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**What's Happening?**[More Events...](#)

TODAY	TOMORROW	WEDNESDAY
12:00 <a href="#">IART Senior Shows</a>	12:00 <a href="#">IART Senior Shows</a>	10:00 <a href="#">Walk-in Hours at the CDC</a>
· <a href="#">Food and Clothing Drive</a>	· <a href="#">Food and Clothing Drive</a>	· <a href="#">Food and Clothing Drive</a>

**Pool Closed for Senior Week/Graduation; Summer Hours**

The pool will be closed until Monday 5/19. Summer hours will be 11:15 a.m.-1:15 p.m. and 3-5 p.m. on weekdays only.

Submitted by: Brian Striker

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## Summer 2014 Hours Announced

Starting Monday, May 19 and continuing through Friday, Aug. 8 the University will again follow a summer work schedule.

Official summer business hours for offices will be 8 a.m. to 3:30 p.m. Please speak with your supervisor for your department's schedule.

Should you have any questions, please contact Mark Guinan in the Human Resources Department.

Submitted by: Mark Guinan

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## Graduate Students - Financial Aid Filing

If you will be a graduate student at AU for the 2014-15 academic year and use Federal Direct Loans, you will need to file the Free Application for Federal Student Aid (FAFSA) as soon as possible. You can complete the FAFSA at [www.fafsa.gov](http://www.fafsa.gov).

Link: [Free Application for Federal Student Aid \(FAFSA\)](#)

Submitted by: Elena Wallace

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## Year-end Cut-off Dates for Business Areas

Business Office:

July 11 - All transactions such as corrections, transfers, budget adjustments, year-end accruals, etc. submitted for fiscal year 2013-14.

Office & Procurement Services:

May 16 - All requisitions are due for fiscal year 2013-14.

June 27 - All Merchandise must be received for fiscal year 2013-14.

Accounts Payable:

June 27 - All merchandise and services must be received and invoiced to the University for fiscal year 2013-14.

July 8 - The cutoff date for travel expense forms that account for travel through June 30th for fiscal year 2013-14.

July 11 - Invoices for fiscal year 2013-14

University One Card Reconciliation for June:

June 20 - Last day for purchases on credit card for fiscal year 2013-14.

July 10 - Card holder review & send paperwork to card manager.

July 14 - Card manager approve & send paperwork to Program Administrator.

Attachment: [Year-end Cut-off Dates for Business Areas](#)

Submitted by: Susan Peck

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### **It's Time to Honor Our Retirees and Recognize Service Milestones**

The Annual Retiree Recognition and Service Award luncheon will be held in Ade Hall at noon on Thursday, May 22, 2014. Won't you join us as we say good-bye and best wishes to several of our friends who are embarking on the next phase of their lives and say thank you to others who have reached milestones in their service to the University?

Please, if you haven't already done so, email [guinan@alfred.edu](mailto:guinan@alfred.edu) if you plan to attend so that we can assure that there is plenty of food for all.

Attached is a list of those persons we are recognizing. We hope to see you there.

Attachment: [Honorees\\_YOS\\_Awards.doc](#)

Submitted by: Mark Guinan

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### **Senior Week- Congratulations Graduates!**

Ready for your senior week to begin?

Tuesday, May 13 meet at the King Alfred statue at 10:30 a.m. for your Senior Picture. Immediately after the picture you will board buses to go on the winery/brewery trip. You will return to Alfred around 5 p.m. Wear your Senior Tee & Senior bracelet (required) and BRING picture ID.

Submitted by: Marcy Bradley

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### **Food and Clothing Drive**

The Newman Club has already collected over 10 bags of donated clothes and non-perishable food! You can keep on donating until Thursday, May 15. Donation boxes are placed in residence halls.

Donations will be given to local charities.

Thanks for your donations!

Attachment: [Clothing\\_Drive\\_2014.pdf](#)

Submitted by: St. Jude Newman Club

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### **Return Your Rented Textbooks Before Going Home**

Remember to return you RENTED textbooks to the AU Bookstore BEFORE going home for the summer. The Deadline is Monday, May12.

While at the bookstore, you can sell your other books for ca\$h. ID is required.

Submitted by: Marcy Bradley

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### **CA\$H for Textbooks at the AU Bookstore**

Get ca\$h when you sell your textbooks back at the AU Bookstore. Sell NOW through Friday, May 16. We are open seven days a week.

ALSO, remember to RETURN your RENTALS before going home.

Submitted by: Marcy Bradley

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### **Summer Community Service Positions**

The Financial Aid Office is now accepting applications for Summer Federal College Work Study positions. To be eligible to apply you must meet the following criteria:

- Matriculated Student at Alfred University
- Expected to enroll for the 2014-15 academic year
- Filed a Free Application for Federal Student Aid for 2014-15

The positions will primarily be community service, off-campus jobs within the Alfred/Almond area. If you are interested in applying you must contact Mrs. Crandall at the Office of Student Financial Aid, located in Alumni Hall. Telephone number is 607.871.2159.

AVAILABLE POSITIONS:

- Alfred Montessori - Daycare
- Box of Books - Library Clerk for Summer Reading Program

Submitted by: Elena Wallace

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### **AU's LMS Review**

AU's Learning Management System (LMS) Committee is in the process of reviewing three products for the campus's consideration: Blackboard (our current system), Moodle, and Sakai.

Trial accounts for Moodle and Sakai will be available during the 2014-5 academic year. All faculty members are invited to participate.

For more information and updates, please visit the Alfred University LMS Review web page.

If you have any questions, please contact Meghanne Freivald at 607.871.2363 or via email.

