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**What's Happening?**[More Events...](#)

TODAY	TOMORROW	FRIDAY
9:00 <a href="#">Tai Chi Master is Back in Alfred!</a>	9:00 <a href="#">Tai Chi Master is Back in Alfred!</a>	9:00 <a href="#">Tai Chi Master is Back in Alfred!</a>
11:30 <a href="#">Ice Cream Social</a>	12:00 <a href="#">AU and ASC are Getting Fit!</a>	

**Year-end Cut-off Dates for Business Areas****BUSINESS OFFICE:**

JULY 12 - All transactions such as corrections, transfers, budget adjustments, year-end accruals, etc. submitted for fiscal year 2012-13.

**OFFICE AND PROCUREMENT SERVICES:**

MAY 17 - All requisitions are due for fiscal year 2012-13.

JUNE 28 - All merchandise must be received for fiscal year 2012-13.

**ACCOUNTS PAYABLE:**

JUNE 28 - All merchandise must be received and services performed and invoiced to the University for fiscal year 2012-13.

JULY 10 - The cutoff date for travel expense forms that account for travel through June 30th for fiscal year 2012-13.

JULY 12 -All June 30 invoices must be received for fiscal year 2012-13

**UNIVERSITY ONE CARD RECONCILIATION FOR JUNE:**

JUNE 21 - Last day for purchases on credit card for fiscal year 2012-13.

JULY 10 - Card holder review & paperwork submitted to card manager.

JULY 12 - Card manager approve & paperwork submitted to Program Administrator.

For additional detail please visit the following link to our website.

Link: [EOY Notice](#)

Submitted by: Susan Peck

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### MasterCard Training/Purchasing

There will be a MasterCard required training along with purchasing training on Wednesday, June 12 in the Banner Training room located at the side entrance of Howell Hall. The entire session will be from 1-2:15 p.m.

The first part of the session, 1-1:45 p.m., will be designated for One Card Training for new cardholders and a help session after the training.

The second part of the session, 1:45-2:15 p.m., will be designated for purchasing training.

We are hoping these extra sessions will be helpful and would appreciate any of your suggestions.

Submitted by: Susan Peck

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### Coffee Tasting at Cyber Fresh Cafe

We will have a coffee tasting - 9-11 a.m. Wednesday, Thursday, and Friday in Cyber Fresh Cafe... come try and give us your favorite pick for the coming fall.

Submitted by: Michelle Miller

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### Summer Pool Hours

Starting Wednesday June 12, the pool hours will be 11:30 a.m.-1 p.m. for lap swimming, and 2:30 - 4:30 p.m. for open swim on weekdays.

Submitted by: Brian Striker

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### Internal Job Posting - Multi-Trades

Employment Opportunity:  
Multi-Trades  
Grade G

Link: [Multi-Trades Posting](#)

Submitted by: Kim Wyant

### Cyber Fresh Cafe Summer Hours

We are open until Friday, June 21. Come on over and see us.  
8:30 a.m. - 1:30 p.m.

We offer value meals, salads, wraps, grill items, deli sandwiches, hot coffee, drinks.

Come on over we will be waiting for you.

Submitted by: Michelle Miller

### AU and ASC are Getting Fit!

Lose weight and feel great in the community of friends from Alfred University and Alfred State!

Whether you are a current member of Weight Watchers or have not yet joined, join us at our At Work meetings each Thursday at noon in the Orvis Activities Center conference room at Alfred State College. (Convenient parking is available next to Orvis.)

At Work meetings are always fun, friendly, informative and fit into your work day's lunch hour. What could be easier? Join your fellow faculty, staff, and students in working toward that healthier lifestyle today!

Losing weight feels great, and is even more enjoyable when in the company of friends.

For further information, please contact Beth Turner by email at [turnerea@alfredstate.edu](mailto:turnerea@alfredstate.edu) or by phone at 607-587-4080.

Submitted by: Deborah Clark

### Concert: The Band Anastazja - Family Band

Country, Bluegrass, Gospel -  
Thursday, June 13 at 7 p.m.  
Nancy Howe Auditorium  
David A. Howe Public Library  
155 N. Main St., Wellsville  
585-593-3410

Featuring the best of classic country, gospel, and bluegrass music, the Fraterrigo family brings to life melodies you will never forget. The Band is composed of a family of 10 who loves to make the audience feel like an extension of their own family. With instruments such as the banjo, mandolin, fiddle, doghouse bass, washboard and guitar, paired with sweet family harmony, you'll feel like you've just stepped back into a simpler time.

Check out the website at [www.thebandanastazja.com](http://www.thebandanastazja.com).

The library-sponsored program is free and open to the general public.

Submitted by: Deborah Clark

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