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	TODAY		TOMORROW			THURSDAY		
1.20 ALL MC	DS Online User	7:00 1/01	ovhall Camo		12.10 Bor	aron Forum: Vicki		

	TODAY	TOMORROW	THURSDAY
	1:20 AU MSDS Online User Class • Photo Exhibition	7:00 Volleyball Game Global Awareness	12:10 Bergren Forum: Vicki Eaklor - 'Ladies Who Sand the Blues'
		Roundtable - France	1:20 SUNY Lifesaver CPR- AED Training
		Counseling and School Psychology • Photo Exhibition	2:20 Oct. 15 Skills Workshop: Image Management
			4:00 Women's Soccer Game • Photo Exhibition
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# Please join us for Ann's House dedication

Alfred University students, faculty and staff are invited to join the AU Board of Trustees for the dedication of Ann's House, our new, environmentally friendly residence hall. The ceremony, which begins at 6:15 p.m. Friday, Oct. 16 at Ann's House, will be followed by a reception. It will be an opportunity to not only see the new residence, but also express our gratitude to Joel '61 and Ann Moskowitz, whose generous gift made it possible for AU to build Ann's House.

Submitted by: Susan Goetschius

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### Send Email Reminder

## 2010-11 Tuition Exchange Application Deadline is Oct. 15, 2009

Faculty and Staff - the Tuition Exchange Export Application deadline is Thursday, Oct. 15, 2009. If your child is planning to begin college (or transfer to another college) next year, 2010-11, you may wish to explore the schools participating in the Tuition Exchange (TE) Program. RENEWAL TE Export applications are also subject to the deadline of 10/15/09.

Please read the attached TE Information Memo for application procedures and details on the program. Two application forms are required; specifically, the TE Export Application and the HR TR/TE form (links and attachments, herewith).

#### Link: Human Resources TR/TE Form

Attachment: **TE Information Memo for Community** Attachment: **TE Export Application and General Instructions** 

Submitted by: Catherine Schnurle

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## **Equipment Lending Mid-Semester Break Hours**

On Monday and Tuesday, Oct. 12 and 13, mid-semester break. ITS Equipment Lending will be open 9 a.m. to 4 p.m. and closed between 1 and 1:30 p.m.

Please feel free to e-mail itfasel@alfred.edu or call 607.871.3009 with any questions. Thank you.

Submitted by: ITS Fac/Staff Equipment Lending

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# Still Looking for the Ideal Work-Study Job? Consider Community Service

There are several rewarding Community Service/Off-Campus College Work-Study positions still available for the Fall and Spring semesters. These positions include tutoring at the local elementary schools (Alfred-Almond, Hornell, and Wellsville), and several other clerical positions.

You must have a Federal College Work Study award and your own transportation (a transportation allowance is available for positions outside of Alfred). This would be an ideal situation for Education majors who commute from Hornell or Wellsville. If you are interested, please contact Mrs. Crandall in the Financial Aid Office. **Crandall@Alfred.edu** ou may also check the Work Study job bulletin board at **www.Alfred.ed**.

Submitted by: Elena Wallace

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#### **Global Awareness Roundtable - France**

Wednesday, Oct. 14, 2009 Topic: France Where: Night Club 7 to 8 p.m.

Greg Bedger, Romain Vauchy, Daniele Ung, Lise Hegnon, Donia Bergaoui

"An old man wearing a beret is walking next to the Effel Tower with his baguette in his hand, whispering the song 'La vie en rose'...is that what you think of France? Then come to the Global Awareness about France on Oct. 14 where you will meet six students who live in France, or who have traveled there, and who will share their own experiences about "the hexagone".

Such topics as Education, Paris and the Suburbs, French Food and the Perfect Date in France, will be presented to you in order to give you a modern vision of the old country.

Submitted by: Zakia Robana

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## AU Grad School Fair: Over 65 schools attending

Graduate and Professional School Fair Tuesday, Oct. 20, 2009 11:30 a.m. to 1:30 p.m. Powell Campus Center Knight Club

Why you should attend:

- 1. Gain insight into application process
- 2. Find out what goes into a personal statement

3. Request application waivers

- 4. Discover previously unknown and interesting graduate programs
- 5. When else will there be over 65 graduate schools on the AU campus?

