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## What's Happening?

[More Events...](#)

TODAY	TOMORROW	THURSDAY
8:00 <a href="#">Massage Night at Herrick Library</a>		

### Early Deadline for Approval of Time Sheets is Today!

Today is the early deadline for approval of timesheets for the pay-period 11/27 - 12/10. Remember, due to the Holiday break, we are processing the payroll checks two days early; the paycheck scheduled for Friday, Dec. 23 will be processed on Wednesday Dec. 21 instead.

Approvals of Web timesheets must be done today, Tuesday the 13, in order to be included in this payroll.

Submitted by: Kathy Costello

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### AU Payroll Information

If you have received a notice from the IRS concerning your tax return for calendar year 2010, specific to earnings, please contact Mark Guinan or Kathy Costello for information on how to respond. Mark can be reached in the Office of Human Resources at 607-871-2909 or by e-mail [Guinan@alfred.edu](mailto:Guinan@alfred.edu). Kathy can be reached at 607-871-2276 or by e-mail at [Costello@alfred.edu](mailto:Costello@alfred.edu).

Attached is an instruction sheet for protesting the tax issue.

Attachment: [IRS\\_Protest\\_Instructions.pdf](#)

Submitted by: Deborah Clark

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### Student Address

Effective immediately please do not abbreviate the PCC in the address line. It must be spelled out as follows:

XXXX Powell Campus Center  
Alfred, New York 14802

Should you have any questions please contact the Mailroom at x2666.

Submitted by: Sue Peck

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### Undergraduate Students - Financial Aid Application Procedure for 2012-13

The AU Financial Aid Application and filing instructions for the 2012-13 academic year have been placed in your Powell Campus mailbox. Please be sure to stop by your mailbox to pick up these documents before you leave campus.

If you had an expected graduation date for December 2011 or May 2012 in the system, a financial aid application was not placed in your mailbox.

If you plan to return to AU for the 2012-13 academic year and did not receive an application packet, please pick one up at the Financial Aid Office in Alumni Hall. The Financial Aid Office is open 8:30 a.m. to 4:30 p.m. Monday through Friday.

Submitted by: Elena Wallace

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### Seniors: Yearbook Needs Your Photos!

The Yearbook is looking for photos of the senior class when we were in our Freshmen, Sophomore, and Junior Years. Submit a couple of photos of you and your friends from these past years!

E-mail photos to: [kanakadea@alfred.edu](mailto:kanakadea@alfred.edu) and indicate if the photos are from freshman, sophomore, or junior year!

Submitted by: Kanakadea Yearbook

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### Legos

Help Students Work out real world engineering problems in a robot Armageddon Competition. Meet us in the Knight Club on Wednesday, Dec. 14. If you're interested Contact us at [CYLI@alfred.edu](mailto:CYLI@alfred.edu).

Submitted by: Christopher Romanchock

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### Curating Campus Call for Art

Campus Life Council is looking for donations of artwork. We are working to permanently install work in the residence halls. Please send a photograph with medium and dimensions to [CLC@alfred.edu](mailto:CLC@alfred.edu)

The first two halls up for Curating Campus are Brick and Canon. If you are interested in helping pick art work, please also contact Sarah at [CLC@alfred.edu](mailto:CLC@alfred.edu) Thank You in advance for your generous donations.

Link: [Capus Life Council on Facebook](#)

Submitted by: Sarah Shafer

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### Are You Dreaming of the Cookie Exchange?

Greetings Fellow Bakers! On Tuesday, Dec. 20, the CSI Office will be organizing the easiest cookie exchange there is! The rules? Bake a dozen cookies....take a dozen cookies. Bake 5 dozen cookies....take 5 dozen cookies! You get the idea!

If you would like to participate, please bring your cookies to the CSI office in Powell that morning. Then, anytime from noon - 1 p.m., come to the Powell Board Room to choose the cookies you would like (please bring something with you to hold your cookies).

This advance notice is so that you can start planning what delicious, creative, memory-making cookies to bake. Here's hoping for a great variety!

For more information or if you know you want to participate, please contact Nancy Banker at [bankern@alfred.edu](mailto:bankern@alfred.edu).

