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TODAY	TOMORROW	WEDNESDAY
10:00 Judson Leadership Closing		

No Parking in Front of Seidlin/Powell 12/19-12/21

Please do not park in the alley (by Powell Campus Center/Seidlin Hall) this Monday -Wednesday 12/19-12-21/11. The bookstore is having a small renovation starting Monday and will have delivery trucks through the week. Thank you.

Submitted by: Marcy Bradley

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Business Office Closing Early - Paycheck Availability

On Tuesday, Dec. 20 the Business Office and the Student Accounts section of the Student Service Center will close at 2 p.m. Paychecks will be available for pickup 9 a.m. - 2 p.m. Tuesday and 8:30 .m. - 4:30 p.m. Wednesday. We apologize for any inconvenience.

If you have any questions or concerns, please call us at 871-2128. Happy Holidays.

Submitted by: Tammy Raub

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Reminder - of Change to the Holiday Calendar

In order to better utilize the last week prior to the December break, the following change has been made to the Holiday Calendar for 2011.

The University will close at the end of the day on Wednesday, Dec. 21, 2011 and will re-open on Tuesday, Jan. 3, 2012.

Submitted by: Mark Guinan

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Mailroom Closing During Lunch

The PCC Mailroom will be closing from noon until 1 p.m. beginning Monday, Dec. 12, 2011 and ending Tuesday, Jan. 17, 2012.

Submitted by: Sue Peck

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PCC Mailroom Hours Over December Break

The Powell Campus Center Mailroom will be open one day over the December break on Dec. 31, 2011 from 10 a.m. - 2 p.m. You can enter the side door through the loading dock area to get to the Mailroom.

Submitted by: Sue Peck

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Important Payroll Information

If you have received a notice from the IRS concerning your tax return for calendar year 2010, specific to earnings, please contact Mark Guinan or Kathy Costello for information on how to respond.

Mark can be reached in the Office of Human Resources at 607-871-2909 or by e-mail Guinan@alfred.edu. Kathy can be reached at 607-871-2276 or by e-mail at Costello@alfred.edu.

Attached is an instruction sheet for protesting the tax issue.

Attachment: [Response Documents](#)

Submitted by: Deborah Clark

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Herrick's Holiday Break Hours

Herrick's hours for the holiday break will be:

Monday, Dec. 19 - Wednesday, Dec. 21: 8:30 a.m. - 4:30 p.m.
Thursday, Dec. 22 - Monday, Jan. 2: CLOSED
Tuesday, Jan. 3 - Friday, Jan. 6: 8:30 a.m. - 4:30 p.m.
Saturday, Jan. 7 - Sunday, Jan. 8: CLOSED
Monday, Jan. 9 - Friday, Jan. 13: 8:30 a.m. - 4:30 p.m.
Saturday, Jan. 14 - Sunday, Jan. 15: CLOSED
Monday, Jan. 16: 8:30 a.m. - 4:30 p.m.

Tuesday, Jan. 17: Regular Hours Resume

Submitted by: Erinnae Baker

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Do You Want to Be an Overnight Host?

The Admissions Office is looking for reliable freshmen and sophomore students who are willing to host accepted students through our Overnight Program during the 2012 spring semester. Overnight hosts are encouraged to share their experiences with prospective students, involve them with campus activities, and show them why you love Alfred!

You do not need extensive experience with Admissions, just a welcoming attitude and a sincere desire to represent Alfred University.

Overnights begin Feb. 6 and conclude April 14. We are willing to work with your schedule and you will be rewarded for hosting!

If you are interested, please fill out the Overnight Host application and send it to Anne Geoppner at Geoppner@alfred.edu or drop it off in Alumni Hall ASAP.

Attachment: [Overnight_Host_Application_2012.doc](#)

Submitted by: Anne Geoppner

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Curating Campus Call for Art

Campus Life Council is looking for donations of artwork. We are working to permanently install work in the residence halls. Please send a photograph with medium and dimensions to CLC@alfred.edu

The first two halls up for Curating Campus are Brick and Canon. If you are interested in helping pick art work, please also contact Sarah at CLC@alfred.edu Thank You in advance for your generous donations.

Link: [Capus Life Council on Facebook](#)

Submitted by: Sarah Shafer

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Saxon Inn Closing Dates Over the Holiday Break

The Saxon Inn will close on Friday, Dec. 16 and will reopen on Tuesday, Jan. 3. If you would like to make a reservation please e-mail saxoninn@alfred.edu or call 871.2600 to leave a message. Messages and e-mails will be checked periodically over the break.

Happy Holidays!

Submitted by: Saxon Inn

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Job Posting - Bus Driver

Employment Opportunity:

Temporary, Part-Time Bus Driver

Link: [Bus Driver Posting](#)

Submitted by: Kim Wyant

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Classic Movie Matinee: 'Du Barry Was a Lady' (1943)

Tuesday, Dec. 20 at 1:30 p.m.
Nancy Howe Auditorium
David A. Howe Public Library
155 N. Main St., Wellsville
585-593-3410

Contemporary 1943 nightclub worker dreams he is Louis XV with fantasy adventures. Movie has vaudeville acts, dancers, music, and colorful nonsense. Stars include Red Skelton, Lucille Ball, Gene Kelly, Zero Mostel, Buddy Rich and many others.

This library-sponsored movie is free and open to the general public.

Submitted by: Deborah Clark

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