Link: [Alfred University LMS Review](#)

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### Chemical Waste Removal

The spring/summer chemical waste removal will occur during May 2014. Both hazardous and non-regulated waste will be accepted.

All chemical waste must be received in your respective Central Accumulation Area (CAA) no later than Thursday, May 29, 2013. College of Ceramics contact Dean x3020 (Harder Hall CAA) or Shanti x2497(McMahon CAA); non-statutory AU contact Dean x3020 to arrange for receipt of your waste in Myers Hall CAA.

Completed Hazardous Waste and Non-Regulated Waste Log Forms MUST be sent to Dean Perry no later than Wednesday, May 28 and may be mailed (117 Myers Hall), faxed to x2086, or scanned and e-mailed to: [perrydr@alfred.edu](mailto:perrydr@alfred.edu). Advanced Waste must have this information prior to packing in order to obtain required approvals from the TSDF.

All Satellite Accumulation Area labels MUST be filled-out completely with EPA# for respective college, building name, Room # or area name, start date, initials, chemical name(s) of constituents in the accumulation container with volume or weight, and waste characteristics prior to receipt in Central Accumulation.

Note: Per EPA regulations you have only 72 hours from an SAA full date to transfer the container to the proper CAA. SAA containers must be capped or sealed with container lid, have clean exterior, and SAA label easily legible. If you have any questions contact Dean Perry.

All Satellite Accumulation Areas must be empty prior to May 30th, with a notation to that effect made on your submitted May or June 2014 Satellite Accumulation Area Weekly Inspection sheet.

Reminder: Any SAA's which collect waste during the summer and are not empty over the summer must have the weekly inspection log maintained and submitted to EH&S on a weekly basis.

Hazardous and Non-Regulated Waste Log Forms are available at <http://our.alfred.edu/ind...> under the heading "AU EH&S Forms".

Link: [EHS Web Site](#)

Submitted by: Dean Perry

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### Hey Minecraft Players

Hey Student-Gamer!

ITS is offering an experimental service. We have set up a Minecraft server on the Alfred domain for you to enjoy. Some of the features for you enjoyment include:

- Playable in both Survival and Creative Mode
- Play with friends and classmates all over campus
- Fun for creative builders and survivalist explorers alike
- Free to enjoy for any Minecraft user
- Compatible with 1.7.2 and above.
- PvP campaigns and minigames planned for the future

You can explore the server at [minecraft.alfred.edu](http://minecraft.alfred.edu)

If you have questions or need assistance, you can contact the ITS Helpdesk at x2222 or [helpdesk@alfred.edu](mailto:helpdesk@alfred.edu)

Submitted by: Gary Roberts

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### Telephone Requests/Work Orders

Dick Stuart, Telecom Technician for Alfred University has retired. All campus telephone issues and requests are to be emailed to [auphone@alfred.edu](mailto:auphone@alfred.edu).

Please be sure to include the extension number, name, building, and room number along with a description of the phone request required.

If you have any questions, please contact Mary Lou Coleman, x2806.

Submitted by: Mary Lou Coleman

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### Green tip of the week

Print smarter (or not at all).

The average U.S. office worker can use 10,000 pieces of copy paper per year. To reduce your number, print double-sided whenever possible. Avoid color printing (hues are more likely to be toxic) and consider downloading Ecofont to save ink. Better yet, really think about whether you need that information down on sheets of dead trees, or whether having it on your computer is good enough.

From the Council on Green Efforts

Submitted by: Autumn McLain

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### Zumba Toning: It's Back!

Get a workout, tone, dance and have fun, all at once with Zumba Toning Fitness classes, held Tuesdays and Thursdays from noon to 12:45 p.m. in the Multipurpose Room at the Health and Wellness Center. Join Licensed Zumba Instructor Denise Eck as she leads the class through a fast-paced workout. Sign up for all nine classes in May, or opt to take a class when you can.

Submitted by: Susan Goetschius

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### April 2014 New Hires

Della K. Carl, custodian, Physical Plant

Cindy J. DeFelice, assistant director, Admissions, Alumni Hall

Tyler G. Kindron, Web application programmer, Information Technology, Greene Hall

Jasun M. Shephard, barn assistant, Equestrian Center

Submitted by: Deborah Clark

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### Online Web Request Form and Web Standards

In order to insure that requests for new web pages or changes to existing pages are directed to the appropriate individuals and handled in a timely manner, please use our online request form. Please refer to our updated Web Standards, at <http://our.alfred.edu/web...>, for any questions.

This is the only request format that will be accepted. If you have questions regarding the form or its use please contact Webmaster, Judy Linza, at x2727 or e-mail [webmaster@alfred.edu](mailto:webmaster@alfred.edu).

Link: [Online Web Request Form](#)

Submitted by: Judy Linza

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### Stop into the Bookstore to See Something New!

Don't forget Mother's Day! New items just arrived - scarves (lots of them!), glass necklaces, and bracelets, hair accessories, handbags, and other fun stuff!

We are open this Saturday 10 a.m.-4 p.m. and this Sunday noon-3 p.m. Stop in to look!

Submitted by: Marcy Bradley

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### Baseball Film: 'The Natural' (1984) PG

Monday, May 12 at 6:45 p.m.  
Nancy Howe Auditorium  
David A. Howe Public Library  
155 N. Main St., Wellsville  
585-593-3410

The story of a young man destined to play baseball stars Robert Redford, Robert Duvall, and Glenn Close.

The library-sponsored film is free and open to the general public.

Submitted by: Deborah Clark

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