Submitted by: Nancy Banker

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### Who Will You Nominate for the Spirit of Service Award?

Do you know a faculty/staff member or student who actively demonstrates equality, social justice, community, and service?

If so, submit a nomination for the 2012 Spirit of Service Award!

Nomination forms (found below) must be submitted to the Service Learning Office at [servicelearning@alfred.edu](mailto:servicelearning@alfred.edu) by Thursday, Jan. 19.

Awards will be presented during the Dream Week festivities in January 2012.

Attachment: [Spirit of Service Nomination Form](#)

Submitted by: Service Learning

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### **PCC Mailroom Hours Over December Break**

The Powell Campus Center Mailroom will be open one day over the December break on Dec. 31, 2011 from 10 a.m. - 2 p.m. You can enter the side door through the loading dock area to get to the Mailroom.

Submitted by: Sue Peck

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### **Clothing Sale - All Sweatshirts, Pants, Fleece Blankets 25% Off**

Take advantage of this clothing sale. All hoodies, crews, sweatpants, and fleece blankets 25% OFF. Visit the AU Bookstore; sales runs through Saturday, Dec. 17.

Submitted by: Marcy Bradley

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### **CA\$H for Textbooks- Sell Before You Leave**

Sell your textbooks for CA\$H at the AU Bookstore BEFORE you leave- NOW through 12/16/11.  
\*\* Remember to return your RENTALS prior to leaving. ALL RENTALS need to be returned by 12/16/11.\*\*

Submitted by: Marcy Bradley

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### **Holiday Wellness**

With the holidays approaching, now is a good time to think about how your actions affect your well-being. The newsletters attached provide many good ideas to help you protect your most precious asset, your health.

Attachment: [Wellness.pdf](#)

Attachment: [TopHealth.pdf](#)

Submitted by: Deborah Clark

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### **Faculty/Staff Appreciation Sale**

Faculty/Staff Appreciation sale days at the AU Bookstore will be Fridays Dec. 9 & 16. Take advantage of 20% off storewide.

There will be additional holiday specials. 30% off holiday ornaments. Store hours 8:30 a.m.-4 p.m. Stop by to see us!

Submitted by: Marcy Bradley

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### Discounted rates at Swain for AU faculty, staff and students

Swain is extending discounted rates for Alfred University Faculty, Staff and their families plus AU Students. University employees and their families and AU students may ski at Swain Resort any day after 3 pm at reduced rates. New packages added this year include an 8 pack for tubing or skiing.

In order to participate in the program please register with Judith Green. Special incentive rates are available through Dec 9th. Discounted rates available through the ski season.

Questions may be addressed to Judith Green at [jgreen@alfred.edu](mailto:jgreen@alfred.edu) or 607.871.2966

Attachment: [Swain Ski Resort announcement](#)

Attachment: [Details of Twilight Ski rates](#)

Submitted by: Susan Goetschius

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### Job Posting - Bus Driver

Employment Opportunity:  
Temporary, Part-Time Bus Driver

Link: [Bus Driver Posting](#)

Submitted by: Kim Wyant

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### The Holidays are Coming and So is an Amazing Vendor!

Did you see the vendor that was on the second floor of the Powell Campus Center last week? She had amazing items for gifts or you! There were animal hats, wool gloves, silver jewelry, African art, beautiful scarves and a lot more!

The good news is that she is returning this week! Stop by the second floor of Powell on Tuesday, Wednesday, or Thursday to see for yourself!

She should be here between 10 a.m.-3 p.m.

Submitted by: Nancy Banker

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### New York Foundation for the Arts Painting Award

The New York Foundation for the Arts (NYFA) is proud to announce that applications are now being accepted for The Basil H. Alkazzi Award for Excellence in Painting.

The Award provides a total of \$40,000 to two painters with an award of \$20,000 each. The application deadline is Thursday, Dec. 15 and the application can be found at [www.nyfa.org](http://www.nyfa.org).

The Award is open to painters of all nationalities, provided they are residents of New York State.

Submitted by: Deborah Clark

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