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What's Happening?

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TODAY	TOMORROW	FRIDAY
9:00 Student Job Opportunity- Univeristy Relations	9:00 Student Job Opportunity- Univeristy Relations	5:00 'Flashback' Opening
12:15 All School Meeting	12:10 Bergren Forum - Geological Field Trips in Google Earth	6:00 1/27/12 - WBB/MBB HOME vs. Nazareth - 6 & 8pm
12:30 Gary Horowitz Leadership Program Orientation	12:30 Learn2Lead	7:00 Good Artist Steal Opens at Fosdick-Nelson
1:00 ***Walk-In Hours*** - Career Development Center	1:00 ***Walk-In Hours*** - Career Development Center	8:00 Nevins Film: 'The Three Musketeers'
7:00 Audition for the Spring Theatre Production!	4:30 Patrick Brennan '98 Lecture	10:00 Music: Fang Island
Auditions for 'The Way of the World'	· Tai Chi Group Sessions and Instruction	11:00 Nevins Film: 'The Three Musketeers'
· Tai Chi Group Sessions and Instruction		· Tai Chi Group Sessions and Instruction

Important Notice to All Employees (Including Student Employees)

In April 2011 The NYS Wage Theft Prevention Act (NYS Labor Law Section 195.1) was expanded to require all employers in New York State to send a statement of pay rate (either hourly pay plus OT

premium rate or salary), the name, telephone number and physical address of the employer, day of the week when paid, payroll frequency and whether or not there are any allowances for meals, lodging, etc. used to determine gross pay.

This notice must be sent between Jan. 1 and Feb. 1 of each year and the employee is required to sign, acknowledging receipt of the notice, and return it to the Human Resources Office prior to Feb. 1.

In the next few days, every employee will receive a statement that complies with this law. Those statements will be sent via e-mail, or hard copy for those who do not have an e-mail address. Employees who receive more than one type of pay or who work multiple jobs will receive multiple statements to assure that all types of payments are accounted for.

If you receive more than one statement you must print, sign, and return each statement by the deadline. You will also be asked to certify that you received the notice in your principal language, or if that is not possible, in English because no form was available in your principle language. If English is not your principle language, contact Human Resources for further assistance.

Your cooperation is vital to ensure our compliance with this new law. Failure to meet this requirement could have severe financial and criminal penalties for the University and could result in disciplinary actions against employees who intentionally fail to meet their obligation in this mandated legal requirement.

Questions can be directed to Mark Guinan, Director of Human Resources at 607-871-2909 or Kathy Costello 607-871-2276.

Submitted by: Mark Guinan

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Last Day to 'Drop'

Monday, Jan. 30 is the last day to drop a Spring Semester course. When Web registration closes at midnight on Jan. 30, you will no longer be able to drop a course (other than those scheduled to meet only in B-Block). Dropped courses do not appear on the transcript.

On Tuesday, Jan 31, the withdrawal period begins. Course Withdrawal continues through Monday, Feb. 13 for A-Block courses; through March 19 for courses that meet throughout the semester.

Withdrawal is accomplished by obtaining a withdrawal form (available at the Student Service Center in Seidlin Hall), getting it signed by your advisor and by the instructor of the course, and then returning the completed form to the SSC. Withdrawn courses appear on the transcript with a grade of "W." (This grade has no affect on GPA.)

Follow this link to the 2011-12 Academic Calendar which includes all registration/add/drop/withdrawal deadlines for the year.

Link: [2011 - 12 Academic Calendar](#)

Submitted by: Larry Casey

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Undergraduate Students - Financial Aid Deadline 3/15/12

IMPORTANT: MARCH 15, 2012 IS THE DEADLINE FOR FILING THE 2012-13 ALFRED UNIVERSITY FINANCIAL AID APPLICATION AND THE FREE APPLICATION FOR FEDERAL STUDENT AID (FAFSA).

If you will be an undergraduate student at AU for the 2012-13 academic year and do not have these documents, please stop by the Financial Aid Office to pick them up. We are located in Alumni Hall and are open 8:30 a.m. - 4:30 p.m., Monday - Friday.

Submitted by: Elena Wallace

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Respirator Training

Respirator Training for Employees and Students is REQUIRED ANNUALLY for anyone on campus who works with hazardous chemicals that require the use of a respirator for class or work (attend one session).

For all employees and students exposed to chemicals or hazards which require respirator use who did not receive training during the Fall 2011 semester two sessions will be offered:

Thursday - Jan. 26, 2012, 8:20 - 9:10 a.m., Holmes Auditorium - Harder Hall

Friday - Jan. 27, 2012, 3:20 - 4:10 p.m., Holmes Auditorium - Harder Hall

Pre-registration is a must - email perrydr@alfred.edu or call x 3020 (Myers Hall Room 117).

