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What's Happening?**More Events...**

TODAY	TOMORROW	SATURDAY
11:20 School of Engineering Undergraduate & Graduate Seminar	8:00 'Zack and Miri Make a Porno'	1:00 Women's Basketball Game
	11:00 'Zack and Miri Make a Porno'	Men's & Women's Swimming & Diving Meet
		6:00 Kwanzaa Dinner
		8:00 Wholphin Films
		Ventriloquist: Lynn Trefzger

2008 W-2 Forms are Ready

Employee W-2 forms are ready to be picked up in the Business Office in Carnegie Hall. They will be available for pick up through Friday, Jan 30, until 1 p.m.

****All W-2 forms not picked up by that time will be mailed to the home address on file.**

Please bring photo ID with you. If you would like a third party to pick up your form, you must send written permission with them. Please note there will be a \$5 fee for repetitive requests for duplicate copies of your W-2 form. W-2 information will also be available on the Banner web site in the

Employee, Tax Forms area.

Employees should note that the mandatory base retirement contributions are listed in the informational Box 14 with the code of 403b or 414H. If you participate in a SRA or TDA, your elective contributions are in Box 12 with the code of E.

If you have any questions, contact the Payroll Office by email PAYROLL@alfred.edu.

Thank you!

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Bergren Forum - Jan. 29, 'Diversity in the Supermarket Aisle'

The Bergren Forum sponsored by the Division of Human Studies and The College of Liberal Arts and Sciences will be meeting at 12:10 p.m. on Thursdays in the Nevins Theatre, Powell Campus Center.

Bring a brown bag lunch; coffee and tea are complimentary.

Speaker: Dan Napolitano

Topic: "Diversity in the Supermarket Aisle"

Diversity in the Supermarket Aisle: Discover the stories behind consumer products found on your supermarket shelves as the history of Aunt Jemima, Uncle Ben, Chiquita Banana, Juan Valdez, and others are revealed. You'll never shop the same way again.

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Attention groundhogs!

Groundhogs' Day is Monday, February 2nd. So, Come out of hibernation and peek in the Knight Club to see how you weathered the winter. Between 11:30 and 1:30 the Counseling and Wellness Center is offering a variety of Mental Health Screenings and Wellness Assessments. The CWC Counselors and Health and Wellness Educator will explain your results. Or you can just browse information about college student mental health and wellness. Come out of the dark and get your spring back!

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Can You Spare Some "Gently Loved" Stuffed Animals?

Pet Pals is looking to collect "gently loved" stuffed animals so that we may re-sell them to raise Cash for Critters ... a fundraiser for local animal shelters. If you have a few stuffed animals that are in excellent condition and would like to donate them, please bring them to Nancy at the Center for Student Involvement on the 2nd floor of the Powell Campus Center. The animals thank you.

Unaware of what Pet Pals is? It's a club formed to give students an opportunity to interact with animals. If you are interested in knowing more, just contact petpals@alfred.edu

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AU-Florence

Please see the attached flyer regarding a wonderful opportunity to study in Florence this summer. Attachment: [Alfred_in_Florence_\(2\)1.doc](#)

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Intramural Saturday Sessions - Last Chance!

Intramural Sports is hosting an all new Winter Saturday Session. We will have indoor teams of Men's and Coed Soccer (6v6), Basketball (3v3), and Volleyball. Games will take place between the hours of Noon and 4 p.m. in McLane, working around other varsity sports.

Please e-mail your roster and team name to millerst@alfred.edu, or put it in the drop box on the first floor of McLane. Rosters are due by Wednesday, Jan. 28 with a hopeful start date of Saturday, Jan. 31.

This will keep you active through the winter. SIGN UP NOW!

Link: millerst@alfred.edu

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Visiting Artists/Speakers Series - Eve Andree Laramee

Laramee has been exploring the mutable, triadic relationship among art, science, and natured for over 20 years

Location: Holmes Auditorium, Harder Hall

Event Date(s): 02/09/2009

Time: 5:00 PM - 7:00 PM

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Shifts Still Available @ Midnight Express

THE FOLLOWING SHIFTS ARE STILL AVAILABLE.

