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### **General Announcements**

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# What's Happening?

More Events...

TODAY	TOMORROW	THURSDAY
		12:00 Orientation for New Students
		<ul> <li>New Student Check- in/Move-in Day</li> </ul>
		· Won't You be My Neighbor?

# Where Are Those Useful Links On The Updated MyAU?

Where are my Useful Links (AU Connect, Help, Email Activation, Banner, Password Info, My Printing, Human Resources, Business Office, Beacon, Web Request Form, Facilities & Work Orders/Request and Submit Alfred Today)?

Useful Links has become Useful Info and made a slight move. They appear under Useful Info on my.alfred.edu, right hand corner. See attached for information on Useful Info.

Link: MyAU Portal

Attachment: Useful Links is now Useful Info

Submitted by: Judy Linza

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## Where Are My Icons On The Updated MyAU?

Where are the icons for AU Report IT, Email, BannerWeb, Canvas, U:drive, Handshake, Beacon, People Search on the updated MyAU?

Icons are in the horizontal navigation under the Quick Links tab on my.alfred.edu. See attached for more information on Useful Links.

Link: MyAU Portal

Attachment: Quick Links Submitted by: Judy Linza

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#### ARE YOU LOOKING TO HIRE STUDENTS FOR THE FALL SEMESTER?

\*\*\*\*\*\*RESERVE A TABLE AT THE ON-CAMPUS JOB FAIR\*\*\*\*\*\*\*\*

When: SEPTEMBER 3RD NOON-2PM

Where: KNIGHT CLUB/POWELL CAMPUS CENTER

Registration is free for on-campus offices and community partners

1 full table or 1/2 a table will be provided depending on how many attend. (Bring lunch with you or organize coverage) Lunch will not be included.

Please contact Valerie Daciw at the Career Development Center to register or register on Handshake.

REGISTRATION CLOSES ON AUGUST 30th.

Link: http://alfred.joinhandshake.com

Submitted by: Valerie Daciw

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#### **Music Lessons**

The Department of Music at Alfred University offers a variety of music lessons for Voice, Guitar, Piano, Drums, Percussion, Strings, Brass, and Woodwinds.

There are beginning lessons which are 30 minutes a week and only \$300 a semester. And there are advanced lessons, 60 minutes a week and \$600 a semester. Cost for lessons can be added to your tuition.

Contact Dustin Woodard at Woodard@alfred.edu for details.

Sign up for MUSC 101-108 or 301-308.

Submitted by: Dustin Woodard

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#### **JazzHR Training**

JazzHR training for faculty will be available on Tuesday, August 20 at 1pm and at 2pm in Olin 301.

Human Resources is pleased to announce that we are going electronic with our recruitment process. We have collaborated with Jazz HR to bring us an electronic application and applicant tracking system that will be user friendly and more efficient than our current processes.

- -Applicants will be able to apply directly online for open jobs at Alfred University.
- -We will be able to place job postings electronically to reach the best candidates for our openings
- -The website will send them automated acknowledgements for their application and can assist in scheduling interviews, etc.
- -Managers, Supervisors, Directors will be able to communicate with the candidate directly through the

website

-The system will ask and track EEO Compliance Questions for all positions

Anyone that is currently involved with the hiring process for their departments or search committees are encouraged to attend a training session to learn about the features of JazzHR. All job posting starting 8/1/19 will be live through JazzHR. If for some reason you cannot attend one of the training's, please contact Tamara Green, HR Associate, for assistance.

Submitted by: MT Sick

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# **Need to Order Business Cards or Stationery?**

Order your business cards and stationery quickly and easily through our online Virtual Storefront. You can find the link along with the username and password on my.alfred under Resources; Faculty/Staff; Misc and in the left-hand navigation on the Marketing/Communication page.

Link: Office of Marketing & Communication

Submitted by: Jodi Bailey

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# AU Bookstore is Hiring NOW for Back to School

The AU Bookstore is hiring yet for back to school! Stop in to inquire. We are non-work study (work study can apply also) and open 7 days a week. Flexible hours available. Looking for those who can start immediately!

Link: http://bncollegejobs.com

Submitted by: Marcy Bradley

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### Join AU Chorus 2 C (The Arts) credits

The AU Chorus is open to all students regardless of musical background. If you can sing, we want you. If you've always wanted to sing but are a little unsure, we will teach you!

University Chorus is a 2 credit course MUSC 271 and satisfies part of the Arts credit in General Education. The choir meets on Monday from 7:00 pm - 8:30 pm and Wednesday from 5:20 pm - 6:50 pm. Chorus can be taken as an overload with no additional charge. To do this, you will need to get an overload form and signatures, but it's really easy. The group is also open to faculty and community members.

Singing in a choir has been shown to relieve stress and help people to find a community.

Submitted by: Luanne Crosby

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#### **Instrumental Ensembles**

The Department of Music at Alfred University has three instrumental ensembles that are looking for new members. All are welcome to join whether you are a student, faculty, staff, or community member. No auditions necessary, and instruments are available if you do not own your own.

If you would like to join or have any questions please contact the director of the ensemble:

MUSC 275 - University Symphony Orchestra

Dr. Lisa Lantz (lantz@alfred.edu)

MUSC 274 - Jazz Ensemble

Dr. Raul Barcenes (Barcenes@alfred.edu)

MUSC 273 - Concert Band

Dr. Raul Barcenes (Barcenes@alfred.edu)

Submitted by: Dustin Woodard

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