

In This IssueWebmail users [click here](#)**Official News**

- Let's Get Ready for Your Taxes! Save A Stamp and get your W-2 Now!
- Notice to Student Employees Regarding Pay Rates for 2018

General Announcements

- Volunteers to Serve at Title IX Investigators Needed
- Responsibilities for Accommodating Students with Disabilities
- Big Banner on Harder Hall? Traci Molloy will explain and inspire.
- Squash Courts online until 1/28
- HR Tip of the Month
- RA APPLICATIONS EXTENDED
- Have you registered to vote?
- Ladia Guerra & Victoria Kue: Cohen Artistic Promise Prize Exhibitions
- Spring Career Fair
- Wellness Seminar
- Opening Reception: CRISTINA CORDOVA: JUNGLA
- Cristina Cordova: La Jungla & Mysteries of Place
- Community Table Faculty/Staff Coffee Hour
- Schedule your Cheryl's Closet Appointment Today!
- Alfred State College Relay for Life
- Doing a thesis or long paper? Get organized at our Writing Center Workshop
- Welcoming New Employees Training
- Come make a snowflake at the AU Bookstore!

What's Happening?[More Events...](#)

TODAY		TOMORROW		THURSDAY	
8:30	Community Table Faculty/Staff Coffee Hour	12:10	Responsibilities for Accommodating Students with Disabilities	12:10	Bergren Forum - Joe Kirtland
12:15	Welcoming New Employees Training	3:20	It's Time to Manage Your Time!	5:30	Writing Center: Getting Organized Thesis Workshop
5:00	Community Table Cooking Class - Upstate Classics: Chicken French	5:20	Yoga class		
8:30	International Folk Dancing	6:00	Artist Talk: Traci Molloy		

Let's Get Ready for Your Taxes! Save A Stamp and get your W-2 Now!

Your W-2 Tax Form for 2017 is ready for on-line delivery now! Why wait until you get it in the mail when you can have it now for a head start? If you got it electronically last year you do not have to do

anything but log on to Banner Web and retrieve it in the "Employee" tab under tax forms. If you did not do it last year or are new to A-U you can get yours on line too by logging on to Banner Web, go to the "Employee" tab, click on Tax Forms and enter 2017. You will be asked to Approve receiving the form electronically and then you can print it out. Any employee who has not authorized Electronic W-2 by Friday, January 26 at 5:00 will have their form mailed to the address we have on file January 31, 2018.

Submitted by: Mark Guinan

[back to top](#)

[Send Email Reminder](#)

Notice to Student Employees Regarding Pay Rates for 2018

Dear Alfred University student employees:

Happy New Year! I hope that your final assignments and exams for the fall term ended up going well that you have been able to enjoy some well-deserved down time with your family and friends during the holidays.

This note is to let you know that effective January 1, 2018 the student wage will increase to \$10.00 per hour. These rates are in effect during the academic semesters when classes are in session (including breaks between fall and spring semesters and includes summer semesters if the student worker is taking classes). While the State of New York establishes minimum hourly pay rates, students working for a college or university that they are attending are not covered by these minimum hourly pay rates.

As a reminder, the maximum number of hours that students are eligible to work is 20 hours per week from all University positions, including food service. Strict adherence to the weekly limit will be enforced.

Thank you for your ongoing work on behalf of our University and best wishes for a great 2018.

Submitted by: Mark Guinan

[back to top](#)

[Send Email Reminder](#)

Volunteers to Serve at Title IX Investigators Needed

Mark Guinan, Director of Human Resources, is looking for faculty/staff volunteers to serve as Title IX Investigators and Board Members. There will be training provided to teach you how to do a proper investigation.

