

In This IssueWebmail users [click here](#)**Official News**

- Year-end Purchase Order Processing Deadlines
- Deadline for Classroom and Lab Software Updates
- Summer Employment Process
- Mailroom Closing for Lunch
- Office Services Summer Hours

General Announcements

- Chengdu students to plant 'thank you tree'
- Senior Trip - **Last Day for Ticket Sales**
- AU Softball Advances in ECAC Tournament
- Senior Week (May 11-15)...Events/Activities
- Pool Closed
- Summer School 2009/Financial Aid
- Herrick Material Needs to be Returned
- Dining Services Retail - Now Hiring for Fall '09 Semester
- Classic Movie: 'Take Me Out to the Ball Game'

What's Happening?**More Events...**

TODAY	TOMORROW	WEDNESDAY
9:00 Senior Week Activities-Free Comedy Club Knight · Art of Birth, Death, and Rebirth at Herrick	10:00 Senior Class Trip ... Shuffling Off to Buffalo 10:30 'Thank you tree' planting ceremony at Terra Cotta · Art of Birth, Death, and Rebirth at Herrick	1:00 Boston University Webinar · Art of Birth, Death, and Rebirth at Herrick

Year-end Purchase Order Processing Deadlines

Are you trying to clean up your budgets and have items you still need to purchase? All purchasing requisitions are due to the Procurement Offices in Greene Hall no later than Friday, May 22 for processing. Remember, even if you have an outstanding PO, if the merchandise is not received by the end of June, it will not be charged to the current fiscal year budget (2008-09). It is important that you are aware of delivery times so the merchandise is received by June 30.

Please be aware that if you submit a requisition that requires processing through the bid process, this takes additional time and resources. There is no guarantee that your purchase will be charged to the 2008-09 budget.

[back to top](#)[Send Email Reminder](#)

Deadline for Classroom and Lab Software Updates

If software updates or upgrades are needed in any classroom or lab for the Fall 2009 semester, please notify Mike Stone (stone@alfred.edu) or Patty Crast (crastp@alfred.edu) prior to 06/30/09.

Any requests received later than this date cannot be guaranteed and may be scheduled for the winter break.

[back to top](#)

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Summer Employment Process

Please notify Human Resources if you have any summer positions available in your department that you want posted (an e-mail listing is sufficient). HR will post all open summer positions electronically and in Greene Hall.

If you want to review applications please contact HR. Once you have interviewed and/or made your selection, complete the Student/Summer Payroll Authorization form (link below) and return to HR.

Whenever possible, supervisors are encouraged to give priority to Alfred University students, as well as children of AU staff. As a reminder, AU employees may not supervise their own immediate family members.

Any summer employee who has not worked for the University previously, MUST report to Human Resources to complete all necessary paperwork BEFORE beginning employment.

Summer wage will be \$7.15/hour through July 23, 2009 after which time it will increase to \$7.25/hour consistent with the change in the Federal Minimum Wage rate. Each department must stay within its budget allocation, certified by your signature on the hiring document. Additionally, summer hire forms should be approved by the area Vice President prior to submitting to HR.

Please remember that the FOAP (Fund, Org, Account, Program) must be included on the hiring document and cannot be a student number. Furthermore, summer hires are considered temporary employees regardless of their student status and should be classified as such in the account coding.

Laws covering employees under 18 years of age restrict work assignments and hours, and require that such employees have a valid work permit for employment eligibility. Human Resources must be contacted before workers in this age group are hired.

If you have questions or need assistance with this process, please call Karen Dyring at ext. 2118 or email dyring@alfred.edu

Link: [Student/Summer Payroll Authorization Form](#)

[back to top](#)

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Mailroom Closing for Lunch

The Powell Campus Center Mailroom will be closing from noon-12:30 p.m. beginning Monday, May 18 until summer hours end in August.

[back to top](#)

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Office Services Summer Hours

Office Services will be taking advantage of the summer hours of 8 a.m.-3:30 p.m. beginning Monday, May 18 and also closing at noon on Fridays beginning May 22.

Please have your outgoing mail down to Office Services by 2:30 p.m. Monday-Thursday until Friday, Aug. 14 and by 11 a.m. on Fridays until Aug. 7.

Any questions please call x2698.

Chengdu students to plant 'thank you tree'

Students from the city of Chengdu, Sichuan Province in China, who have been studying in Alfred under a State University of New York initiative to aid their earthquake-damaged province, will plant a 'thank you tree' at 10:30 a.m. Tuesday, May 12, at the Terra Cotta building on Main Street.

The event is open to the public.

Link: [Press release: Chinese students to plant tree](#)

Senior Trip - **Last Day for Ticket Sales**

SENIORS- **TUESDAY, MAY 12 is the LAST DAY **to purchase your tickets for the Senior Trip to the Flying Bisons Brewery Tour & Seneca Niagara Casino.

