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What's Happening?

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TODAY	TOMORROW	SUNDAY
5:00 Alfred University Yoga Club 6:00 Snowball Silent Auction · Clothing & Food Donation		2:00 Men's Basketball 7:00 There Is A Rose - A Carol Cantata

Science Center Water Off Tuesday, Dec. 17

The Science Center water will be turned off starting at 7 a.m. Tuesday, Dec. 17 and will remain off most of the day while valves are being replaced.

Sorry for the inconvenience.

Physical Plant

Submitted by: Deborah Clark

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Submit All Invoices to Business Office by Tuesday, Dec. 17

Due to the Holiday break, the last Accounts Payable check run of the year will be on Thursday, Dec. 19. Please have any invoices that require payment before Jan. 7, 2014 to the Business Office by end of day Tuesday, Dec. 17.

The next Accounts Payable check run will not be until Jan. 7.

If you have any questions or concerns, please call us at 871.2128.

Submitted by: Jodi Howe

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Exempt Staff - Please Remember to Submit Your December Leave Report

Please make sure any outstanding Banner Monthly Leave Reports and the one for December are submitted and approved by your supervisor before you (or they) leave for Holiday break. If you used your FH and/or Personal Day during a month and the Leave Report is not approved, Banner will not accrue next years FH and Personal Day.

Getting caught up and submitting December early will ensure the accrual process of these 2 days works as it should.

Thanks in advance for your cooperation!

Submitted by: Kathy Costello

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Jan. 3, 2014 Payroll Checks

Due to the extension of our Holiday break, all payroll checks dated Jan. 3, 2014 will be mailed to your home address on file.

For those of you with Direct Deposit, nothing will change, your paycheck will be deposited as usual.

Any checks not picked up from previous payrolls that are left in the Business Office as of 2 p.m. on Friday, Dec. 20, will also be mailed.

Submitted by: Kathy Costello

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PCC Mailroom Hours Over December Break

The Powell Campus Center Mailroom will be open one day over the December break on Tuesday, Dec. 31, 2013 from 10 a.m. - 2 p.m. You can enter the side door through the loading dock area to get to the Mailroom.

Submitted by: Susan Peck

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Undergraduate Students - Financial Aid Application Procedures for 2014-15

The AU Financial Aid Application and filing instructions for the 2014-15 academic year have been placed in your Powell Campus mailbox. Please be sure to stop by your mailbox to pick up these documents before you leave campus.

Please share this information with your parents as they will not receive a copy directly.

If you had an expected graduation date for December 2013 or May 2014, a Financial Aid application was not placed in your mailbox.

If you plan to return to AU for the 2014-15 academic year and did not receive an application packet, please pick one up at the Financial Aid Office. The Financial Aid Office is open 8:30 a.m. to 4:30 p.m., Monday through Friday.

Submitted by: Elena Wallace

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Snowball Silent Auction

Snowball Silent Auction

Date: Friday, Dec. 13

Time: 6-8 P.M.

Location: The Cohen Center for the Arts Center

This silent auction will benefit the Box of Books Library.

If you are interested in donating an art piece, please contact us at: 607.587.9290, ordeaye@stls.org or stop in to the library. Donations will be accepted until Dec. 6.

Submitted by: Shelly Grant

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I Wish I Could See the Syllabus for Professional Communications

If you're thinking about enrolling in Professional Communications during the Allen Term but wish you could see the syllabus first... check it out! Presto! Your wish is granted.

Attachment: [Pro Comm syllabus](#)

Submitted by: Julia Overton-Healy

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December Graduates Mailbox Key Return

Please remember to return your mailbox key to the Powell Campus Center Mailroom by Friday, Dec. 13, 2013 to avoid any non-refundable fees.

Congratulations to you all!

Submitted by: Susan Peck

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AU Bookstore Hours Dec. 16-20

The AU Bookstore will be open Monday, Dec. 16-Friday, Dec. 20 9 a.m.-4 p.m.

We WILL be open Monday, Dec. 23 from 9 a.m.-4 p.m.

Happy Holidays everyone!

