August 1, 1921.

Chemical and Metallurgical Engineering, Tenth Ave at 36th St., New York City.

Gentlemen:

Please renew out subscription to "Chemical and Metallurgical Engineering" as per the enclosed bill. I also enclose State forms upon which the bill must be transferred. Each voucher must be signed on the line markeds "CLTIMANT" and the signee must show his official connection with the firm. Also the affidavit on the back of the original must be executed. As soon as I receive the forms properly signed I will pass them for payment by the State.

Very truly yours,

Secretary, New York State School of Clay-Working and Ceramics.