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TODAY

TOMORROW

WEDNESDAY

6:00 [1/8/13 M/W Basketball HOME vs. Elmira - 6 & 8pm](#)

Police/Public Safety Training at Science Center 1/10

On Thursday, Jan. 10, 2013 between 9 a.m. and 1 p.m., there will be a Police/Public Safety training exercise in the Science Center requiring portions of the building to be closed to all employees and visitors. Police vehicles and local law enforcement officers will be participating in the training.

Please do not be alarmed by this activity. Please mark your calendars to remind yourself that this is only a drill.

If you have any questions, contact the Office of Public Safety at 607-871-2108 or email dougherty@alfred.edu

Thank you and we apologize for any inconvenience this may cause.

John M. Dougherty
Office of Public Safety at Alfred University

Submitted by: Deborah Clark

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Notice to CWS Employers for Spring 2013

If you are planning on hiring CWS students for the Spring 2013 semester and have not previously completed a Federal College Work-Study Position Request/Job Description, please click on the link below to access the form and instructions. The completed forms are due at the Financial Aid Office as soon as possible.

If you wish to re-post a position on the Job Board, please contact Elena Wallace, via e-mail, with your request. Be sure to include in your e-mail the Job Title, FOAP, and Job ID#, if known.

Contact Elena Wallace (x2159) at the Financial Aid Office if you have any questions regarding this

announcement.

Attachment: [Job Description Form](#)
Attachment: [Job Description instructions](#)

Submitted by: Elena Wallace

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ITS Winter Break Trainings for Faculty & Staff

ITS is pleased to offer the following trainings prior to the start of spring classes:

Microsoft Publisher 2010
Create Newsletters, Flyers, and other Publications.
Thursday 1/10, 10 - 11 a.m.

Microsoft Excel 2010 Advanced Features
This training will cover pivot tables, charts, dropdown lists, and other helpful tools.
Friday 1/11, 9 - 10 a.m.

Turning Point Student Response
This session will demonstrate AU's "clicker" system as it integrates with Microsoft PowerPoint 2010.
Attendees will learn how to get started.
Tuesday 1/15, 1 - 2 p.m.

Blackboard 9.1: Overview of AU's Course Management System
Thursday 1/17, 2 - 3 p.m.

All trainings will be held in 306 Perlman Hall. To sign up for one of these sessions, please contact Meghanne Freivald at 607.871.2363 or via email.

Submitted by: Meghanne Freivald

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TIAA-CREF Consultant on Campus

You're invited! Jason Sciotti, Individual TIAA-CREF Consultant, will be conducting one-on-one, 45-minute, individual retirement counseling sessions on Jan. 9, Feb. 7, and March 5 in the Human Resources Conference Room in Greene Hall. Let him help you make financial decisions that are right for you.

To schedule an appointment with Jason, Non-Statutory employees should call TIAA-CREF at 1.877.209.3144 and Statutory employees should call TIAA-CREF at 1.800.732.8353; remain on the line for assistance.

Submitted by: Kim Wyant

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AU Faculty, Staff and families: Twilight Skiing at Swain

Alfred University faculty, staff and their immediate families may take advantage of reduced-price ski passes at Swain by participating in the Twilight Club.

For more information, contact club advisor Judith Green: (607) 871-2966, jgreen@alfred.edu.

Attachment: **Twilight Club for AU Faculty and Staff**

Submitted by: Susan Goetschius

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