Responsibilities:

- *Receive complaints of sexual misconduct, sexual harassment, gender-related violence including stalking and intimate partner violence, and protected class discrimination and harassment and related retaliation
- *Identify University policies and/or Student Conduct Code provisions relevant to a complaint
- *Exercise judgment regarding the resolution of complaints including informal resolution and formal investigation
- *Conduct a prompt, equitable and impartial administrative investigation into complaints including identifying and interviewing parties and identifying, gathering and assessing information relevant to the investigation; apply relevant policies and make findings of fact in individual cases
- *Actively foster and maintain a climate that is supportive of students and respectful of difference

If you are interested in becoming a Title IX Investigator, contact Mark Guinan at guinan@alfred.edu or 607-871-2909.

Submitted by: Kayleigh Misner

[back to top](#)

[Send Email Reminder](#)

Responsibilities for Accommodating Students with Disabilities

Do you know your legal responsibilities to accommodate students approved for academic accommodations? Have you ever wondered how academic accommodations are determined or what their purpose is? Have you ever received a Letter of Accommodation from a student and wondered what it meant or how to accommodate them?

The Center for Academic Success invites faculty and staff to attend a presentation on Wednesday, January 24 from 12:10 pm - 1:00 pm at the Center for Academic Success Office on the 2nd floor of Herrick Library: "Responsibilities for Accommodating Students with Disabilities"

This presentation will provide an overview of the rights and responsibilities of students, faculty, and the Center for Academic Success in determining and implementing academic accommodations for students on campus with disabilities. By attending this presentation you should have an increased understanding of the following:

- * Your responsibilities under Section 504 of the Rehabilitation Act and the Americans with Disabilities Act
- * The processes and procedures for requesting and determining academic accommodations at AU
- * How to implement common academic accommodations.

Please feel free to bring your lunch with you. Light refreshments will be provided.

To ensure we have enough food and materials for everyone, please RSVP by Tuesday, January 23 by clicking the link below:

<https://goo.gl/forms/il34...>

Submitted by: Liz Shea

[back to top](#)

[Send Email Reminder](#)

Big Banner on Harder Hall? Traci Molloy will explain and inspire.

Artist/Activist/Educator Traci Molloy will be on campus to wrap up a past AU project (the banner hanging on Harder Hall) and a powerful new project entitled Against My Will, which will give voice through art to both students and alumni who have experienced sexual harassment and violence. Traci's public art talk includes an impactful body of work including serving 9/11 children at America's Camp and numerous works addressing community issues across the country.

Come be moved by the power of art in action. 6pm Wednesday, January 24, 2018 in Nevins Theater. Free and open to the public.

Note: Traci will also be meeting with potential participants for the Against My Will project and those interested in participating are asked to contact Wellness Educator Amanda Khodorkovskaya at khodorkovskaya@alfred.edu for introductory meeting times.

Attachment: [Poster for Traci Molloy visit](#)

Submitted by: Dan Napolitano

[back to top](#)

[Send Email Reminder](#)

Squash Courts online until 1/28

The McLane squash courts will again be available for use through Sunday, January 28th. Beginning

January 29th, they will be offline for renovations.

Submitted by: Tony Aquilina

[back to top](#)

[Send Email Reminder](#)

HR Tip of the Month

Did you know that you can receive your W2 (the form that reports an employee's annual wages and the amount of taxes withheld from his or her paycheck) electronically in BannerWeb? This feature will be available mid-January.

Advantages of receiving Form W-2 electronically:

- *Your W-2 will be available sooner than a printed copy
- *You can reprint a copy of your W-2 anytime during the year
- *No possibility that a Form W-2 might be lost, stolen, delayed or misplaced by the U.S. mail service or by the employee
- *Multiple levels of security protects all information within the BannerWeb system
- *Access can be obtained anytime via the internet-anywhere in the world

If you do not choose to receive your W-2 electronically, a paper copy will be mailed to your home address (current students receive their W-2 in their campus box). Faculty and staff, please ensure the Office of Human Resources has your up-to-date mailing address.

Please see the handout for additional information and how to sign up for electronic retrieval of your W2.