#### Link: Attending graduate and professional schools

Submitted by: Mark McFadden

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Send Email Reminder

### **Pre-Health Student Information Session**

Date: Thursday, Octr. 22, 2009 Times: 11:20 a.m. or 5:30 p.m. (the same information will be shared at both sessions) Location: Powell Campus Center Board Room \*All students interested in pursuing a career in a health related field need to attend this event. Topics to be covered include curricular requirements, experiential expectations, and timeline for graduate school applications, and more.

Submitted by: Mark McFadden

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## SUNY Lifesaver CPR-AED Class

Thursday, Oct. 15, 2009 1:20 p.m.-4:10 p.m. Howell Hall - Upstairs

Limit: 6 participants per session Fee: Students - \$7 to cover the cost of the face mask; the course is free to all faculty and staff.

If you already have a face mask, bring it to the session. You may also wish to bring a pillow or blanket to kneel on.

We are inviting volunteers to attend and become certified in adult and child CPR and AED use. If you have already taken the course, now is a good time to recertify and refresh your skills.

This program is designed to comply with enactment of the State's AED Legislation and to train University faculty, staff, and students in the skills of CPR and use of an AED.

This CPR/AED certification program has been approved by the NYS Department of Health. It is the equivalent to the American Red Cross and American Heart Association CPR/ AED programs.

For a schedule of training sessions please visit the EH&S Web site or download the attached training schedule.

To pre-register or obtain more information please phone x3020 or e-mail **perrydr@alfred.edu** at the EH&S office in 117 Myers Hall.

You may download a copy of the CPR-AED training manual from our training Web page **http://people.alfred.edu/...**; just follow the instructions available online for unzipping the file.

#### Link: EH&S Web Site

Attachment: Fall 2009 EH&S Training Schedule

Submitted by: Dean Perry

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### Wash Your Hands!

Scientists at the University of California at Berkley counted how many times students using keyboards touched their faces (eyes, nose, lips). The average number of face-touches was 47 times, once every four minutes, over a three-hour time period. Remember germs can enter the body through the membranes of the eyes, mouth, and nose. Wow, better go wash or sanitize your hands (and keyboard)!

Submitted by: Pamela Schu

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### ITS Faculty/ Staff Training Schedule 10/12-10/27

During the month of October ITS is offering technology training on the following topics:

Blackboard 9 Manage course content, post online tests and quizzes, and communicate with students. Monday 10/12, 10:30 a.m.-noon Tuesday 10/13, 1-2:30 p.m. Monday 10/19, 2-3:30 p.m.

Social Media & Higher Education Explore educational purposes for tools such as Facebook, Twitter, and Flickr. Learn how they can supplement Blackboard and enhance your relationships with your students. Thursday 10/22, 2:20-3:10 p.m.

Google Docs Take advantage of this free online document creation tool. Google Docs can be used to share documents and collaborate with students and colleagues. Friday 10/23, 10:20-11:10 a.m.

Microsoft Office 2008 for Mac Monday 10/26, 10-11:30 a.m.

All trainings will be held in 306 Perlman Hall. Contact Meghanne Freivald at 871.2363 or via e-mail to reserve your seat.

These trainings will be offered throughout the fall semester and are also available by appointment.

Submitted by: Meghanne Freivald

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#### **Send Email Reminder**

### Memorial service Saturday for Phyllis DuBreuil

A memorial service will be held at 11 a.m. Saturday, Oct 17, at the Almond Union of Churches for Phyllis DuBreuil, a former employee of Alfred University and wife of Cliff "Coach" DuBreuil. She died Tuesday, Oct. 6, 2009, at Wellsville Manor Nursing Home following a lengthy illness.

Memorial contributions may be made to the Almond Union of Churches or the Alzheimer's Association.

Condolences may be sent to Clifford DuBreuil, Maple Street Apartments No. 108, 34 Glen Street, Alfred, NY 14802.

### Link: Phyllis DuBreuil obituary

Submitted by: Susan Goetschius

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### **Updated Requisition Form**

Procurement Services has updated the internal requisition form to cover both sectors of Alfred University. Take a minute to review it. Please use this requisition form when submitting an order to Procurement.

If you have any questions please feel free to contact the Procurement Office at x2698.

