

Alfred Today

Wednesday, December 13, 2006

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Invoices due today in Business Office

Today is the last day to submit all of your accounts payable invoices to the Business Office in Carnegie Hall to ensure payment in December. This includes all completed and approved invoices, check requests, and travel requests.

The last check runs in December will be on the 14th and 19th. The next check run will not be until Tuesday, Jan. 2.

Thank you!

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Crandall Health Center hours -- Update

The Crandall Health Center will be closing for the semester at 5 p.m. on Friday, Dec. 15. Please print out the information below, in case it's needed.

Where do I go for medical care when Crandall Health Center is closed?

There are a variety of options for health care in the Alfred area during college breaks or over the summer. Remember, if you have a health care provider/family doctor in the area, you should consider calling their office first.

Other options include:

Emergency Care:
(Available 24 hours a day, seven days a week)

*St James Mercy Hospital
411 Canisteo St.
Hornell, NY 14843
607.324.8000
<http://www.stjamesmercy.org/>

*Jones Memorial Hospital
191 N. Main St.
Wellsville, NY 14895
585.593.1100
<http://www.jmhny.org/>

Urgent Care:
(Hours subject to change-please call to confirm availability of desired services)

*Express Care at St James Mercy Hospital
Open 7 days a week, no appointment needed
Call for hours: 607.324.8100

*Jones Memorial Clinic
28 Church St.
Alfred, NY 14802
Call for appointment: 607.587.8143
Open Monday through Friday

*Hornell Surgical Group
Same Day Clinic
32 Genesee St.
Hornell, NY 14843
Call for appointment: 604.324.1000
Open Monday through Friday

The Crandall Health Center will be opened again on Monday, Jan. 15, 2007. In the meantime, the staff wishes you a healthy and happy holiday!

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December's AU One Card reconcilliation

The Business Office has requested that cardholders have their One Card information for December reviewed and all the paperwork to your card manager by the 5th of January 2007. The card managers need to have all the transactions approved and the paperwork to Sue Peck by Tuesday, Jan. 9.

The Controller has been asked to produce a six-month budget status report for the next Board of Trustees meeting.

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The option is up to you!

Now, when you go to Submit Content to place an item in Alfred Today, you have the option of sending your message to faculty/staff and students, or to single out one of the two groups to send to faculty/staff only, or students only. Just delete the check mark if you do not want your message to go to a particular group.

Thank you for using Alfred Today for all of your important campus communications.

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Would you provide a good interview?

One of our media outlets is "looking for professors and administrators in several categories: They have quirky passions and hobbies (on or off the campus); They have good travel stories about their academic travels; They have unusual expertise in food (cooking it, studying it, whatever); They have found innovative ways to work sports and recreation into their academic schedules."

If you have a suggestion, please forward to Debbie Clark at clarkd@alfred.edu by Thursday, Dec. 14. Thank you.

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