Attachment: [W2 Instructions](#)

Submitted by: Kayleigh Misner

[back to top](#)

[Send Email Reminder](#)

RA APPLICATIONS EXTENDED

If you missed it last semester, we have extended the deadline for RA Applications! You have until Wednesday, January 31st at 11:59 p.m. to submit an application through AU Connect. See the attached flyer for details about interest sessions!

AU Connect Link: <https://auconnect.alfred....>

Link: [Click here for the RA Application!](#)

Attachment: [RA Application Details](#)

Submitted by: Lacey Gosnell

[back to top](#)

[Send Email Reminder](#)

Have you registered to vote?

Alfred University stands behind the idea that we all benefit when more Americans participate in elections. This year, the US midterm elections are Tuesday, November 6. If you are a US citizen who has not already registered to vote, consider doing so now in preparation for next fall.

As an Alfred University student, you have the choice of voting by absentee ballot in your home county or state, or registering and voting right here in Allegany County (if you have been a resident in your present address for at least 30 days before the election). The choice is yours, but please plan to register and vote.

You can download the voter registration form and get more information about voting in New York State, including instructions on how to vote by absentee ballot, at this Web site maintained by the NYS Board of Elections: www.elections.ny.gov

You can also stop by the Center for Student Involvement to fill out a NYS voter registration form. The Center for Academic Success, Career Development Center, and Judson Leadership Center have forms available, as well.

To request an absentee ballot for New York State, go to <http://www.elections.ny.g...>

For information about other states' registration and absentee ballot request deadlines, visit <http://campusvoteproject....>

Link: [State-by-state voter registration and absentee ballot information](#)

Submitted by: Corey Fecteau

[back to top](#)

[Send Email Reminder](#)

Ladia Guerra & Victoria Kue: Cohen Artistic Promise Prize Exhibitions

Ladia Guerra and Victoria Kue
Cohen Artistic Promise Prize Exhibitions
Friday, February 2 - Friday, March 16, 2018
Opens Friday, February 2 from 6:00 pm - 9:00 pm

Ladia Guerra: The Sweat Life

Ladia is fascinated by the artificial world created by contemporary society and is interested in the actions we take to make our lives happier through consumption and social pressure. She observes this by researching American pop culture through social media, television, and personal experience and manipulates her observations through the self. The self acts as a blank canvas to express feelings about her upbringing and her culture.

"The Sweat Life" explores domestic spaces and the way in which we interact in and view them. The artist has created video works conveying the feeling of loneliness, belonging, and the somewhat grotesque nature of private domestic spaces. The videos insight laughter, feelings of unease, and offer a psychological twist on what a domestic space can be through the lens of commercial objects and characters.

www.ladiaguerra.com

Victoria Kue: what's her face.

Victoria's studio practice stems from her query of autobiography and the investigation of the female narrative within her Hmong-American perspective. Victoria's observations from cultural, bodily and emotional experiences direct her approach to material and representation. Her sculpture, installation, drawings and abstractions evoke conversations about self-identity through patterns, color and language.

"what's her face." pushes back at the familial interrogation of a sexually active Hmong-American woman who negotiates and claims ownership with her identity, body and sexuality. Using the house as the setting to confront self-identity, "what's her face." explores placement, function and language within domestic objects as a way to recognize the discomfort, struggles and paradoxes within sexual relationships.

The 2016 Cohen Artistic Promise Prize recognized two graduating seniors whose work, hunger, sustained growth and ambition marked them out as those who would continue on as artists beyond their academic training. The Prize, which granted the recipients concurrent solo shows at the Cohen 18 months following graduation, was designed to foster the growth begun in school, encourage the continuation of artistic practice and support the drive needed to reach full artistic potential.

www.victoriakue.com

Attachment: [posters designed by Olivia Piazza](#)

Submitted by: Cindy DeFelice

Spring Career Fair

Mark your calendars for the Spring Career Fair!!