Submitted by: Marcy Bradley

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Don't Miss the Holiday Sale @ the AU Bookstore

Don't forget the Holiday Sale at the Bookstore TODAY! 25% OFF Godiva chocolates, 25% OFF Bargain Books, 25% OFF Fleece sale, and the magical triangle with large discounts! Sweets & Treats 10:30 a.m.-2 p.m.

Submitted by: Marcy Bradley

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McLane Gym closed 12/16-12/20

The McLane Gymnasium will be closed from Monday, 12/16-Friday 12/20 for floor reconditioning. The fitness center will be open regular break hours.

Submitted by: Tony Aquilina

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Personal Finance Quick Fact

Did you know that no credit is no better than bad credit? Build good credit early and maintain it.

Link: [Find out more at CashCourse](#)

Submitted by: Christina Laughlin

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Financial Help for LGBTQ Students

Lesbian, gay, bisexual, transgender and queer (LGBTQ) students seeking financial help for their incoming undergraduate or graduate school education can take action by applying for a Point Foundation Scholarship. Point is the nation's largest scholarship-granting organization for LGBTQ students of merit.

To serve this population, Point Foundation has invested more than \$15 million in education and support of 243 scholars since 2001. Students who will be enrolled in undergraduate or graduate programs for the 2014-5 academic year are eligible to apply. Applicants may submit Part I of the application until 11:59 p.m. PST on Jan. 21, 2014. Point will then invite qualified applicants to submit Part II of the application, which will remain so until 11:59 p.m. PST, Feb. 3, 2014.

Applications are only accepted online at www.pointfoundation.org/a...

Submitted by: Deborah Clark

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Online Web Request Form and Web Standards

In order to insure that requests for new web pages or changes to existing pages are directed to the appropriate individuals and handled in a timely manner, please use our online request form. Please refer to our updated Web Standards, at <http://our.alfred.edu/web...>, for any questions.

This is the only request format that will be accepted. If you have questions regarding the form or its use please contact Webmaster, Judy Linza, at x2727 or e-mail webmaster@alfred.edu.

Link: [Online Web Request Form](#)

Submitted by: Judy Linza

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There Is A Rose - A Christmas Cantata

On Sunday, Dec. 15 at 7 p.m., the Hornell Area Community Choir will be performing its annual Christmas Cantata at St. Ann's Roman Catholic Church, 27 Erie Ave., Hornell.

This year's cantata is There Is A Rose - A Carol Cantata by Robert Sterling and John Parker.

The choir is directed by AU's own Mark Smith, Associate Dean, Alfred University Libraries, Director for Scholes Library of Ceramics, and former Canisteo music teacher.

Members of the choir come from a variety of backgrounds, including the Maple City Barbershoppers, area church choirs, Alfred University and Alfred State faculty and staff, and members from more than 20 area churches. The choir will be accompanied by an instrumental ensemble.

Admission is free, but free-will offerings will be accepted. All funds raised this year will go to benefit the Hornell Humane Society.

The doors open at 6 p.m., when John Bartell, the organist for the church, will play Christmas tunes

before the choir reaches the stage at 7 p.m.

Submitted by: Elena Wallace

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Family Film: 'Bedknobs and Broomsticks' (1971) G

Saturday, Dec. 14 at 10:30 a.m.
Nancy Howe Auditorium
David A. Howe Public Library
155 N. Main St., Wellsville
585-593-3410

This film combines animation and real actors in a story about an amateur witch who helps the British cause in WWII. Actors include Angela Lansbury, David Tomlinson, and Roddy McDowell.

The library-sponsored movie is free and open to the general public.

Submitted by: Deborah Clark

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Holiday Classic Film: 'The Bishop's Wife'

Monday, Dec. 16 at 6:45 p.m.
Nancy Howe Auditorium
David A. Howe Public Library
155 N. Main St., Wellsville
585.593.3410

This Christmas fantasy is of an angel who comes to earth to help a bishop and his wife raise funds for a new church. The 1947 holiday film's actors include Cary Grant, Loretta Young, David Niven, and Gladys Cooper.

The library-sponsored movie is free and open to the general public.

Submitted by: Deborah Clark

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