



Friday, August 21, 2020

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## What's Happening?

[More Events...](#)

### TODAY

- [#SaxonFriday](#)

### TOMORROW

### SUNDAY

6:30 [Opening Convocation](#)

### Dining Update & GET App Information

Please see the attached document for updated dining information and the GET app.

Attachment: [Dining Update](#)

Submitted by: Jodi Bailey

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### New printing system rollout this weekend

Over this coming weekend, a new function for printing to the new Toshiba Copiers will be rolled out on all campus-managed computers. A new printer will be available to send jobs to called "AU Print" and will be the primary printing method for copiers moving forward.

Print jobs sent to "AU Print" will be held in a queue and will be available to be released at any Toshiba copier on campus when signed in via the copier touchscreen or using the new Keyfobs.

Copier function instructions are available on or near every Toshiba copier device.

For any help, please call the AU ITS Helpdesk at x2222 or e-mail [helpdesk@alfred.edu](mailto:helpdesk@alfred.edu). Keyfobs can be picked up from the AU Procurement offices during open hours.

Submitted by: Mike Stone

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### Are you interested in receiving your flu shot on campus?

The Wellness Center is teaming up with the Alfred Pharmacy this Fall to offer flu clinics to faculty, staff, and students at an on-campus location. In order to properly plan for the flu clinics and order the needed supply of flu shots, we are looking to get a number in terms of how many people are interested in receiving this service.

If you are interested in attending a flu clinic held on campus to receive your flu shot, please email [khodorkovskaya@alfred.edu](mailto:khodorkovskaya@alfred.edu)

Submitted by: Amanda Khodorkovskaya

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### Children in the Workplace

As a reminder, Human Resources, would like to refresh employees, on the Children in the Workplace policy.

Office and work space is not designed with the safety of children in mind. Although the campus strives to be a family friendly environment, it must be recognized that it is not appropriate to bring children to work as a substitute for making arrangements for regular childcare while at work.

Please click the link below to read the policy in its entirety.

Link: [Children in the Workplace Policy](#)

Submitted by: Kayleigh Jones

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### 10 Zoom FAQ's to Keep Your Meetings Secure

To prevent your meetings from zoom bombing, use the steps in this document.

Link: [Secure Zoom Meetings](#)

Submitted by: Judy Linza

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### HR Tip of the Month

Did you know that if you are a regular full time or part time employee of AU that you have Bereavement time available to you immediately after hire?

Up to five paid days of Bereavement Leave are provided to allow the employee to mourn and otherwise attend to the death of an immediate family member. Immediate family members are defined to include: spouse or spousal equivalent; child, stepchild, or grandchild; grandparent or parent; sibling; or parent-, son-, daughter- or sibling-in-law.

One work day of Bereavement Leave is provided to allow the employee to mourn the death of a cousin, aunt, uncle, niece or nephew.

(For CSEA Union Members, please check your Union handbook)

Time awarded for Bereavement Leave will be pro-rated for regular employees who work less than full-time.

Bereavement should be recorded on the timesheet as excused time with a comment in the comments section. If you normally work 7 hours a day, you put 7 hours under excused time for the days that you missed. If the days that you missed surpass what is allotted, you will code that time as vacation/personal/floating holiday/merit time.

Submitted by: Kayleigh Jones

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### **Foster Lake Closure**

Dear Foster Lake Community,

After consultation with the Allegany County Department of Health and the Alfred University Facilities organization we have decided that the Foster Lake recreational facility will remain closed until further notice. We do not have the resources which are required to open the facility for use and ensure the safety of the users according to New York State health codes and regulations. The Foster Lake manager, Dean Perry, is retiring on July 31, 2020 and new management of the facility will be established at a date yet to be determined.

Thank you for your patronage and support throughout this difficult time. Pass holder fees which have not been processed will be returned to the applicants. The existing paid pass holders will retain their existing status and their passes will be extended for the duration of the closure, however long that may be. If you have a specific question regarding Foster Lake you may contact the caretaker, Dave DeLany, via email at [delany@alfred.edu](mailto:delany@alfred.edu).

Best regards,

Dean Perry

Submitted by: Dean Perry

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### **Music Lessons available to all students**

Attention Students:

Private Lessons are available to you regardless of your major or your level of experience.

Instruments are available. Lesson times will be arranged around your fall schedule between you and your instructor.