The Spring Career Fair is the premier spring recruiting event. It will be held on February 15th 12p-3p in the Joyce Walton Center, McLane Annex. Representatives from a wide variety of companies attend the fair to recruit Alfred University students for internship, and entry-level full-time positions.

Sponsored by:

OWENS-ILLINOIS

SAMTEC-Saxon Circle Member

THE COLLEGIATE-Saxon Circle Member

KOHLER-Saxon Circle Member

See a growing list of employers on Handshake!

Submitted by: Valerie Daciw

Wellness Seminar

Heart Healthy Living: The Beat Goes On

Friday, February 9

11:00 am - 12:00 pm

Powell Campus Center- Kenyon/Allen Room

Your best defense against coronary artery disease and other cardiovascular problems, including stroke, is knowledge. Learn what causes heart disease, your controllable and uncontrollable risks, and lifestyle choices for a healthy heart.

Brought to you by BlueCross BlueShield of Western New York. Faculty/Staff/Students are all welcome to attend.

Attachment: [Heart Health Flyer](#)

Submitted by: Kayleigh Misner

Opening Reception: CRISTINA CORDOVA: JUNGLA

CRISTINA CORDOVA: JUNGLA

Friday, February 2 - Sunday, July 29, 2018

Opening Reception: Friday, February 2, 6:00 pm - 9:00 pm

The Alfred Ceramic Art Museum is pleased to host a major new exhibition of sculpture and drawings by Cristina Cordova. Cristina's figurative work has established her as one of the preeminent ceramic artists of her generation. Her work renders the figure as a mysterious, sensual force of compelling urgency. Her masterful use of the ceramic medium empowers her work with a mesmerizing, at times uncanny presence. Jungla has been highly anticipated. During the past year and a half, the Museum has been working directly with Cordova to bring this astonishing body of her work to its viewing audience. Wayne Higby, the Wayne Higby Director Alfred Ceramic Art Museum

Link: [Alfred Ceramic Art Museum](#)

Attachment: [Cristina Cordova Poster](#)

Submitted by: Caitlin Brown

[back to top](#)

[Send Email Reminder](#)

Cristina Cordova: La Jungla & Mysteries of Place

Friday, February 2 -Sunday, July 29, 2018

Opening Reception: February 2, 6:00 pm - 9:00 pm

Alfred Ceramic Art Museum

CRISTINA CORDOVA: JUNGLA

An exhibition of sculpture and drawings by Cristina Cordova. Cristina's figurative work has established her as one of the preeminent ceramic artists of her generation. Her work renders the figure as a mysterious, sensual force of compelling urgency. Her masterful use of the ceramic medium empowers her work with a mesmerizing, at times uncanny presence.

Mysteries of Place

In collaboration with the Institute of Electronic Media, School of Art and Design, Alfred University, has resulted in the magnificent exhibition Mysteries of Place: The Cahaba River Project, prints by Elisabeth Pellathy, Lee Somers and Scott Stephens. This collaboration lies at the core of the Museum's exhibition policy, which acknowledges works in all media. We are pleased to exhibit the work of these particular artists who have strong connections to Alfred University.

Submitted by: SOAD Events

[back to top](#)

[Send Email Reminder](#)

Community Table Faculty/Staff Coffee Hour

AU faculty and staff, join us at Community Table (second floor of Powell) on Tuesday, 8:30 am - 9:30 am!

Learn about our new space and mingle with AU Fresh staff!
Refreshments will be served.

Submitted by: Marie Williams

[back to top](#)

[Send Email Reminder](#)

Schedule your Cheryl's Closet Appointment Today!

Students: need a professional outfit for an interview, presentation, job site visit, induction ceremony, or other special event? Make an appointment to visit Cheryl's Closet at the Career Development Center! CDC staff will provide guidance in professional dress, and all the clothing and accessories are free for you to keep! Cheryl's Closet is overflowing with beautiful clothes, so come check out our inventory and add to your professional wardrobe.