Link: [Spring 2012 EHS Training Calendar](#)

Submitted by: Dean Perry

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Mandatory Student Teaching Planning Meeting for Fall 2012

If you are an Art or Middle/Adolescent Education minor student and plan to Student Teach in the fall semester of 2012 you must attend a mandatory planning meeting on Thursday, Jan. 26 from 1-2 p.m. in 340 Myers Hall.

If you are unable to attend this meeting please let the division secretary, Cathy Allen, know either by phone 607.871.2219 or email: allen@alfred.edu.

Submitted by: Cathy Allen

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Red Cross Blood Drive

Red Cross Blood Drive, Thursday, Jan. 26. All presenting donors in January receive a free pair of sunglasses (who doesn't need new sunglasses in the winter) and a coupon for a free pound of Dunkin Donuts coffee!

10 a.m.-4 p.m. in the Knight Club

Currently, the blood supply is low which has resulted in a critical need for all blood types. To prevent the blood supply from dropping even further, please make an appointment to donate blood as soon as possible.

Blood donors of all types are encouraged to donate blood as soon as possible.

This drive is sponsored by Alfred Outreach.

Link: [Click here to make your appointment!](#)

Submitted by: Mariah Evans

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Inamori School of Engineering Faculty Research Publications

Inamori School of Engineering Faculty research publications - latest update now available at <http://engineering.alfred...>

Almost 40 new books and scholarly journal articles are included in the latest update to The Inamori School of Engineering "Recent Faculty Publications" Web page, most with immediate links to online journal resources.

A majority of SOE's faculty - including our newest faculty - are represented, making the list a "must-read" for those interested in research directions in Engineering at Alfred University! This webpage is updated twice yearly and represents the latest 12 months of published research activity.

Submitted by: Deborah Clark

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Chess

Help Middle school kids learn different chess strategies. Join us at 3:30 p.m. Wednesday, Jan. 25 in the Kenyon Allen Davis room. If you are interested contact us at CYLI@alfred.edu.

Submitted by: Christopher Romanchock

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TIAA-CREF Consultant on Campus

You're invited! Jason Sciotti, Individual TIAA-CREF Consultant, will be conducting one-on-one, 45-minute, individual retirement counseling sessions on Tuesday, Feb. 14 in the Human Resources Conference Room in Greene Hall. Let him help you make financial decisions that are right for you.

To schedule an appointment with Jason, Non-Statutory employees should call TIAA-CREF at 1.877.209.3144 and Statutory employees should call TIAA-CREF at 1.800.732.8353; remain on the line for assistance.

Submitted by: Kim Wyant

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Friday Night Hikes - are back

We will be meeting this Friday to snowshoe or hike (most likely hike) the Pine Hill trails.

-When: Friday, January 27th at 6 p.m.

-Where: We will meet on the 1st floor of the Powell Campus Center near the mail room

-What you'll need: Hiking boots/shoes and a headlamp. Don't worry if you don't have a headlamp, there are plenty of us that do. Sadly, it doesn't look like we will need snowshoes for the indefinite future.

Hope to see you this Friday.

Submitted by: Mark McFadden

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Student Senate Meeting Agenda 1/25/2012

Student Senate meeting agenda 1/25/2012

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Submitted by: Student Senate

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Toshiba Service Calls

Please direct all of your service requests for your Toshiba MFPs through the helpdesk at x2222. Have your serial number ready when you call. If the ITS department is not able to resolve the issue they will forward a work order directly to the Toshiba Service Center and a Toshiba technician will come to campus to resolve the problem.

Submitted by: Kathy Price

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Student Job Opportunity with University Relations

We are looking for a few good men & women to join our elite team of SDAs (Student Development Associates). The position offers professional training, career skills, networking, and a relaxed teamwork environment. Flexible hours to accommodate your course load and a host of other benefits.

Visit our table in Powell Campus Center through 1/26 to speak with student recruiters and fill out an application.

Attachment: [SDA Brochure](#)

Submitted by: Susan Gorman

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January 2012 USPS Postage Increase

Beginning January 22 , 2012 the postage rates will be increasing. I have attached a listing of the

current/new rates.

If you have any questions feel free to contact Office Services x2955.

Attachment: [Postal_Rate_Changes_Jan_2012.doc](#)

Submitted by: Sue Peck

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Family Movie: Toy Story

Saturday, January 28th at 10:30 am at the Nancy Howe Auditorium at the
David A. Howe Public Library, 155 N. Main St., Wellsville, 585-593-3410

A boy's favorite toy, a cowboy doll, feels threatened by the arrival of a new high-tech spaceman into the toy family. This 1995 Disney / Pixar animated film received a special Oscar for the innovative animation. Voices include Tom Hanks, Tim Allen, Don Rickles, and Annie Potts. The 1995 film is rated G. This library-sponsored movie is free and open to the general public on Saturday, January 28th at 10:30 am at the Nancy Howe Auditorium in Wellsville.

Submitted by: Susan Goetschius

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