FRIDAY (2 SHIFTS)

11 p.m.---CLOSE (2:30a.m.)

SATURDAY (3 SHIFTS)

11 p.m.---CLOSE (2:30a.m.)

8:30---11 p.m.(1 SHIFT)

CLOSING SHIFTS PAY SHIFT DIFFERENTIAL.

BECOME PART OF THE TEAM AND SIGN UP TODAY.

SEE ANNETTE IN MIDKNIGHT OR E-MAIL HER AT FREELAND@ALFRED.EDU

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MWBE Vendor Show - Alfred State College - Jan. 29

MWBE Vendor Show - Thursday, Ja. 29 from 10 a.m. to 2 p.m. in the Pioneer Lounge. This is a great opportunity to become familiar with a few local MWBE (minority) suppliers. These suppliers provide office products, graphic design services, marketing and web services, janitorial and equipment. Hope to see you there!

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Intense Hockey!

This Saturday at Alfred Hockey's home rink they will take on one of thier biggest rivals LeMoyne. The game will start at 5 p.m. in Olean. Be prepared for a great game that will be sure to keep the fans off of their seats!

For driving directions e-mail us @ auhockey@alfred.edu or call our toll free hotline 1-800-ALF-HCKY

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Business Office Tip of the Week

Traveling for the University?

All travelers (students, faculty, and staff) must complete a Travel Expense Report within 20 business days of returning from the trip. This is a reconciliation of where you went, for how long, what you spent, and the business purpose of the trip. All original receipts need to be attached for justification of the expenses.

The completed Travel Expense Report is signed by the traveler and the supervisor and forwarded to the Business Office in Carnegie Hall.

More information can be found at the Business Office Web site link below.

Thank you!

Link: [AU Business Office website](#)

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'Vacationland'

A funny, student-written play about the implications of going away to college and leaving your friends and loved ones behind.

Shows are at 8 p.m. Friday and Saturday in the Village Theatre (above the police station.) Admission is free.

Link: [Gotta get out of your hometown.](#)

Attachment: [college.doc](#)

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Note-Taking Tutorial Workshop

Do you struggle taking notes? Are you unsure how to organize them? Do you have trouble determining what you should write in your notes?

Attend our tutorial workshop and develop an effective approach to note-taking. This workshop is available for all AU students.

When? Friday, Feb. 6 from 10-11 a.m.

Where? Scholes Library, Room 221

How do I register? E-mail Academicssupport@alfred.edu.

If you have any questions, please contact Dr. Elmore at 607.871.2153.

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Dancers for Alfred to Asia

Pacific Rim is doing Alfred to Asia (A2A) on 11 April in Holmes Auditorium. A2A is a show that brings Asian culture to Alfred. We are recruiting dancers for the show. Everyone is welcome to join. Please e-mail us at pacificrim@alfred.edu if you are interested.

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New from ITS! Topics in Information Technology and Digital Media

AU ITS is pleased to offer a series of technology-themed workshops to the AU community. Topics in Information Technology and Digital Media will be presented Tuesdays this semester from 12:20 to 1:10 p.m. in the Banner Training Center. The series will cover a wide range of topics and will be open to all AU faculty, staff, and students.

Microsoft Word & the AU Campus
Tuesday 2/3, 12:20 - 1:10
Banner Training Center, Howell Hall

This workshop is for anyone who would like to learn more about the new Word format: students using computer labs, or staff who have recently acquired Office 2007. It will cover basic navigation and usage, the new Office layout, shortcuts for working in Word, document compatibility, and backup advice.

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RACE (Rochester Area Career Expo) - Thursday, 2/26/09

Transportation provided by CDC - see below for details

Thursday, Feb. 26, 2009
1-5 p.m.
Doubletree Hotel
1111 Jefferson Road
Henrietta, NY

Over 40 employers registered to attend.

Transportation provided by the AU Career Development Center. Call 871.2164 or e-mail cdc@alfred.edu to reserve a seat.

See link below for complete list of registered employers.
Link: <http://www.racda.org/RACE.htm>

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