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What's Happening?**More Events...**

TODAY	TOMORROW	WEDNESDAY
11:30 Groundhogs Come Out!	10:00 MS/MSE Thesis Defense - Brandon J. Striker	5:30 Art Job and Internship Search Workshop
	6:00 Women's Basketball Game (A)	
	8:00 Men's Basketball Game (A)	
	8:30 International Folk Dancing	

Last Day to Drop Spring Courses

Today is the last day to drop a Spring Semester course. When Web registration closes down at midnight on Feb. 2, you will no longer be able to drop a course (other than those scheduled to meet only in B-Block). Dropped courses do not appear on the transcript.

Tomorrow, Feb. 3, the withdrawal period begins. Course Withdrawal continues through Monday, Feb. 16 for A-Block courses; through March 23 for courses that meet throughout the semester.

Withdrawal is accomplished by obtaining a withdrawal form (available at the Student Service Center in Seidlin Hall), getting it signed by your advisor and by the instructor of the course, and then returning the completed form to the SSC. Withdrawn courses appear on the transcript with a grade of "W." (This grade has no affect on GPA.)

Follow this link to the 2008-09 Academic Calendar which includes all registration/add/drop/withdrawal deadlines for the year.

Link: [2008-09 Academic Calendar](#)

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WTE ~ 'Where Did My Time In and Out Page Go?'

Since the fall implementation of Web Time Entry for our grad students, we have made some changes to enhance the functionality of submitting your timesheets which should make this process more user-friendly to our grad students and their supervisors.

Beginning this semester, for the grad students, we have changed the method of entering time from entering "in and out" to reporting hours worked per day. Due to the timing of entering the jobs, for some grad students, this change may not take effect until a later pay-period. The web time sheet will look the same but when you enter a day, you no longer go to the "Time in and Out" screen; instead a box appears above the timesheet labeled "HOURS" to enter the number of hours you worked that day. You may still use the copy function to copy to other days if you worked the same hours on other days in the pay-period. Not only is this easier but if your supervisor requests that you do so, you can even submit timesheets with 0 hours worked if you did not work during a pay-period. Some supervisors have mentioned that they would like a timesheet turned in even if the student didn't work. That way they know that the student truly didn't work instead of wondering if the student simply forgot to enter their time and submit.

Some reminders; **all grad students are required to submit their time worked even when they are receiving a stipend.** Timesheets are legal documents which reflect the amount of time you are physically working to receive your paycheck. Please make sure the hours reported are an accurate account of hours and days worked during a pay-period. You also must submit your web timesheet in accordance with the bi-weekly pay-period timesheet deadlines. Automated Emails will continue to be sent as reminders.

We hope you enjoy the new functionality. The updated instructions are below. If you have any questions; contact costello@alfred.edu .

Link: [Student Web Time Entry](#)

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Be Considerate: Winter Parking on Campus

Once again winter has found Alfred and with that the parking problems that go along with it. I would like to ask everyone parking a vehicle on campus to park in an orderly fashion. A number of vehicles have been taking more than one space causing a bad situation. Please, when you're parking your vehicle think of the others that need to park with you. Thank you for your cooperation.

John M. Dougherty
Chief, Office of Public Safety
Alfred University
One Saxon Drive
Alfred, New York 14802
(607) 871-2108
(607) 871-2616 fax

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Color Photocopier Available on Campus

Color copying is available in Office Services, located in Greene Hall on the first floor.

Please call x2698 for Mary Schaumberg for a quote on copy costs. Discounts are available.

You may send your copying requests on a printing request form (attached) electronically through e-mail to Mary Schaumberg or Sue Peck to have your copy jobs processed.

Attachment: [Print_Request_form_2007.pdf](#)

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Attention Groundhogs! Today is Your Day!

Today is Groundhog Day! So, come out of hibernation and peek in the Knight Club to see how you weathered the winter.

Between 11:30 a.m. and 1:30 p.m. the Counseling and Wellness Center is offering a variety of Mental Health Screenings and Wellness Assessments. The CWC Counselors and Health and Wellness Educator will explain your results.

Or you can just browse information about college student mental health and wellness. Come out of the dark and get your spring back!

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Shifts Still Available @ Midnight Express

THE FOLLOWING SHIFTS ARE STILL AVAILABLE.

FRIDAY (2 SHIFTS)

11 p.m.---CLOSE (2:30 a.m.)

SATURDAY (3 SHIFTS)

11 p.m.---CLOSE (2:30a.m.)

8:30---11: p.m. (1 SHIFT)

CLOSING SHIFTS PAY SHIFT DIFFERENTIAL.

BECOME PART OF THE TEAM AND SIGN UP TODAY.

SEE ANNETTE IN MIDKNIGHT OR E-MAIL HER AT FREELAND@ALFRED.EDU

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Watch E-mail for "Excellence in Teaching Awards" voting

On Monday, Feb. 2, e-mails will be sent opening nominations for you to confirm your support for our best and most distinguished faculty.

Please make your nominations after consideration of all professors during your time here at Alfred. Popularity, academic advising, friendliness and participation in student organizations should not be considered. Likewise, your own individual performance in courses should not influence your choice.

Vote for teachers whose passion, enthusiasm, preparation, and presentation forced you to think and to expand your horizons, even if you did so reluctantly at the time.