MUSC 101-01 Piano  
MUSC 102-01 Voice Dr. Elizabeth Blades [new]  
MUSC 102-02 Voice Mrs. Rebecca Weaver  
MUSC 102-03 Voice Mr. Brandon Mellerski [new]

MUSC 103-01 Brass Dr. Raul Barcenos  
MUSC 103-02 Brass Mr. Chris Lynn [new]  
MUSC 104-01 Flute Mrs. Rachel Decker  
MUSC 104-02 Winds/Sax Mr. Matt Amedio

MUSC 105-01 Violin/Viola Dr. Lisa Lantz  
MUSC 105-02 Cello/Bass Mr. Rintaro Wada  
MUSC 107-01 Guitar Dr. Ken Luk  
MUSC 107-02 Mandolin Dr. Ken Luk

MUSC 106-01 Percussion Mr. Dustin Woodard  
MUSC 133-01 Guzheng Dr. Daisy Wu  
Chinese Guzheng instruments available

Submitted by: Lisa Lantz

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### **Seats Available / ART 200: Sketchbook & Idea Development**

ART 200: Sketchbook & Idea Development

Meeting time: On-line (asynchronous)

Prerequisites: None

Course Description:

By taking this course you will develop a tool-set that allows you to use visual methods of inquiry to see the world in a way that is free from analytical methods and processes. This course explores and develops visual acuity methods that any student can use across any discipline at Alfred University and provides the missing link to a more holistic approach to exploration and understanding. In this approach imagination is critical, and you will stretch your creative capacity while experiencing opportunities for creative thinking and problem solving critical to long-term success. The course is structured and taught in a way that assumes no artistic competency. Rather, the course seeks to build core competencies in visualization, problem-solving, semiotics, and the act of observation for any discipline. You will leave the course with an understanding and newly-found confidence in your own creativity and visualization skills.

Submitted by: Lauren Lake

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### **MUSIC Courses and Private Lessons available to ALL Students**

AU Music Department Fall Courses

Private Lessons available to ALL Students from Beginners to Advanced:

Guitar, Mandolin, Piano, Strings, Winds, Brass, Percussion, Voice and the Chinese Guzheng

Courses and Ensembles for credit- No prerequisites

MUSC 110 Music Appreciation- online  
MUSC 120 Fundamentals of Music & Technology  
MUSC 200 Music and Gaming - online  
MUSC 225 Music History: Medieval to Mozart -hybrid online and F2F  
MUSC 130 Beginning Piano - online- keyboards provided  
MUSC 132 Beginning Voice Class  
MUSC 133 Music of the Guzheng

Ensembles are Free Overload credits

Open to All Students

MUSC 272 Chamber Singers  
MUSC 273 Concert Band

MUSC 274 Jazz Ensemble  
MUSC 275 Symphony Orchestra  
MUSC 279 Chamber Music  
Guzheng Ensemble- instruments available

NO Auditions, and Instruments are available- Contact Raul Barcenos: [Barcenos@alfred.edu](mailto:Barcenos@alfred.edu)  
Lisa Lantz: [Lantz@alfred.edu](mailto:Lantz@alfred.edu)

Submitted by: Lisa Lantz

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### Herrick and Scholes Library Hours

Both Herrick Library and Scholes Library will reopen to AU students, staff and faculty on Sunday, August 23, at 2pm.

Herrick Library Hours:

Sunday 2:00 pm - 10:00 pm  
Monday 8:00 am - 10:00 pm  
Tuesday 8:00 am - 5:00 pm  
Wednesday 8:00 am - 10:00 pm  
Thursday 8:00 am - 5:00 pm  
Friday 8:00 am - 5:00 pm  
Saturday Closed

Scholes Library Hours:

Sunday 2:00 pm - 10:00 pm  
Monday 8:00 am - 5:00 pm  
Tuesday 8:00 am - 10:00 pm  
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Additional information about fall semester services, including the full AU Libraries Reopening plan, can be found at: Both Herrick Library and Scholes Library will reopen to AU students, staff and faculty on Sunday, August 23, at 2pm.

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Additional information about fall semester services, including the full AU Libraries Reopening plan, can

be found at: <https://libguides.alfred....>

Questions can be directed to: [libraries@alfred.edu](mailto:libraries@alfred.edu)

Link: <https://libguides.alfred.edu/COVID>

Submitted by: Mechele Romanchock

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## Foreign Language Placement Exam

The Foreign Language Placement Exam is now administered online. Online exams can be taken in French, German or Spanish. Students must PREREGISTER by emailing Prof. S. Singer ([fsinger@alfred.edu](mailto:fsinger@alfred.edu)). In the email include the language (French, German or Spanish) in which you would like to be tested. For Fall Semester classes, you must preregister by Monday, August 24, 2020.

Who should take a Placement Exam?

- \* Students who have taken more than two years of French, German or Spanish in high school and who intend to take the same language at AU should take the exam in that language.
- \* Students who are bilingual or native speakers of French, German or Spanish (or who have spoken the language at home) should take the exam in that language.

Who does not need to take a Placement Exam?

- \* Students who are planning to take French, German or Spanish in college but have NOT studied that language in High School (or spoken it at home) do not need to take an exam. They should start by taking 101 in their chosen language.
- \* Students who wish to demonstrate proficiency in a language OTHER THAN French, German or Spanish should contact Prof. S. Singer ([fsinger@alfred.edu](mailto:fsinger@alfred.edu)) about procedures for taking a Placement Exam through another institution.

Submitted by: Janet McClain

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