florence

Alfred in Florence:
Studio Art, Design, and Liberal Arts courses abroad
In cooperation with SACI
Faculty Leader: Kevin Wixted
Location(s): Florence, Italy
Field trips: Pisa, Siena, Rome, Arezzo, and Bologna
Dates: May 21 through June 27, 2009
Credits: 6 (2 courses)
Cost: \$6270
Includes: Tuition, Activities (field trips), and Housing
(Food, Flight, and personal expenses are not included)

Application Requirements:
? Application Form
? Essay of Motivation (500 words)
? Portfolio with 10 slides
? Faculty Recommendation Form

Application due date: March 1, 2009
Contacts:
Kevin Wixted at wixtedk@alfred.edu
Petra Visscher at pvisscher@alfred.edu
Information Session:
Wednesday, Dec. 10, at 4:30 p.m., in Perlman Hall 112

Attachment: [Alfred_in_Florence_\(2\).doc](#)

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Be a Part of WNY Leadership Conference

Western NY Leadership Conference: "Transforming ourselves, our organizations and our communities"

Monday, Jan. 19, 2009
Martin Luther King Jr. Day
10 a.m. to 4 p.m.

Alfred University is hosting this year's conference, co-sponsored by Canisius College, University at Buffalo, St. Bonaventure University, Niagara University, and AU's HEOP program. Workshops will cover a variety of leadership topics - watch for a program list coming soon.

Registration is \$15/person but AU will cover all of our students who wish to register.

Online registration is available at <http://www.alfred.edu/stu...> <[http://www.alfred.edu/stu...](mailto:woughter@alfred.edu)> . If you want to volunteer to work, please contact Kathy Woughter, VP for Student Affairs, at woughter@alfred.edu <woughter@alfred.edu> .

Volunteers are needed and welcome!

We will also be doing a service project in celebration of Martin Luther King Jr. Day of Service.

Come meet student leaders from across Western New York and fine-tune your leadership skills on Jan. 19!

Kathy Woughter, Vice President for Student Affairs

Alfred University, Alfred NY
607-871-2132
woughter@alfred.edu
<http://www.alfred.edu/stu...>

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Calendar Yearbooks for Sale!

Pick up the perfect holiday gift for the AU fan that already has everything. The 2007 Kanakadea Yearbook displays beautiful photography of Alfred, NY and Alfred University. It is a desk calendar that can be used year to year.

Selling at the discounted cost of \$5 per book, please e-mail kanakadea@alfred.edu if you are interested in purchasing one or more.

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