Your vote is crucial to a successful voting process. The deadline for voting will be Monday, February 16.

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Art Job and Internship Search Workshop

Harder Hall, Room 434, Wednesday, Feb. 4, 5:30 p.m.
Contact Kevin Jacobs at jacobsj@alfred.edu.

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Walk-In Hours at the Career Development Center

The Career Development Center will have walk-in hours from 1-4:30 p.m., Tuesdays-Thursdays, during the semester when school is in session. Stop in to see a counselor to talk about any career concerns/issues/questions that you may have. [Http://www.alfred.edu/cdc](http://www.alfred.edu/cdc).

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Raices Dancers

Raices is Saturday, March 28, 2009 and we are looking for dancers to perform in the show this year. The theme is Around the world, so there will be dances from all different cultures.

So anyone interested please e-mail the Poder Latino's President at ams28@alfred.edu, or me, the Dancers Committee President, Akeem Caballero at arc5@alfred.edu.

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'Depth of Field' Opens at Fosdick-Nelson Gallery

In the works of Terri Weifenbach and Christine Gray the languages of photography and painting commingle in inventive and paradoxical relationships. This two-person show will be on display at the Fosdick-Nelson Gallery through Wednesday, Feb. 25, 2009. The gallery is open 11 a.m. to 4 p.m. weekdays and 1 to 3 p.m. weekends.

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Residence Hall Recycling

Recycling bins for students in Reimer, Tefft, Barresi, Cannon, Bartlett, Ford Street, Openhym, Brick, and Kruson is now located outside near the dumpster for that building. Specifics about what can and can not be recycled are described on the lids of each recycling bin. Thank you for your cooperation during this transition. If you have further questions about recycling please ask your RA or email greenalfred@alfred.edu.

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Bergren Forum - 'Alternative Energy: Technology, Policy, Research'

The Bergren Forum sponsored by the Division of Human Studies and The College of Liberal Arts and Sciences will be meeting at 12:10 p.m. on Thursday, Feb. 5 in the Nevins Theatre, Powell Campus Center.

Speaker: Doreen Edwards
Topic: "Alternative Energy: Technology, Policy and Research"

Doreen Edwards, Professor of Ceramic Engineering and Materials Science, will discuss Alternative energy technology and policies, focusing on research conducted in the School of Engineering at AU.

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NY Times newspaper Subscription Available @ AU Bookstore

The NY Times newspaper educational subscription program is available through the AU Bookstore. Receive the Monday-Friday NY Times for \$.45 a day. Spring semester subscription available for \$29.70. Pick up daily at the AU Bookstore after 2 p.m.

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AAC&U News - New Issue of 'Peer Review' Now Online

Provost Buckley calls your attention to the availability online of a new issue of "Peer Review."
Link: [Peer Review](#)

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Student Senate Minutes for Jan. 28, 2009

Senate welcomes everyone back to school :-)
We meet every Wednesday at 8 p.m. in Nevins Theatre. Attached are what happened in this week's meeting.

Some highlights are that applications for Senate President and Vice President are available on the Senate door, and SAB announced the BIG ACT for Hot Dog Day!

Any questions, comments, or concerns e-mail senate@alfred.edu
Attachment: [Senate_Minutes_from_January_28.doc](#)

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New from ITS! Topics in Information Technology and Digital Media

AU ITS is pleased to offer a series of technology-themed workshops to the AU community. Topics in Information Technology and Digital Media will be presented Tuesdays this semester from 12:20 to 1:10 p.m. in the Banner Training Center. The series will cover a wide range of topics and will be open to all AU faculty, staff, and students.

Microsoft Word & the AU Campus
Tuesday 2/3, 12:20 - 1:10
Banner Training Center, Howell Hall

This workshop is for anyone who would like to learn more about the new Word format: students using computer labs, or staff who have recently acquired Office 2007. It will cover basic navigation and usage, the new Office layout, shortcuts for working in Word, document compatibility, and backup advice.

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Former Herrick Library Director Dies

Walter DeWitt Franklin, 87, of Greenwood, NY, died at home on Jan. 29, 2009. At the time of his

retirement in 1979, he was the director of Herrick Library.

To view a full obituary, use attachment below.

Attachment: [Walter_DeWitt_Franklin_Obituary.doc](#)

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Free Tax Assistance Available

The Tax Counseling for the Elderly Program (TCE) offers free income tax assistance for low to moderate-income Allegany County senior citizens. Volunteer Counselors are trained and certified to help people who are 60 and over with federal, state and local returns. TCE is sponsored by the Allegany County Office for the Aging in conjunction with AARP and the Internal Revenue Service (IRS).

E-filing tax assistance is also available. This service assists filers in completing their tax forms and submits their applications electronically. E-filing is available at the Wellsville David A. Howe Library on Mondays from 10 a.m. to noon and 1-4 p.m. and at the Belmont Town Hall on Fridays from 9 a.m. to noon and 1-4 p.m. during February and March. Appointments are necessary and can be made by calling the Office for the Aging at 585.268.9390 or toll free 1.866.268.9390.

For more information on the program and additional tax sites and dates see attached.

Attachment: [Tax_Assistance_OFA.doc](#)

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