Attachment: Requisition Form

Submitted by: Sue Peck

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# **Electronic Forms Service Now Available from ITS**

In an effort to streamline AU's data collection process, ITS is now offering an Electronic Forms service to the campus. AU offices may now convert existing paper forms to online forms using Adobe Acrobat 9 Pro.

Specially formatted PDF forms can be submitted to an E-Forms administration page on the staff portal.The forms are reviewed by ITS and published to the E-forms pages on the staff and student portals.

Once the forms have been filled out, they can be retrieved from a restricted folder on AU's U drive. For the safety of the AU community, ITS cannot publish any forms asking for Social Security numbers or any other sensitive personal information.

Any staff member interested in submitting E-forms for publication must obtain permission from a supervisor and complete required E-Forms training. Training will be provided on an as-needed basis.

To request training, please contact Meghanne Freivald at 871.2363 or via e-mail.

Submitted by: Meghanne Freivald

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### **Concert: Rick Whitwood & Friends**

Thursday, Oct. 15 at 7 p.m.

Nancy Howe Auditorium at the David A. Howe Public Library, 155 N. Main St., Wellsville

Join us for an evening of Americana rock with local musician Rick Whitwood and friends. Rick blends strains of many styles of American Roots music including rock, folk, and blues.

This program is sponsored by the Allegany Arts Association and is free and open to everyone.

Submitted by: Deborah Clark

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### Classic Movie: 'The Dirty Dozen' PG

Tuesday, Oct. 13 at 6:45 p.m. Nancy Howe Auditorium at the David A. Howe Public Library, 155 N. Main St., Wellsville

Box-office hit movie about 12 prisoners who have a chance to redeem themselves in WWII. The 1967 film cast includes Lee Marvin, Ernest Borgnine, Jim Brown, and Robert Ryan.

The library-sponsored showing is free and open to everyone.

Submitted by: Deborah Clark

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### 17th Annual Ridgewalk & Run, Sunday, Oct. 18

Spectacular trail walks, competitive runs, and a casual bike ride all showcasing the stunning fall beauty along the highest ridge in Western New York. Ridgewalk & Run offers walking distances of 2, 6, 9, or 15 miles, as well as a casual 2-mile "Active Older Adults" trail (60 years and over).

Bring a family member or friend to compete for prizes and awards in the 5K, 10K, Trail Runs or the 15 Mile Trail Run. Bring a bike and ride one of two paved rural courses.

Ridgewalk is a great family outing, accessing remote trails on private land with a variety of educational signage. All events finish on a horse farm with festivities including refreshments, music, kids' activities, & health clinics at the Jones Memorial Hospital "Finish Line Arena." Awards ceremony 2 p.m. Entrants are then bused back to registration/parking area in Wellsville. Major sponsors can be viewed on Web site.

Pre-registration only. Entry cap 1200. Ridgewalk Weekend events start Friday, 10/16. Enter at **www.ridgewalk.com** or call Wellsville Area Chamber of Commerce, 585.593.5080. All proceeds benefit Allegany ARC and Wellsville Area Chamber of Commerce.

Submitted by: Deborah Clark

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#### Theme Basket Auction to benefit Allegany County SPCA

More than 100 theme baskets, donated by area businesses and organization, will be auctioned to benefit the SPCA serving Allegany County. Baskets will be on display 6-9 p.m. Friday, Oct. 16, and 8 am - 12:30 p.m. Saturday, Oct. 17, at the Wellsville Elementary School.

Attachment: SPCA Theme Basket Auction poster

Submitted by: Susan Goetschius

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### Send Email Reminder

## **Free Medicare Basics Trainings**

The Allegany County Office for the Aging and the Allegany County Community Partnership on Aging is proud to be hosting Eric Hausman, lead trainer on Medicare for the NYS Office for the Aging and the New York City Department for the Aging, and Veronica Hauser, Medicare Congressional Outreach Liaison for National Government Services, for a presentation on Friday, Oct. 16, 2009 from 11:30 a.m. to 2:30 p.m. at the Crossroads Business Center in Belvidere.

This is a free luncheon presentation that will empower providers, seniors, and caregivers on how to prevent healthcare fraud and better understand how to navigate the Medicare system.

Lunch will be provided so pre-registration is required by contacting Lynne Palmiere at 585-593-5223, ext. 12.

Submitted by: Deborah Clark

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