TICKETS HAVE SOLD FAST- ET YOURS @ THE BOOKSTORE NOW! (You must be 21 and over for this event and show proper ID to purchase tickets) Sponsored by AU PRIDE & University Relations.

AU Softball Advances in ECAC Tournament

HORNELL, NY - The Alfred University softball team defeated visiting Medaille College, 6-3, Wednesday night at Hornell High School in a first round ECAC Upstate Championship tournament game. With the win, the third-seeded Saxons improve to 26-9 and advance to the tournament's semifinal round this weekend at Union College in Schenectady, NY.

Junior second baseman Karen Folts (Penn Yan, NY/Penn Yan) staked AU to an early 1-0 lead with an RBI double in the bottom of the first. Alfred would add five runs in the third, with freshman starting pitcher Nicole Hedrick (Albany, NY/Catholic Central) hitting a run-scoring single and junior shortstop Samantha Rollins (Hornell, NY/Hornell) and junior leftfielder Shannon Mather (Endicott, NY/Union-Endicott) each hitting two-run singles.

Hedrick carried a no-hitter into the sixth before Medaille catcher Alyssa Zemla blasted a solo homerun to left with one out to make it 6-1. Medaille's other hit came with two outs in the bottom of the seventh, when second baseman Holley McAllister hit a two-run homer to right-center. Hedrick then struck out Carrie Stahura to end the game and improve to 8-5 on the year. She finished with five strikeouts and walked five Medaille batters.

Folts finished with three hits in four at-bats and scored a run for AU and sophomore designated player Madison Snyder (Medford, NY/Patchogue-Medford) had a hit and scored a run. Hedrick, junior rightfielder Jordan Siefer (Sylvania, OH/Sylvania Southview), junior third baseman Jesika LeBarron (Campbell, NY/Corning West), and senior pinch runner Caitlin Bangs (Ithaca, NY/Ithaca) each scored a run for the Saxons.

Amanda Westling took the complete-game loss, allowing eight hits and striking out three. With the loss, sixth-seeded Medaille ends its season at 20-19.

Alfred will play second-seeded Brockport in one semifinal game of the double elimination tournament, at noon on Saturday. The other semifinal, at 10 a.m. Saturday, pits top-seeded and host Union against fourth-seeded RPI, a 3-0 winner over fifth-seeded Elmira Wednesday afternoon.

The semifinal losers will play at 2 p.m. Saturday, with the loser of that game eliminated and winner claiming the loser's bracket. The semifinals winners will play at 4 p.m., with the loser taking on the winner of the loser's bracket at 10 a.m. Sunday. The loser of that game is eliminated, while the winner plays the winner of the semifinals round at noon Sunday. If necessary, those two teams will play again for the ECAC Upstate\ title at 2 p.m. Sunday.

To see the complete championship bracket, please visit the ECAC Upstate championship website at:

[back to top](#)

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Senior Week (May 11-15)...Events/Activities

SENIORS- Mark your calendars for a host of SENIOR WEEK events/activities May 11-15. Comedians, Trips, Dinners, all for the GRADS OF 2009! **Many of the activities require pre-purchased tickets** (View the attachment for details).

Sponsored by AU PRIDE, University Relations, & S.A.B.

Attachment: [pdf](#)

[back to top](#)

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Pool Closed

The pool will be closed for open swim from Monday, May 11 through Monday, May 18. Starting May 18, pool hours will be 11:30 a.m.-1 p.m. and 3-5 p.m.

[back to top](#)

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Summer School 2009/Financial Aid

If you plan to take summer classes at AU and are a current financial aid recipient, we are providing you the following information to help you determine if you may have financial aid eligibility applicable to summer enrollment.

Attachment: [Fin Aid / Summer School 2009](#)

[back to top](#)

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Herrick Material Needs to be Returned

Please note that all Herrick material must be returned before you leave for the summer. All material that has not been returned will be charged to your account starting Monday, May 11.

Any questions please contact Jessy Santana at js7@alfred.edu and 607-871-2184

[back to top](#)

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Dining Services Retail - Now Hiring for Fall '09 Semester

CYBER FRESH CAFE & MIDKNIGHT EXPRESS ARE NOW HIRING FOR THE FALL '09 SEMESTER

IF INTERESTED PLEASE COME IN AND ASK FOR A MANAGER TO GET SIGNED UP.

HURRY! SHIFTS ARE FILLING UP FAST!

DONT MISS OUT ON THIS OPPORTUNITY TO BECOME PART OF THE TEAM.

[back to top](#)

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Classic Movie: 'Take Me Out to the Ball Game'

Tuesday, May 12 at 6:45 p.m.

Nancy Howe Auditorium at the David A. Howe Public Library in Wellsville

This movie musical, placed in the turn of the century, stars Frank Sinatra, Gene Kelly, and Esther Williams. Busby Berkley directed this 1949 classic film about two baseball-playing vaudevillians. The library-sponsored movie is free and open to everyone.

[back to top](#)

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