Cheryl's Closet aims to support all students of Alfred University, empowering them to project confidence and professionalism, by loaning business attire free of charge. To ensure that students can make an outstanding first impression, Cheryl's Closet has a large selection of professional attire suited to a variety of styles, cultures, sizes, and gender expressions.

Schedule your appointment today using Handshake: <https://alfred.joinhandsh...>

Link: [Cheryl's Closet webpage](#)

Attachment: [CDC student worker's sporting their new outfits!](#)

Submitted by: Gabrielle Warren

[back to top](#)

[Send Email Reminder](#)

Alfred State College Relay for Life

The Alfred University Service Learning Program and Colleges Against Cancer Club have been working with Alfred State students on the annual Relay for Life fundraiser. Relay for Life is a team event organized by the American Cancer Society which raises money for cancer research and treatments.

<https://secure.acsevents...>

Relay for Life will take place on Saturday, April 14th at Alfred State College from 12:00pm-12:00am. This 12-hour celebration honors the lives that we have lost as well as those who have been affected by cancer. Teams will set up and decorate a spot in the Alfred State College gym. During the event, one person from each team is required to be walking at all times. Activities will continue throughout the event, including the survivors' lap, music, dancing, games, and fundraisers.

I hope you will consider joining our event: Relay for Life is a great community service opportunity, all funds will support a good cause, and the event will be a fun time for all! Start a Relay for Life team or sign up as a participant of a team at https://secure.acsevents...;jsessionid=00000000.app331b?NONCE_TOKEN=EECBB8A2640C5EA76C07DAB104FBC97E&pagename=relay and then start fundraising! Please spread the word among your students, athletes, advisees, club members, etc. We are attempting to involve as many students and faculty from Alfred University as possible. We may potentially host this event in the future. Please feel free to contact me at gcw1@alfred.edu with any questions regarding the event.

Link: <https://www.youtube.com/watch?v=QWusvQVOVAM>

Submitted by: Gabrielle Warren

[back to top](#)

[Send Email Reminder](#)

Doing a thesis or long paper? Get organized at our Writing Center Workshop

Writing Center Thesis Workshop I: Getting Organized: Planning Your Project. Thursday, January 25, 5:30 pm -6:20 pm in the Herrick Seminar Room. Your long paper or thesis might not be due for a couple of months or more, but that doesn't mean you shouldn't start it now! Completing a well-developed, well-integrated long paper or thesis requires more planning than average. We will focus on time management, organizing your research, and outlining your paper, as well as providing tips to help save you time and stress this semester! Free pizza for attendees. RSVP to fcobb@alfred.edu so we know how much to order.

Submitted by: Vicky Westacott

[back to top](#)

[Send Email Reminder](#)

Welcoming New Employees Training

This is the fourth training in an 8 month series targeted at any AU employee who has supervisory roles in their department. This training can also be especially helpful for any staff who support the supervisors in their department.

This training will encompass: guiding principles to an effective orientation, before the new employee

arrives, the first day, week, and month on the job, and follow up meetings with your newly hired employee.

Supervisors who may be new in their rolls or need a refresher are encouraged to come. This is also open to anyone in the department who helps orient new hires to your department.

This training will be held from 12:15 p.m. - 1:00 p.m., Wednesday, January 10 and from 12:15 p.m. - 1:00 p.m., Tuesday, January 23 both located in the Kenyon/Allen Room. Please, feel free to bring your lunch, and learn with Human Resources.

Submitted by: Kayleigh Misner

[back to top](#)

[Send Email Reminder](#)

Come make a snowflake at the AU Bookstore!

Brrr... it's been cold. Come make a snowflake at the AU Bookstore. Just like snowflakes, we will build a display embracing that we are all different. Let's celebrate this time of year! Happy New Year and welcome back everyone!

Submitted by: Marcy Bradley

[back to top](#)

[Send Email Reminder](#)